

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

## Minutes

### Committee of the Whole Board and Regular Board Meeting # 2 / 2002

4      Electronic Meeting      r      Face –to-Face

Superior-Greenstone DSB Board Meeting Room, Marathon

Monday, January 21, 2002 – 6:30 p.m.

Chair: B. Bartlett

Director: H. Wilson-Boast

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#### MEMBERS PRESENT

##### Trustees

Bette Bartlett, Chair (OS)  
Larry Fraser (OS)  
Guy Champagne (OS)  
Kathryn Notwell (OS)  
Darlene Keenan (VC)  
Wendy Krystia (VC)  
Randy Krystia (VC) (joined at 6:42 p.m.)  
Lindsay Harris (VC) (joined at 7:00 p.m.)

Absent: Les Aylward

##### Board Administration

H. Wilson-Boast, Director of Education  
B. Rousseau, Superintendent of Business  
P. Bailey-Pella, Superintendent of Education  
B. Draper, Coordinator of Human Resource Services  
C. Tsubouchi, Manager of Accounting Services  
W. Chiupka, Manager of Plant Services

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## PART I COMMITTEE OF THE WHOLE BOARD

### 1.0 Roll Call

Chair, Bette Bartlett conducted roll call at 6:32 p.m. Members present as noted above.

### 2.0 Disclosure of Conflict of Interest: re Closed Session

No disclosures of conflict were reported concerning the Committee of the Whole Meeting.

### 3.0 Committee of the Whole Board: (This portion closed to the public)

3.1 Agenda: Committee of the Whole Board

**17/02**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Notwell*

**4 That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (in-camera session) at 6:34 p.m. and that this portion be closed to the public.

**18/02**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Keenan*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (in-camera session) at 6:40 p.m. and that this portion be open to the public.

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PART II

Regular Board Meeting: 7:00 p.m.

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**1.0 Meeting Call to Order and Approval of In-Camera Report**

Chair, B. Bartlett called the regular portion of the Board Meeting was called to order at 7:00 p.m.

**19/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Notwell*

**4 That**, the Superior-Greenstone DSB approve the in-camera report.

**2.0 Approval of Agenda**

**20/02**

*Moved By: Trustee Fraser*

*Seconded By: Trustee Keenan*

**4 That**, the agenda for the Superior-Greenstone DSB Meeting # 2/2002 be accepted and approved.

**3.0 Disclosure of Conflict of Interest: re Open Session**

No disclosures of conflict were reported concerning the Regular Board Meeting.

**4.0 Minutes**

4.1 Standing Committees

No Report

4.2 Board Meetings

4.2.1 Board Meeting # 1/2002: December 7, 2001

**21/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Notwell*

**4 That**, the minutes from the following Board Meeting be, and are hereby declared adopted:

#1/2002 In-Committee / Organizational / Regular Board: December 7, 2001

4.3 Statutory Committees

4.3.1 SEAC Meetings: November 6, 2001 & December 4, 2001

**22/02**

Moved By: Trustee Fraser

Seconded By: Trustee Keenan

**4 That**, the minutes from the following SEAC Meetings be acknowledged as received SEAC Meeting:

- SEAC Meeting: November 6, 2001
- SEAC Meeting: December 4, 2001

- 4.4 Ad Hoc Committees  
No Report

**5.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

**6.0 Delegations, Presentation, etc**

- 6.1 Superior-Greenstone DSB: Safe Schools Reference Manual  
Dawna Johnson, Chair of the Safe Schools Committee and teacher at Nipigon-Red Rock DHS provided a brief overview of the Safe Schools Reference Manual. The manual is a comprehensive document set out to as a practical guide for administrators when dealing with issues that relate to Safe Schools Act, which is a very complex piece of legislation.

**7.0 Reports of the Director of Education**

H. Wilson-Boast

- 7.1 Report No. 04 – 01/02: Special Education Philosophy / Mission Statement

**23/02**

Moved By: Trustee Keenan

Seconded By: Trustee Champagne

**4 That**, the Superior-Greenstone DSB receives Report No. 04 - 01/02: Special Education Philosophy / Mission Statement as presented.

**24/02**

Moved By: Trustee Fraser

Seconded By: Trustee Notwell

**4 That**, the Superior-Greenstone DSB accept the Philosophy of Education and Mission Statements and that these be incorporated into the Superior-Greenstone DSB Special Education Plan.

