

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

## Minutes

### Committee of the Whole Board and Regular Board Meeting # 10 / 2002

4 Electronic Meeting r Face –to-Face

Superior-Greenstone DSB Board Meeting Room-Marathon / Videoconference

Monday, October 28, 2002 – 6:30 p.m.

Chair: B. Bartlett

Director: H. Wilson-Boast

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#### MEMBERS PRESENT

##### Trustees

Bette Bartlett, Chair (OS)  
Larry Fraser (OS)  
Kathryn Notwell (OS)  
Darlene Keenan (VC)  
Wendy Krystia (VC)  
Les Aylward (TC)  
Laura Rydberg (OS) (*joined at 7:02 p.m.*)

##### Regrets:

Guy Champagne  
Randy Krystia

##### Board Administration

H. Wilson-Boast, Director of Education  
B. Rousseau, Superintendent of Business  
P. Bailey-Pella, Superintendent of Education  
B. Draper, Coordinator of Human Resource Services  
C. Tsubouchi, Manager of Accounting Services  
W. Chiupka, Manager of Plant Services  
B. Ross, Coordinator of Information Technology  
RM. Joannette, Administrative Assistant/Transportation

OS: On-Site      TC: Teleconference      VC: Video Conference

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Chair: Bette Bartlett

Director: H. Wilson-Boast

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PART I

Regular Board Meeting: 7:00 p.m.

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Note: Difficulty with electronic connections caused a delay to the start time for this meeting from 6:30 p.m. to 7:00 p.m. To accommodate the public expectation to view the regular portion of this meeting at 7:00 p.m., the Committee of the Whole (in-camera) section was moved on the agenda to follow as Part II which commenced after the business of the Regular Board Meeting.

#### 1.0 Meeting Call to Order

Chair, Bette Bartlett conducted roll call and called the meeting to order at 7:02 p.m.  
Members present as noted above.

## **2.0 Approval of Agenda**

**255/02**

Moved By: Trustee Notwell

Seconded By: Trustee Keenan

**4 That**, the agenda for the Superior-Greenstone DSB Meeting # 10/2002 be accepted and approved.

Carried

## **3.0 Disclosure of Conflict of Interest: re Open Session**

There were no disclosures recorded.

## **4.0 Minutes**

4.1 Standing Committees  
No Report

4.2 Board Meetings

4.2.1 Board Meetings:

# 9/2002: Regular Board – September 20, 2002

# 4/2002: Special Board – October 9, 2002

**256/02**

Moved By: Trustee Keenan

Seconded By: Trustee Notwell

**4 That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 9/2002 Regular Board Meeting – September 20, 2002
- # 4/2002 Special Board Meeting – October 9, 2002

Carried

4.3 Statutory Committees  
No Report

4.4 Ad Hoc Committees  
No Report

## **5.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

## **6.0 Delegations, Presentation, etc**

There were no delegations or presentations.

## **7.0 Reports of the Director of Education**

H.Wilson-Boast

7.1 Report No. 56 – 02/03: Board Suspension Appeal Committee

**257/02**

Moved By: Trustee Keenan

Seconded By: Trustee Fraser

**4 That**, the Superior-Greenstone DSB receives Report No. 56 – 02/03: Board Suspension Appeal Committee as presented.

Carried

**258/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Notwell*

*4 That, the Superior-Greenstone DSB appoint the following individuals to the Suspension Appeal Committee: Kathryn Notwell, Darlene Keenan, Les Aylward and Larry Fraser*

*Carried*

The Board Suspension Appeal Committee was established for the 2002-2003 school year. The Suspension Appeal Committee is delegated with the full decision-making powers of the Board as outlined in the Education Act, Section 308(7). One vacancy remains on this committee.

**259/02**

*Moved By: Trustee Aylward*

*Seconded By: Trustee Keenan*

*4 That, the Superior-Greenstone DSB, in the future, establish the membership of the Suspension Appeal Committee as part of the Board's Organizational Meeting process.*

*Carried*

**7.2**

Report No. 57 – 02/03:

Re: Superior-Greenstone DSB Teacher Replacement Statistics

**260/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Notwell*

*4 That, the Superior-Greenstone DSB receive Report No. 57 - 02/03: Superior-Greenstone DSB Teacher Replacement Statistics as presented for information*

*Carried*

Statistics for the 2001-2002 shows average sick days taken at the secondary and elementary level was 3.82% and 2.77% respectively. An average of 2% absenteeism was shown in both panels, where supply teachers were needed to replace staff who were out of schools to assist students on sport related activities, federation business, meeting and training obligations and other ministry related duties such as assessments, safe schools and special education. It was noted that significant amounts of instructional days were taken by teachers to attend mandatory ministry training. The Board has requested that the Minister of Education re-examine its current PD day allocation.

