

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Minutes

Committee of the Whole Board and Regular Board Meeting # 7 / 2002

4 Electronic Meeting r Face –to-Face

Superior-Greenstone DSB Board Meeting Room-Marathon / Teleconference

Friday, June 21, 2002 – 11:00 a.m.

Chair: (June 21, 2002) Guy Champagne

Director: H. Wilson-Boast

MEMBERS PRESENT

Trustees

Guy Champagne (OS)
Larry Fraser (OS)
Randy Krystia (OS)
Kathryn Notwell (TC)
Les Aylward (TC)
Wendy Krystia (TC)

Lindsay Harris (TC) (*joined at 11:30 a.m.*)

Regrets:

Bette Bartlett
Darlene Keenan

Board Administration

H. Wilson-Boast, Director of Education
B. Rousseau, Superintendent of Business
P. Bailey-Pella, Superintendent of Education
B. Draper, Coordinator of Human Resource Services
C. Tsubouchi, Manager of Accounting Services
B. Draper, Coordinator of Human Resource Services
B. Ross, Coordinator of Information Technology
W. Chiupka, Manager of Plant Services

OS: On-Site TC: Teleconference VC: Video Conference

Chair:(June 21, 2002) Guy Champagne

Director: H. Wilson-Boast

PART I

Committee of the Whole Board: 11:04 a.m.
Section (A): In-Camera (closed to public)
Section (B): In-Committee (open to public)

1.0 Roll Call

In the absence of Board Chair Bette Bartlett who forwarded her regrets for this meeting, Guy Champagne, Vice-Chair conducted roll call at 11:03 a.m. Members present as noted above.

2.0 Disclosure of Conflict of Interest: re Closed Session

No disclosures of conflict were reported concerning the Committee of the Whole Meeting.

3.0 Committee of the Whole Board: (In-Camera Session only- closed to the public)

3.1 Agenda: Committee of the Whole Board

163/02

Moved By: Trustee Notwell

Seconded By: Trustee R. Krystia

4 That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 11:04 a.m. and that this portion be closed to the public.

164/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 11:26 a.m. and that this portion be open to the public.

PART II

Regular Board Meeting: 11:30 a.m.

1.0 Meeting Call to Order and Approval of In-Camera Report

Board Vice-Chair, G. Champagne called the Regular Board Meeting to order at 11:35 a.m.

165/02

Moved By: Trustee Fraser

Seconded By: Trustee R. Krystia

4 That, the Superior-Greenstone DSB approve the in-camera report.

2.0 Approval of Agenda

166/02

Moved By: Trustee Fraser

Seconded By: Trustee R. Krystia

4 That, the agenda for the Superior-Greenstone DSB Meeting # 7/2002 be accepted and approved as amended to include the following additions to the agenda:

- Nipigon-Red Rock DHS Stage Lighting Initiative, as Item 9.2 Budget Estimates
- Additional Personnel Appointment as Item 10.2 Personnel Report
- Use of Board Van, as Item 12.0 New Business, 12.4 Other
- Superior-Greenstone DSB Bursary as Item 12.3 Update Student Trustee
- Appointment of OPSBA Alternate Director as Item 14.1

3.0 Disclosure of Conflict of Interest: re Open Session

No disclosures of conflict of interest concerning the Regular Board Meeting were reported.

4.0 Minutes

4.1 Standing Committees

No Report

4.2 Board Meetings

4.2.1 Board Meetings:

- # 6/2002: Regular Board Meeting – May 27, 2002
- # 2/2002: Special Board Meeting – June 10, 2002

167/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 6/2002 Regular Board Meeting – May 27, 2002
- # 2/2002 Special Board Meeting – June 10, 2002

4.3 Statutory Committees

No Report

4.4 Ad Hoc Committees

No Report

5.0 Business Arising Out of the Minutes

There was no business arising out of the minutes.