The Philosophy of Education and Mission Statement was developed by SEAC for inclusion in the Superior-Greenstone DSB Special Education Plan. It defines the Board's programs and services delivered to students with special needs.

- 7.2 Update: SEAC Recruitment

**25/02**

Moved By: Trustee Champagne

Seconded By: Trustee Fraser

**4 That**, the Superior-Greenstone DSB appoint Linda Moore of Marathon, Ontario to sit as a member of SEAC representing the Learning Disability Association of Ontario, Marathon Chapter, and that this appointment be effective January 22, 2002.

SEAC now has representation from two community organizations in Marathon, the first being the Easter Seals Society.

7.3 Report No. 05 – 01/02: Board Policy Approvals

**26/02**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Keenan*

**4 That**, the Superior-Greenstone DSB receive Report No. 05 - 01/02: Board Policy Approvals as presented.

Several policies used in draft format for the past two years having undergone modifications and input from stakeholders required final approval.

**27/02**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Keenan*

**4 That**, the Superior-Greenstone DSB approve the following policies and /or management guidelines for full implementation:

- Addendum to Policy No. 704: Recruitment/Selection/Hiring (Management Guideline)
- Revised Policy No. 210: Student Representative
- Addendum to Emergency Procedures: Policy No. 518 Anaphylaxis Procedures Handbook (Management Guideline)
- Draft Policy No. 212: Observer Comments
- Revised Policy No. 520: Safe Schools-Code of Conduct and Management Guideline

7.4 Update: Restructuring Proposal

The review continues with the expectations that recommendations will be brought forward to the March Board.

7.5 2001 Director's Annual Report

**28/02**

*Moved By: Trustee W. Krystia*

*Seconded By: Trustee Keenan*

**4 That**, the Superior-Greenstone DSB receive the 2001 Director's Annual Report as presented

**29/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Champagne*

**4 That**, the Superior-Greenstone DSB approve the 2001 Director's Annual Report as presented.

This report will be posted the board website

7.6 Update: Community Care Access Centres

Restructuring continues in this agency, however referrals are now being accepted by the CCAC.

7.7 Other

7.7.1 Provincial Audit of ISA Claims

The first round provincial audit for the ISA claims has been completed. Reviewers noted that the educational plans submitted were exemplary models and approval for submissions is near 100%.

**8.0 Reports of the Education Committee**

*Education Chair: Kathryn Notwell*

8.1 Report No: 06 - 01/02 Grade 9 EQAO Provincial Mathematics Results

**30/02**

*Moved By: Trustee Fraser*

*Seconded By: Trustee Notwell*

**4 That**, the Superior-Greenstone DSB receives Report No. 06 - 01/02: Grade 9 Provincial Mathematics Results.

The EQAO Grade 9 Provincial Mathematic results compiled from tests conducted in the 2000-2001 school year overall demonstrate a positive outcome. These first time results will serve as baseline data to compare future results to provide a clearer picture of student achievement and allow us to measure improvements over time. Our academic students achieved higher than the provincial outcomes at levels 1,2 and 3, while the applied students were above in Levels 2, 3 and 4.

**31/02**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Notwell*

**4 That**, the Superior-Greenstone DSB approve the recommendations as contained in Report No.06 - 01/02: Grade 9 Provincial Mathematics Results as presented.

8.2 Update: Dual Campus Review

Sadly, a committee member, Mike Cosgrove of Schreiber passed away during the Christmas break. He will be greatly missed. The committee is preparing its work to present to administration in February with a final report to the Board due in March.

8.3 Update: Grade 10 Literacy Testing

Due to a breach in security last fall, the testing has been rescheduled to February 14 and 15, 2002.

8.4 Update: Prior Learning Assessment and Review

Prior Learning and Assessment Recognition (PLAR) as a component of the Secondary School Reform is now available to students. PLAR provides an avenue for students to challenge a credit course by demonstrating proficiency.

8.5 Update: Outers Group

The Outers Group, which was once a credit course at Geraldton Composite HS, however, it no longer meets the New Ontario Curriculum parameters. A review is underway to find ways to continue to make the experience available for students as it has long been considered a valuable experience for students.

8.6 Update: French Immersion Review

Final data is being compiled in this review with the committee's recommendations to the Board expected shortly.