**261/02**

*Moved By: Trustee Fraser*

*Seconded By: Trustee Notwell*

*4 That, administration be directed to write a letter to the Ministry of Education expressing our concern about the number of instructional days used for training and to request a re-examination of the allocation of permissible professional development days in the school year calendar.*

*Carried*

**7.3**

Good News Items

**7.3.1** Aiming for the Top Scholarships

Seventeen graduated students of our Board have been awarded the province's Aiming for the Top Scholarships. This excellent accomplishment by our students, their teachers and schools has been issued in a congratulatory press release.

**7.3.2** Ontario Parent Council Appointment

Bryan McInnes a long-time Terrace Bay resident has been appointed by the Minister of Education to sit on the Ontario Parent Council as the School Council Representative from School Councils in the Thunder Bay region.

## **8.0 Reports of the Education Committee**

*Education Chair: Kathryn Notwell*

*Superintendent of Education: Patti Bailey-Pella*

### **8.1 Report No. 58 – 02/03: EQAO Grade 10 Literacy Report**

#### **262/02**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Keenan*

*4 That, the Superior-Greenstone DSB receive Report No. 58 - 02/03: EQAO Grade 10 Literacy Report as presented for information.*

*Carried*

The EQAO Grade 10 Literacy Board results percentage breakdown shows our students at a 67% success rate for reading and writing, while the provincial average is 75%. Academic program students tested higher than the provincial average, at a 91% success rate, compared to 87% province-wide. The applied program student's success rate was 39% as compared to the provincial average of 44%.

## **9.0 Reports of the Business Committee**

*Business Chair: Larry Fraser*

*Superintendent of Business: B. Rousseau*

### **9.1 Report No. 59 – 02/03: Snow Removal Services Tender**

#### **263/02**

*Moved By: Trustee Fraser*

*Seconded By: Trustee W. Krystia*

*4 That, the Superior-Greenstone DSB receive Report No. 59 - 02/03: Snow Removal Services Tender as presented.*

*Carried*

#### **264/02**

*Moved By: Trustee Fraser*

*Seconded By: Trustee Aylward*

*4 That, the Superior-Greenstone DSB approve tenders for snow removal for the 2002-2003 School Year as follows:*

#### **Town/Area**

Manitouwadge, Ontario  
Marathon, Ontario  
Terrace Bay, Ontario  
Schreiber, Ontario  
Nipigon  
Red Rock  
Dorion, Ontario  
Beardmore, Ontario  
Geraldton, Ontario  
Longlac, Ontario

#### **Contractor**

- John Glaister Trucking  
- John Cress Contracting  
- Norcon Ltd.  
- Valentino Trucking  
- Allen's Auto  
- Inget Logging  
- Canyon Country  
- Marc's Backhoe Service  
- Cloutier Builders  
- Norm Fournier Trucking

*Carried*

### **9.2 Report No. 60 – 02/03: Facilities Update**

#### **265/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Aylward*

*4 That, the Superior-Greenstone DSB receive Report No. 60 - 02/03: Facilities Update as presented for information.*

Carried

Currently, the Ministry of Community and Social Services is exploring the development of a day care centre space in the Schreiber Public School. The use of the space (about 1200 square feet) would be set up on a cost-recovery basis with the Board. The former Lake Superior High School (Schreiber Campus) declared surplus earlier this year, is currently unused. The facility needs to be appropriately winterized to avoid utility malfunctions that winter freezing conditions may instigate. Investigation is underway with regard to providing rental space at the old Hal Frank Centre in the Red Rock Public School for a community agency currently housed in the Greenmantle School property, which was recently transferred by this Board to the Superior North Catholic DSB. The Dorion Public School water pumping system is undergoing some adjustments. Bottled water is being used in the school until all adjustments and required testing demonstrates consistently good results.

9.3 Report No. 61– 02/03: Draft Policy Review  
Re: Policy Numbers: 302, 304, 401, 402 and 513

**266/02**

*Moved By: Trustee Notwell      Seconded By: Trustee Aylward*

*4 That, the Superior-Greenstone DSB receive Report No. 61 - 02/03: Draft Policy Review with respect to Policy Numbers, 302, 304, 401, 402, and 513 as presented for information.*

Carried

The Board policies as noted are under review for an update to be complete by December 31, 2002.

Policy No. 302—Student Transportation by Staff or Other Volunteers

Policy No. 304—Surplus Equipment, Furniture and Books

Policy No. 401—Consumption of Alcohol

Policy No. 402—Vehicles on Board Property

Policy No. 513—Cash Handling in Schools

9.4 Board Financial Audit

The 2001-2002 Board Audit is scheduled for the week of November 4, 2002.