6.0 Delegations, Presentation, etc

There were no delegations or presenters scheduled at this meeting.

7.0 Reports of the Director of Education

H. Wilson-Boast

7.1 Report No. 35 – 01/02: Summer Board Meeting

168/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB receives Report No. 35 – 01/02: Summer Board Meeting as presented.

Generally, the business of the Board is less demanding in the month of July; hence a recommendation to cancel the tentatively booked meeting for July was proposed.

169/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB cancel the Regular Board Meeting, tentatively scheduled on July 29, 2002.

170/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Notwell

4 That, Administration be authorized in conjunction with available trustees to conduct the business of the Board as need arises during July and August 2002.

171/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior Greenstone DSB approve the August Board meeting scheduled for August 26, 2002 be designated as a face-to-face meeting.

The Board meeting today, June 21, 2002 was originally scheduled as one of four annual, face-to-face meetings; however, to secure a quorum for the meeting, it was agreed to conduct the meeting via teleconference. This motion was carried to revise the August 26, 2002 Board Meeting from an electronic venue to a face-to-face meeting to ensure that the Board's 2002 Schedule of Meetings includes a total of four on-site meetings. The meeting in August will start at 11:00 a.m. (Committee of the Whole), while the Regular portion commences at 11:30 a.m.

7.2 Report No. 36 – 01/02: Student Trustee: 2002-2003 School Year

172/02

Moved By: Trustee Notwell

Seconded By: Trustee Fraser

4 That, the Superior-Greenstone DSB receives Report No. 36– 01/02: Student Trustee- 2002-2003 as presented.

173/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Fraser

4 That, the Superior-Greenstone DSB approve the appointment of Laura Rydberg of Marathon High School as the Student Trustee for the 2002-2003 School Year, effective September 3, 2002.

Welcome to Laura Rydberg who takes her oath of office in September. Congratulations to our outgoing Student Trustee, Lindsay Harris of Nipigon Red Rock District High School who represented our student constituents very well throughout the past school year.

7.3 Good News

7.3.1 ETFO: Read and Succeed

The Elementary Teachers' Federation of Ontario have produced a pamphlet entitled "Read and Succeed", an amazing resource for parents that provides information for enhancing children's reading activities over the summer break. Enough copies were provided to include one in each child's report card. A letter of thanks has been forwarded to ETFO Provincial President, Phyllis Benedict for supplying this resource to our Board.

7.3.2 Canada Book Day Contest

Congratulation to the Red Rock Public School students and teachers who have gained an honourable mention in the Canada Reads, Writers' Trust of Canada. They submitted a scrapbook detailing the schools' activities on Canada Book Day and their yearlong celebration of and dedication to literacy. More information on this event can be found on the website, www.canadabookday.com.

7.3.3 Thanks for Year-End School Activities

School year ends are a very busy time for everyone. Thanks and appreciation is extended to all school staff that have worked hard to ensure that the success of prom nights, graduation exercises, exams, marking and dissemination of reports cards.

8.0 Reports of the Education Committee

Education Chair: Kathryn Notwell

Superintendent of Education: Patti Bailey-Pella

8.1 Report No. 37 - 01/02: Professional Learning

174/02*Moved By: Trustee R. Krystia**Seconded By: Trustee Aylward**4 That, the Superior-Greenstone DSB receives Report No. 37 – 01/02: Professional Learning as presented for information.*

The Board, as an Approved Professional Learning Provider, is now and will continue to make available to its teaching staff, courses that meet the requirements of the Stability and Excellence in Education Act (Bill 80) that was introduced into legislation in June 2001. Under this legislation, professional learning is a required element to maintain teacher certificates of qualification and registration. Since February 2002, ten courses have been offered to teaching staff and the feedback has been positive.