8.7 Other

8.7.1 Early Literary

The focus on Early Literary in our schools is bearing significant positive results with several elementary schools proud to report that students in their school have read over 200 books since September. The reading challenge is widely popular in one school where the principal has pledged to dye their hair pink if the reading

target is reached. Professional development for school staff and literacy specialists continues to be a primary focus

**9.0 Reports of the Business Committee**

*Business Chair: Larry Fraser*

*Superintendent of Business: B. Rousseau*

**9.1 Enhanced Funding for Student Transportation**

The Ministry has provided enhanced funding (one-time) to address cost pressures in student transportation. A one-time payment of \$173,000 has been provided this Board. It will be applied toward the Board's transportation deficit of approximately \$200,000.

**9.2 Report No: 07 - 01/ 02: 2001-2002 Internal Audit Proposal**

**32/02**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Fraser*

***4 That,** the Superior-Greenstone DSB receives Report No.: 07 – 01 /02: 2001-2002 Internal Audit Proposal as presented.*

In accordance with Board Policy No. 305, an internal audit will be done at the following elementary schools: Dorion, Beardmore, Schreiber and Margaret Twomey Public School. Secondary school audits will take place at Manitouwadge High School and Nipigon-Red Rock District High School.

**33/02**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Fraser*

***4 That,** the Superior-Greenstone DSB accepts Report No.: 07 – 01 /02: 2001-2002 Internal Audit Proposal as presented.*

**9.3 Tax Interest 2002: Bylaw No. 89**

**34/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Fraser*

***4 That,** the Superior-Greenstone DSB receives Tax Interest 2002: Bylaw No. 89 as presented.*

**35/02**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Fraser*

***4 That,** the Superior-Greenstone DSB approve Bylaw No. 89 being a bylaw for the application of interest on taxes as per the attached.*

**10.0 Matters for Decision**

*Board Chair: B. Bartlett*

**10.1 Disbursements: November 2001**

**36/02**

*Moved By: Trustee R. Krystia*

*Seconded By: Trustee Keenan*

***4 That,** the following expenditures for Superior-Greenstone DSB be approved:  
Disbursement for the month of November 2001 in the total amount of: \$ 2,438,373.61.*

**10.2 Report No. 08- 01/ 02: Final Personnel Report**

*(Electronic Attachment)*

**37/02**

*Moved By: Trustee Notwell*

*Seconded By: Trustee W. Krystia*

4 **That**, the Superior-Greenstone DSB receive Report No. 08- 01/02 Final Personnel Report dated, January 21, 2002 as presented.

**38/02**

Moved By: Trustee Keenan

Seconded By: Trustee W. Krystia

4 **That**, the Superior-Greenstone DSB approve the recommendations in Report No.: 08 - 01/02 Final Personnel Report dated, January 21, 2002 as presented

**11.0 Deferred Matters**

There were no deferred matters.

**12.0 New Business**

There was no new business discussed.

**14.0 Trustee Associations and Other Boards**

**14.1 OPSBA**

The Public Education Symposium is scheduled on January 24-26, 2002.

**15.0 Information and Miscellaneous**

**16.0 Observer Comments**

There were no observer comments offered.

**17.0 Adjournment**

**39/02**

Moved By: Trustee Champagne

Seconded By: Trustee Keenan

4 **That**, the Superior-Greenstone DSB Regular Meeting #2/2002 adjourn at 7:59 p.m.

**Committee of the Whole and Regular Board Meeting**

**Monday, January 21, 2002**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ , 2002

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

## **2002 BOARD MEETINGS**

### **Electronic Meetings**

*Thursday, February 21<sup>st</sup>*  
*Thursday, April 25<sup>th</sup>*  
*Thursday, May 23<sup>rd</sup>*  
*Thursday, July 25<sup>th</sup>*  
*Thursday, August 22<sup>nd</sup>*  
*Thursday, October 17<sup>th</sup>*  
*Thursday, November 14<sup>th</sup>*

### **\*Face-to-Face Meetings**

*Friday, March 22<sup>nd</sup>*  
*Friday, June 21<sup>st</sup>*  
*Friday, September 20<sup>th</sup>*  
*Friday, December 6<sup>th</sup>*

*\* Venue for All Face-to-Face Meetings is Superior-Greenstone DSB Meeting Room, Marathon, ON*



# **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

## **Committee of the Whole Board # 2/2002**

Monday, January 21, 2002– 6:30 p.m.

### **TOPICS**

Chair: Bette Bartlett

Director: H. Wilson-Boast

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- |     |   |                 |
|-----|---|-----------------|
| 1.0 | Personnel   | H. Wilson-Boast |
| 2.0 | Other   |                 |
|     | 2.1 Bus Line Contractors: Increased Insurance Costs |                 |