**10.0 Matters for Decision**

Board Chair: B. Bartlett

10.1 Disbursements: August 2002

**267/02**

*Moved By: Trustee Keenan*

*Seconded By: Trustee Fraser*

*4 That, the following expenditures for Superior-Greenstone DSB be approved:*

*Disbursements for the month of August 2002 in the total amount of \$ 1,489,569.13.*

Carried

10.2 Report No. 62 - 02/03: Personnel Report

**268/02**

*Moved By: Trustee Keenan      Seconded By: Trustee Notwell*

*4 That, the Superior-Greenstone DSB receive Report No. 62- 02/03 Personnel Report dated, October 28, 2002 as presented.*

Carried

**269/02**

Moved By: Trustee Fraser

Seconded By: Trustee W. Krystia

**4 That**, the Superior-Greenstone DSB approve the recommendations in Report No.: 62 - 02/03 Personnel Report dated, October 28, 2002 as presented.

Carried

**11.0 Deferred Matters**

There were no deferred matters.

**12.0 New Business**

**12.1 Chair**

No Report

**12.2 Correspondence**

No Report

**12.3 Update: Student Trustee**

(L. Rydberg)

Student Trustee, Laura Rydberg reported that a Food Drive Challenge has been put out to all area high schools. Non-perishable foods collected in the challenge will be donated to local charities for Christmas hampers distribution. University student recruiting tours are happening at Marathon High School. There is a non-smoking contest underway at Marathon High School to encourage youth to quit smoking as well as campaigning to prevent smoking among young people.

**12.4 Future Board Meeting Agenda Items**

No items were submitted.

**13.0 Notices of Motion**

There was no notice of motion presented.

**14.0 Trustee Associations and Other Boards**

**14.1 OPSBA**

**14.1.1 Report: re Northern Region Conference: October 18-20 (North Bay)**

B. Bartlett reported that the Northern Regional Conference went well and thanked Director Heather Wilson-Boast for an excellent presentation. Trustee Keenan will forward information from the meeting to all trustees.

**14.2 Other Boards**

Rainbow District School Board has renewed its membership in OPSBA.

**15.0 Information and Miscellaneous**

No Report

**16.0 Observer Comments**

(Time allotted: 2 minutes/per person)

The public submitted no comments.

**1.0 Committee of the Whole Board**

At 8:30 p.m., the Board resolved to go into a Committee of the Whole Board (In-camera) as Part II of the Board Meeting due to an earlier technical difficulty with the electronic connection.

**2.0 Disclosure of Conflict of Interest: re Closed Session**

There were no disclosures of conflict of interest regarding the closed session.

**3.0 Committee of the Whole (In-Camera Session only-closed to the public)**

**3.1 Agenda: Committee of the Whole Board**

**270/02**

Moved By: Trustee Notwell

Seconded By: Trustee W. Krystia

**4 That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 8:33 p.m. and that this portion be closed to the public.

Carried

**271/02**

Moved By: Trustee Notwell

Seconded By: Trustee Keenan

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 8:47 p.m. and that this portion be open to the public.

Carried

**4.0 Adjournment**

**272/02**

Moved By: Trustee Notwell

Seconded By: Trustee Fraser

**4 That**, the Superior-Greenstone DSB Regular Meeting #10/2002 adjourn at 8:58 p.m.

**2002 BOARD MEETINGS**

**Electronic Meetings**

Monday November 18<sup>th</sup>

**\*Face-to-Face Meetings**

Friday, December 6<sup>th</sup>

\*Venue for all Face-to-Face Meetings is the Board Meeting Room in Marathon, Ontario

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

## Committee of the Whole Board # 10/2002

Monday, October 28, 2002 – 8:30 p.m.

*Electronic*

### T O P I C S

Chair: Bette Bartlett

Director: H. Wilson-Boast

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#### **Part II-Section (A): In-Camera** *(This portion closed to the public)*

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|-----|---------------------------------------|-----------------|
| 1.0 | Personnel                             | H. Wilson-Boast |
| 2.0 | Litigation                            | H. Wilson-Boast |
| 2.1 | File 3330/18                          |                 |
| 3.0 | School Issue                          | H. Wilson-Boast |
| 4.0 | Negotiations                          |                 |
| 4.1 | OSSTF                                 | B. Rousseau     |
| 4.2 | OPSBA                                 | B. Bartlett     |
| 5.0 | Consultations re Terms and Conditions | H. Wilson-Boast |
| 5.1 | School Administrators                 |                 |
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#### **Part II-Section (B): Committee of the Whole** *(This portion open to the public)*

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| 1.0 | Procedures Review  | H. Wilson-Boast |
| 1.1 | For information, the Director reviewed the following sections of the Superior-Greenstone DSB Bylaw with trustees:<br>Section 4.0 Regular Meetings<br>a) Part 4.25 Points of Order<br>b) Part 4.26 Privilege<br>c) Part 4.28 Recorded Vote<br>d) Part 4.29 Participation and Conduct of Members |                 |



**Committee of the Whole and Regular Board Meeting**

**Monday, October 28, 2002**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ , 2002

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR