

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Minutes**

**Committee of the Whole Board and Regular Board Meeting # 7 / 2003**

r Electronic Meeting 4 Face –to-Face

Superior-Greenstone DSB Board Meeting Room-Marathon

Friday, June 20, 2003 - 11:00 a.m.

Chair: Bette Bartlett

Director: H. Wilson-Boast

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**MEMBERS PRESENT**

**Trustees**

Bette Bartlett (OS)  
Guy Champagne (OS)  
Larry Fraser (OS)  
Kathryn Notwell (OS)  
Darlene Keenan (OS)  
Randy Krystia (OS)  
Wendy Krystia (OS)

Absent: Les Aylward

Laura Rydberg (OS-joined at 11:30 a.m.)

**Board Administration**

H. Wilson-Boast, Director of Education  
B. Rousseau, Superintendent of Business  
P. Bailey-Pella, Superintendent of Education  
C. Tsubouchi, Manager of Accounting Services  
W. Chiupka, Manager of Plant Services  
B. Draper, Coordinator of Human Resource Services  
B. Ross, Coordinator of Information Technology  
RM. Joannette, Transportation Officer

OS: On-Site

TC: Teleconference

VC: Video Conference

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Chair: Bette Bartlett

Director: H. Wilson-Boast

PART I

Committee of the Whole Board: 11:06 a.m.  
Section (A): In-Camera Session 1 - (closed to public): 11:07 a.m.  
Section (B): In-Committee (open to public): 11:16 a.m.

PART II

Regular Board Meeting (open to the public): 11:30 a.m.

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**1.0 Roll Call**

Board Chair Bette Bartlett conducted roll call at 11:06 a.m. Members present as noted above.

**2.0 Disclosure of Conflict of Interest: re Closed Session**

There were no disclosures of conflict of interest regarding the closed session.

**3.0 Committee of the Whole Board**

3.1 Agenda: Committee of the Whole Board

**176/03**

*Moved By: Trustee R. Krystia*

*Seconded By: Trustee W. Krystia*

**4 That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-camera session) at 11:07 a.m. and that his portion be closed to the public.

Carried

**177/03**

*Moved By: Trustee K. Notwell*

*Seconded By: Trustee D. Keenan*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-camera session) at 11:16 a.m. and that this portion be open to the public.

Carried

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**1.0 Committee of the Whole Board (Open)**

1.1 Policy Review: Trustee Code of Ethics

A majority of trustees requested that feedback from school councils be collected and that the draft be re-submitted for consideration and approval by the new Board of Trustees elected in the 2003 Municipal Elections.

**178/03**

*Moved By: Trustee Notwell*

*Seconded By: Trustee R. Krystia*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (open session) at 11:25 a.m., and that this portion be open to the public.

Carried

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**1.0 Meeting Call to Order and Approval of In-Camera Report**

Board Chair, B. Bartlett called the Regular Board Meeting to order at 11:30 a.m.

**179/03**

*Moved By: Trustee R. Krystia*

*Seconded By: Trustee Fraser*

**4 That**, the Superior-Greenstone DSB approve the Committee of the Whole (In-camera) report.

Carried

## **2.0 Approval of Agenda**

### **180/03**

Moved By: Trustee Champagne

Seconded By: Trustee Notwell

4 **That**, the agenda for the Superior-Greystone DSB Regular Board Meeting #7/2003 be accepted and approved as amended with the following addition as Item 10.2: Report No. 50-B Personnel dated June 20, 2003

Carried

## **3.0 Disclosure of Conflict of Interest: re Open Session**

There were no disclosures of conflict of interest regarding the open session.

## **4.0 Minutes**

### 4.1 Standing Committees

No Report

### 4.2 Board Meetings

#### 4.2.1 Board Meeting: # 6/2003: Regular Board – May 26, 2003

### **181/03**

Moved By: Trustee Champagne

Seconded By: Trustee Notwell

4 **That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- #6/2003 Regular Board Meeting – May 26, 2003

Carried

### 4.3 Statutory Committees

#### 4.3.1 SEAC

Meetings: June 4, 2003

### **182/03**

Moved By: Trustee Fraser

Seconded By: Trustee W. Krystia

4 **That** the minutes from SEAC be acknowledged as received:

- SEAC Meeting-June 4, 2003.

Carried

### 4.4 Ad Hoc Committees

Nil

## **5.0 Business Arising Out of the Minutes**

Nil

## **6.0 Delegations and/or Presentations**

### 6.1 Schreiber PS Student Presentation: Celebrating Literacy-

This presentation was conducted as a component of the Superintendent of Education Reports (see notes at Item 8.4.1).

## **7.0 Reports of the Director of Education**

(H. Wilson-Boast)

7.1 Report No. 44: Cancellation of July 28, 2003 Board Meeting

**183/03**

Moved By: Trustee Champagne

Seconded By: Trustee Notwell

**4 That**, the Superior-Greenstone DSB receive Report No. 44: Cancellation of July 28, 2003 Board Meeting as presented.

Carried

**184/03**

Moved By: Trustee Champagne

Seconded By: Trustee Keenan

**4 That**, the Superior-Greenstone DSB cancel the Regular Board Meeting, tentatively scheduled on July 28, 2003.

Carried

**185/03**

Moved By: Trustee Notwell

Seconded By: Trustee Champagne

**4 That**, Administration be authorized in conjunction with available trustees to conduct the business of the Board as the need may arise during July and August 2003.

Carried

7.2 Report No. 45: 2003-2004 Student Trustee

**186/03**

Moved By: Trustee Fraser

Seconded By: Trustee R. Krystia

**4 That**, the Superior-Greenstone DSB receives Report No. 45: 2003-2004 Student Trustee as presented

Carried

**187/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Champagne

**4 That**, the Superior-Greenstone DSB approve the appointment of Dean Ray of Marathon High School as the Student Trustee for the 2003-2004 School year, effective September 2, 2003.

Carried

Board Chair, B. Bartlett welcomed Dean Ray in attendance as an observer at this meeting.

7.3 SEAC Special Education Plan: June 2003

**188/03**

Moved By: Trustee Fraser

Seconded By: Trustee Notwell

**4 That**, the Superior-Greenstone DSB approve the Special Education Plan-June 2003 presented to and approved by SEAC on June 4, 2003

Carried

**189/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Champagne

**4 That**, the Special Education Plan as presented to the Board be forwarded to the Ministry of Education.

Carried

7.4 Good News Item

7.4.1 Manitouwadge High School

Band members from Grade 9 to OAC attended MusicFest Canada in Toronto in May. Its Jazz Band Assemble earned a bronze award. Student, Katherine Minty received a Yamaha honour award for her trumpet/flugelhorn solo 'Round Midnight'.

## **8.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

*Superintendent of Education: P. Pella*

### **8.1 Report No. 46: Revised Police and School Protocol-Management Guideline**

**190/03**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Fraser*

**4 That**, the Superior-Greenstone DSB receive Report No. 46: Revised Police and School Protocol-Management Guideline as presented.

Carried

Due to a power-failure in the Red Rock area, the presentation by Dawna Johnson who was unable to link by videoconference was postponed to the August Board Meeting.

### **8.2 Overview: At-Risk Students Program**

A brief outline was provided on the initialization of the Students At-Risk Program, under the direction of John Robart, Assistant to the Superintendent. Currently, the collection of statistics and information on various educational service delivery modes and teaching strategies is underway. The emphasis of the program is to ensure that programming is tailored to the students who need it most.

### **8.3 Roots of Empathy**

Based on the premise that caring classrooms are built by teaching emotional literacy to children early on, the Roots of Empathy is an innovative classroom program tailored for children aged 3 to 14. A video presentation of the Roots of Empathy Program was provided for information.

### **8.4 Other**

#### **8.4.1 Presentation: Celebrating Literacy**

Schreiber Public School students, Julia Roen, Mirabai Alexander, Shannon Scriver and Dayna Hiller delivered an interactive presentation on the students' recently published book, Hope for the Caribou. Following this, P. Pella presented a statistical update on the literacy initiatives around the system and a comprehensive review on Developmental Reading Assessments. In conclusion, Carol Vien, a literacy teacher at Margaret Twomey PS shared her perspective on being a literacy teacher.

## **9.0 Reports of the Business Committee**

*(Business Chair: R. Krystia)*

*Superintendent of Business: B. Rousseau*

### **9.1 Report No. 47: Estimates 2003-2004**

**191/03**

*Moved By: Trustee Notwell*

*Seconded By: Trustee R. Krystia*

**4 That**, the Superior-Greenstone DSB receive Report No. 47: Estimates 2003-2004 as presented.

Carried

The 2003-2004 Budget Estimates comply with the Ministry of Education's enveloping and accountability requirements. The total operating budget for 2003-2004 is \$32,275,274.00.

**192/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Champagne

**4 That**, the Superior-Greenstone DSB adopt the Budget Estimates for the 2003-2004 school year, as presented.

Carried

9.2 Update: Ministry of Education-NPF Capital Funding Program

**193/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Champagne

**4 That**, the Superior-Greenstone DSB transfer \$1,718,287.00 into Capital (Building) Reserve.

Carried

This is a Ministry of Education Capital Funding Program rebate for the local share of the Manitouwadge High School and Marjorie Mills Public School project funds taken from reserves when these building projects continued to proceed post-board amalgamation.

9.3 Report No. 48: Internal Audit for 2002/2003

**194/03**

Moved By: Trustee Notwell

Seconded By: Trustee Fraser

**4 That**, the Superior-Greenstone DSB receive Report No. 48: Internal Audit for 2002-2003 as presented.

Carried

In May, an internal audit was done at B.A. Parker PS, Marjorie Mills PS and Geraldton Composite HS. The audits and recommendations focus on enrolments, cash handling, inventory and purchasing. Implementation of the recommendations from the previous year audit recommendations were noted as complete.

**195/03**

Moved By: Trustee Krystia

Seconded By: Trustee Champagne

**4 That**, the Superior-Greenstone DSB approve the recommendations outlined in Report No. 48: Internal Audit for 2002-2003.

Carried

9.4 2003 Tax Levy Bylaw No. 95

**196/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Champagne

**4 That**, the Superior-Greenstone DSB receives the Bylaw to Levy Taxes-2003: No. 95 as per attachment presented.

Carried

**197/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Fraser

**4 That**, the Superior-Greenstone DSB approves Bylaw No. 95 being a bylaw to levy taxes for 2003 as per attachment presented.

Carried

9.5 Report No. 49: Red Rock Public School – Grounds Restoration Tender

**198/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Notwell

**4 That**, the Superior-Greenstone DSB receives Report No. 49: Red Rock Public School – Grounds Restoration Tender as presented.

Carried

Debris from the old Red Rock Public School buried thirty years ago has begun to surface in the school playground site because of frost action over the years. A playground restoration project is to commence over the summer.

**199/03**

Moved By: Trustee Notwell

Seconded By: Trustee Champagne

**4 That**, the Playground Restoration Project – Red Rock Public School be awarded to 846084 Ontario Limited – CP Contracting in the amount of \$116,308 (GST Extra) and that the project be funded from Reserves.

Carried

## **10.0 Matters for Decision**

Board Chair: B. Bartlett

### 10.1 Disbursements: April 2003

**200/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee Notwell

**4 That**, the following expenditures for Superior-Greenstone DSB be approved:  
Disbursements for the month of April 2003 in the total amount of \$2,655,314.62.