8.2 Report No. 38 - 01/02: Teacher Appraisal Implementation Plan**175/02***Moved By: Trustee R. Krystia**Seconded By: Trustee W. Krystia**4 That, the Superior-Greenstone DSB receives Report No. 38 – 01/02: Teacher Appraisal Implementation Plan as presented for information.*

As a component of the Quality in the Classroom Act 2001, the implementation of a Teacher Performance Appraisal system as established by the Ministry must commence in September 2002. With the Board's current appraisal system being quite similar to that required by the Ministry, the major differences to be incorporated will be an overall rating system, revisions to the timelines for, and the number of appraisals required for new and/or experienced teachers.

8.3 Report No. 39 - 01/02: Early Literacy**176/02***Moved By: Trustee Fraser**Seconded By: Trustee R. Krystia**4 That, the Superior-Greenstone DSB receives Report No. 39 – 01/02: Early Literacy as presented for information.*

A significantly successful outcome is reported for the past year's pilot project, where half-time Literacy Teachers have been on staff at the Red Rock, Dorion, Margaret Twomey and Terrace Bay Public Schools. The analysis of the quantitative data demonstrates that virtually, every student in the schools that were provided a Literacy Teacher has improved in reading. The Board is committed to ensuring that every student is a reader by the end of grade three. Approved staffing for the 2002-2003 school year has seen the addition of dedicated literacy teaching staff to ensure that this expertise is available in all of our elementary schools.

8.4 Report No. 40 - 01/02: EQAO Grade 10 Literacy**177/02***Moved By: Trustee Fraser**Seconded By: Trustee W. Krystia**4 That, the Superior-Greenstone DSB receives Report No. 40 – 01/02: EQAO Grade 10 Literacy as presented for information.*

The individual student results from the spring testing will be available starting June 24th, with a Provincial Summary to be released on June 27th. Board and School Results will be released on August 26th. In September, the Board must communicate this release to the public. Boards are required to provide remedial programs for students who have been unsuccessful in the test. Two additional courses per high school, per year are being provided to support our students.

8.5 Report No. 41 - 01/02: ILC Policy Proposal

178/02

Moved By: Trustee Aylward

Seconded By: Trustee R. Krystia

4 That, the Superior-Greenstone DSB receives Report No. 41 – 01/02: ILC Policy Proposal as presented for information.

A Board Policy proposal in reference to student access for Independent Learning Courses (ILC) was presented for Board review. The proposal establishes a consistent practice to be used throughout our high schools in providing student access to ILC and tuition payment for these courses.

9.0 Reports of the Business Committee

Business Chair: Larry Fraser

Superintendent of Business: B. Rousseau

9.1 Report No. 42 - 01/02: Schreiber PS Playground Equipment

179/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Fraser

4 That, the Superior-Greenstone DSB receives Report No. 42 – 01/02: Schreiber PS Playground Equipment Replacement as presented.

Inspection of the Schreiber PS playground equipment has shown that the current equipment at the school has deteriorated considerably over the winter making repairs unfeasible. Heaving caused by frost has also compromised the integrity of the concrete footings. The structure has been decommissioned and will be removed and replaced.

180/02

Moved By: Trustee Fraser

Seconded By: Trustee Notwell

4 That, the Superior-Greenstone DSB approve the use of Reserves of \$40,000 to replace playground equipment at Schreiber Public School.

181/02

Moved By: Trustee Aylward

Seconded By: Trustee W. Krystia

4 That, the Superior-Greenstone DSB approve the use of Reserves to a maximum of \$20,000 to match locally raised funds for use in the installation of playground equipment at Schreiber Public School; and,

That, the funds be available until August 31, 2003.