Carried

### 10.2 Report No. 50 and 50-B: Personnel-June 20, 2003

**201/03**

Moved By: Trustee Champagne

Seconded By: Trustee R. Krystia

**4 That**, the Superior-Greenstone DSB receive Report No. 50 Personnel-June 20, 2003 as presented and amended to include Report No. 50-B Personnel-June 20, 2003.

Carried

**202/03**

Moved By: Trustee Champagne

Seconded By: Trustee R. Krystia

**4 That**, the Superior-Greenstone DSB approve the recommendations in Report No. 50: Personnel-June 20, 2003 as presented and amended to include Report No. 50-B Personnel-June 20, 2003 with additional recommendations.

Carried

## **11.0 Deferred Matters**

There were no deferred matters

## **12.0 New Business**

### 12.1 Chair

Trustee school tours done recently in Nipigon and Terrace Bay went well. Schools are in good repair with renovations at Nipigon Red Rock DHS underway and progressing well.

### 12.2 Correspondence

12.3 Update: Student Trustee

Laura Rydberg, concluding her 2002-2003 term as student trustee thanked the Board for its support over the last year. She noted that the term was a learning experience for her and is grateful for the opportunity she has had to serve on the Board.

Board Chair, B. Bartlett expressed appreciation to Ms. Rydberg for her input and assistance on several Board committees throughout the year. In support of Ms. Rydberg's work during the past school year, a bursary of \$500 was awarded to her by the Board.

**203/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee R. Krystia*

**4 That**, the Superior-Greenstone DSB approves a bursary in the amount of \$500.00 to be awarded to its Student Trustee, Laura Rydberg for her service on the Board for the 2002-2003 School Year.

Carried

12.4 Future Board Meeting Agenda Items

Trustee, R. Krystia requested an update on the vacated high school building in Schreiber.

**13.0 Notices of Motion**

There were no notices of motion.

**14.0 Trustee Associations and Other Boards**

14.1 OPSBA

Board Chair, B. Bartlett reported that her bid for re-election as the OPSBA Northern Vice President (Executive Council) was not successful. She noted the experience at the Executive Council the past year was beneficial in that she had the opportunity to advocate strenuously for the concerns of small northern school boards.

**15.0 Information and Miscellaneous**

Nil

**16.0 Observer Comments**

There were no observer comments.

**17.0 Adjournment**

**204/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee R. Krystia*

**4 That**, the Superior-Greenstone DSB Regular Board Meeting #7/2003 adjourn at 2:10 p.m.

Carried



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Committee of the Whole Board # 7/2003**

Friday, June 20, 2003 – 11:00 a.m.

Superior-Greenstone DSB Board Meeting Room, Marathon, Ontario

**T O P I C S**

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

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PART I: *Committee of the Whole Board Section (A)*

*In-Camera Session 1: (closed to public): 11:07 a.m.*

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- 1.0 Personnel *(H. Wilson-Boast)*
    - 1.1 Vice Principal at NRRDHS
    - 1.2 Vice Principal at Marathon HS
    - 1.3 Vice Principal Hiring Pool
  
  - 2.0 Other
    - 2.1 Litigation: File # 3330-019

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PART I *Committee of the Whole Board Section (B)*

*(Open to public): 11:16 a.m.*

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- 1.0 Trustee Feedback: re Trustee Code of Ethics *(notes at Part I, Item 1.1)*

**Committee of the Whole Board / Regular Board Meeting # 7/ 2003**

Friday, June 20, 2003

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

**2003: Future Board Meetings**

Electronic (videoconference):

*Committee of the Whole (6:30 p.m.) / Regular Board (7:00 p.m.)*

Monday, July 28, 2003 (*cancelled*)

Monday, August 25, 2003

Monday, October 27, 2003

Monday, November 17, 2003

Face-to-Face (All meetings convene at Board Administration Office in Marathon, ON):

*Committee of the Whole (11:00 a.m.) / Regular Board (11:30 a.m.)*

Friday, September 19, 2003

Friday, December 5, 2003