9.2 Report No. 43 – 01/02: Budget Estimates: 2002-2003

9.2.1 Report No. 43 – 01/02 Received

182/02

Moved By: Trustee Fraser

Seconded By: Trustee R. Krystia

4 That, the Superior-Greenstone DSB receive Report No. 43 - 01/02: Budget Estimates for 2002-2003 as presented.

9.2.2 Nipigon Red-Rock DHS: Installation of Stage Lighting Equipment

Concurrent with the discussion regarding the 2002-2003 Budget Estimates, there was a verbal proposal from Trustee, L. Aylward to consider an initiative to install new stage lighting equipment at the Nipigon-Red Rock District High School. Reserves of \$11,000 will be used for the installation of stage lighting at the

Nipigon-Red Rock DHS. Additional approval was given for the Board to offer matching reserve funds to be used to a maximum of \$11,000 for any amount that may be raised locally for the project. The provision for matching funds is available until August 31, 2003.

183/02

Moved By: Trustee Aylward

Seconded By: Trustee Fraser

4 That, the Superior-Greenstone DSB approve the use of Reserves up to \$11,000 to match locally raised funds for use in the installation of lighting equipment at the Nipigon-Red Rock District High School; and,

That, the funds be available until August 31, 2003

184/02

Moved By: Trustee Fraser

Seconded By: Trustee R. Krystia

4 That, the Superior-Greenstone DSB adopt the Budget Estimates for the 2002-2003 school year, as presented.

The approved 2002-2003 Budget Estimates comply with the Ministry of Education's Student-Focused Funding Grant Regulations. The total operating budget for the Superior-Greenstone DSB is \$28,861,722. The budget estimates accommodate the needs of the system while leaving the Board in a sound financial position.

9.3 Township of Terrace Bay: Property Matter

185/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB accept the proposal to transfer title to the portion of Terrace Bay Public School site adjacent to the Terrace Bay Pool to the Township of Terrace Bay as presented.

The title transfer will allow the Township of Terrace Bay to expand the community playground in the area adjacent to the Terrace Bay Public School. A joint use agreement between the Board and the Township is to be developed for use of the area.

9.4 Report No. 44 – 01/02: Internal Audit

186/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB receives Report No. 44 – 01/02: Internal Audit 2001-2002 as presented.

In May, an internal audit was conducted at the Beardmore, Dorion, Margaret Twomey and Schreiber Public Schools. The Manitouwadge High School and Nipigon Red-Rock District High School were also audited. The audits and resulting recommendations focused on enrolments, cash handling, inventory and purchasing. Information was also gathered in regard to school funds held at each school and the types of fundraising activities associated with these funds. In addition, schools that underwent an audit last year were revisited to assess the status of the recommendations pertaining to their audit.

187/02

Moved By: Trustee Aylward

Seconded By: Trustee Notwell

4 That, the Superior-Greenstone DSB approve the recommendations as contained in Report No. 44 – 00/2001 as presented.

10.0 Matters for Decision

Board Chair: B. Bartlett

10.1 Disbursements: April 2002

188/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the following expenditures for Superior-Greenstone DSB be approved:

Disbursement for the month of April 2002 in the total amount of: \$ 2,455,916,98.

10.2 Report No. 45 - 01/02: Personnel Report

189/02

Moved By: Trustee R. Krystia

Seconded By: Trustee W. Krystia

4 That, the Superior-Greenstone DSB receive Report No. 45- 01/02 Personnel Report dated, June 21, 2002 as amended.

An amendment to the Report No. 45, included the following appointments.

190/02

Moved By: Trustee Fraser

Seconded By: Trustee Aylward

4 That, John Foulds, Principal at Nipigon-Red Rock District High School be transferred to the position of Principal at George O'Neill Public School, Dorion Public School and Red Rock Public School, effective August 26, 2002.

191/02

Moved By: Trustee Fraser

Seconded By: Trustee Notwell

4 That, Mary Ann Baker, Vice-Principal at Red Rock Public School be transferred to the position of Principal at Nipigon-Red Rock District High School effective August 26, 2002.

192/02

Moved By: Trustee R. Krystia

Seconded By: Trustee W. Krystia

4 That, Dawna Johnson be appointed to the position of Vice-Principal at Red Rock Public School effective August 26, 2002.

193/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB approve the recommendations in Report No.: 45 - 01/02 Personnel Report dated, June 21, 2002 as amended.

11.0 Deferred Matters

There were no deferred matters.

12.0 New Business

12.1 Chair

12.2 Correspondence

12.3 Update: Student Trustee

(L. Harris)

Director, Heather Wilson-Boast extended thanks on behalf of the Board and Administration for the demonstrated commitment and diligence of outgoing Student Trustee, Lindsay Harris. In support of the Board's thanks for Ms. Harris' work during the past school year, a bursary of \$500 was awarded to her.

194/02

Moved By: Trustee Aylward

Seconded By: Trustee Notwell

4 That, the Superior-Greenstone DSB approves a bursary in the amount of \$500.00 to be awarded to its Student Trustee, Lindsay Harris for her service on the Board for the 2001-2002 School Year.

12.4 Other

12.4.1 Use of Board Van

Trustee, L. Aylward proposed that a policy be established with regard to the use of the board van to ensure the priority consideration for use be the trustees who must travel to attend the Board's face-to-face meetings in Marathon.

13.0 Notices of Motion

There was no notice of motions.

14.0 Trustee Associations and Other Boards

14.1 OPSBA

Congratulations to our Board Chair, Bette Bartlett who during the OPSBA Annual General Meeting in June was elected as the Vice President of the OPSBA Northern Regional Council and member of its Executive Committee.

195/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Fraser

4 That, the Superior-Greenstone DSB accept the withdrawal of Bette Bartlett from her service as this Board's OPSBA Director for the period, June 2002 to May 2003; and,

That, the Board approve Trustee, Darlene Keenan to assume the duties as its OPSBA Director; and,

That, the Board approve the appointment of Trustee, Les Aylward to serve as its Alternate Director to OPSBA for the period, July 2002 to May 2003.

15.0 Information and Miscellaneous

16.0 Observer Comments

16.1 John Vandergraaf, OSSTF President

J. Vandergraaf expressed his pleasure with addition of another Computer Technician for the system as contained in the budget estimates for 2002-2003 school year. He also noted his concern about the time obligations with respect to implementation of the new Teacher Performance Appraisal format. In addition, he drew the Board's attention to the approved expenditure for the Schreiber Public School playground equipment being more costly than the renovations to the Lake Superior High School.

17.0 Adjournment

196/02

Moved By: Trustee R. Krystia

Seconded By: Trustee Aylward

4 That, the Superior-Greenstone DSB Regular Meeting #7/2002 adjourn at 1:14 p.m.

2002 BOARD MEETINGS

Electronic Meetings

Monday, July 29th (Cancelled)
Monday October 28th
Monday, November 18th

***Face-to-Face Meetings**

Monday, August 26th (Revised to Face to Face)
Friday, September 20th
Friday, December 6th

Venue for all Face-to-Face Meetings is the Board Meeting Room in Marathon, Ontario

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Committee of the Whole Board # 7/2002

Friday, June 21, 2002– 11:00 a.m.

Electronic

T O P I C S

Chair (June 21, 2002): Guy Champagne

Director: H. Wilson-Boast

Part I-Section (A): In-Camera *(This portion closed to the public)*

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|-----|---|-----------------|
| 1.0 | Personnel | H. Wilson-Boast |
| 1.1 | Principal and Vice Principal Appointments | |
| 2.0 | Legal Matter | |
| 2.1 | Township of Schreiber | |
| 3.0 | Property Matter | |
| 3.1 | Township of Terrace Bay | |
| 3.2 | Superior North Catholic District School Board | |
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Part I-Section (B): Committee of the Whole *(This portion open to the public)*

- 1.0 Nil

Committee of the Whole and Regular Board Meeting

Friday, June 21, 2002

APPROVED THIS _____ DAY OF _____, 2002

SECRETARY

CHAIR