

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Minutes**

**Committee of the Whole Board & Regular Board Meeting # 11/2003**

3      Electronic Meeting      r      Face-to-Face

Convened at Superior-Greenstone DSB Board Meeting Room, Marathon, Ontario  
Via Videoconference

Monday, November 17, 2003 – 6:30 p.m.

Chair: B. Bartlett

Director: Heather Wilson-Boast

**MEMBERS PRESENT**

**Trustees**

Bette Bartlett (OS)  
Guy Champagne (OS)  
Kathy Notwell (OS)  
Darlene Keenan (VC)  
Wendy Krystia (VC)  
Randy Krystia (TC)  
Les Aylward (TC)  
Larry Fraser (TC) (Joined at 6:35 p.m.)  
Dean Ray (OS) (Joined at 6:43 p.m.)

**Board Administration**

H. Wilson Boast, Director of Education (OS)  
B. Rousseau, Superintendent of Business (OS)  
John Robart, Assistant to Superintendent of Education (OS)  
Cathy Tsubouchi, Manager of Accounting Services (OS)  
W. Chiupka, Manager of Plant Services (OS)  
Barb Draper, Coordinator of Human Resources (OS)  
B. Ross, Coordinator of Information Technology (OS)  
R.M. Joannette, Administrative Assistant/Transportation (OS)

OS: On-Site    VC: Videoconference    TC: Teleconference

Part I

*Committee of the Whole Board: 6:30 p.m.  
Section (A): In-Camera, Session 1 – (closed to public): 6:33 p.m.  
Section (B): In-Committee (open to public): 6:43 p.m.*

Part II

*Regular Board (open to public): 6:56 p.m.*

**1.0 Roll Call**

Board Chair Bette Bartlett conducted roll call at 6:30 p.m. Members present as noted above.

**2.0 Disclosure of Conflict of Interest: re Closed Session**

There were no disclosures of conflict of interest regarding the closed session.

**3.0 Committee of the Whole Board:** *(In-Camera Session)*

3.1 Agenda: Committee of the Whole Board

**263/03**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee K. Notwell*

**4 That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-camera session) at 6:33 p.m. and that his portion be closed to the public.

Carried

**264/03**

*Moved By: Trustee L. Aylward*

*Seconded By: Trustee G. Champagne*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-camera session) at 6:43 p.m. and that this portion be open to the public.

Carried

**1.0 Committee of the Whole Board (Open)**

1.1 2003-2004 Director's Goals and Objectives

The Director reviewed her goals and objective priorities for 2003-2004, noting that student success remains the top priority for the whole organization.

Carried

1.2 Trustee Orientation and Training Sessions

A Trustee Training Seminar is scheduled in Thunder Bay on December 11, 2003. The Ministry of Education sponsors this.

**265/03**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee D. Keenan*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 6:56 p.m. and that this portion be open to the public.

Carried

**1.0 Meeting Call to Order and Approval of In-Camera Report**

**266/03**

*Moved By: Trustee L. Aylward*

*Seconded By: Trustee K. Notwell*

**4 That**, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

## **2.0 Approval of Agenda**

**267/03**

Moved By: Trustee D. Keenan

Seconded By: Trustee K. Notwell

**4 That**, the agenda for the Superior-Greenstone DSB Regular Board Meeting #11/2003 be accepted and approved.

Carried

## **3.0 Disclosure of Conflict of Interest re: Open Session**

There were no disclosures of conflict of interest regarding the open session.

## **4.0 Minutes**

### **4.1 Standing Committees**

No Report

### **4.2 Board Meetings:**

4.2.1 # 10/2003: Regular Board – October 27, 2003

**268/03**

Moved By: Trustee L. Aylward

Seconded By: Trustee G. Champagne

**4 That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 10/2003 Regular Board Meeting – October 27, 2003

Carried

### **4.3 Statutory Committees**

No Report

### **4.4 Ad Hoc Committees**

No Report

## **5.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes

## **6.0 Delegations and/or Presentations**

There were no delegations or presentation conducted.

## **7.0 Reports of the Director of Education**

(H. Wilson-Boast)

### **7.1 Good News**

#### **7.1.1 Nipigon Red Rock DHS**

Congratulations to Grade 9 student, Tara Allaire who won the midget girls division at the NWOSAA Cross Country Running Championships in October and went on the place 12th out of 300 competitors at the OFSSAA Cross Country Tournament.

#### **7.1.2 Manitouwadge HS-Snacks to Go**

Thank you to Marianna Thompson and the high school Parent Council who in conjunction with Take Heart sponsored a “Snacks to Go” day in October for students. Nutritious snacks were available to all students in the school on

October 22, a day on which the Grade 10 students were writing the Ontario Literacy Test.

**8.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

*Superintendent of Education: P. Pella*

8.1 Report No.: 62-EQAO Grade 3 and Grade 6 Results-May 2003

**269/03**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee D. Keenan*

**4 That**, the Superior-Greenstone DSB receive Report No. 62: EQAO Grade 3 & Grade 6 Results -May 2003 as presented for information.

Carried

The results from the EQAO May 2003 student assessments show a constant, gradual improvement with both grade 3 and 6 students performing close to the provincial level in reading, writing and math. In grade 3, there were 143 students tested, while in grade 6, testing was done with 172 students. Results were below the provincial average in all areas for Grade 3 students. Grade 6 students were above the provincial average in reading, at the provincial level in writing and slightly below the province's math level. By analyzing data from the assessments, school improvement plans are established.

8.2 Report No.: 63-Students At Risk Update

**270/03**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee K. Notwell*

**4 That** the Superior-Greenstone DSB receives Report No. 63: Students at Risk Update as presented for information.

Carried

John Robart, Assistant to the Superintendent provided a comprehensive review of the content from a recent ministry-sponsored symposium called *Making a Difference for Students at Risk*.

**9.0 Reports of the Business Committee**

*(Business Chair: R. Krystia)*

*Superintendent of Business: B. Rousseau*

9.1 Report No.: 64-Enrolments-October 31, 2003

**271/03**

*Moved By: Trustee K. Notwell*

*Seconded By: Trustee D. Keenan*

**4 That**, the Superior-Greenstone DSB receives Report No. 64: Enrolment October 31, 2003 as presented for information.

Carried

The actual full-time equivalent (FTE) students at the elementary panel as of October 31 totaled 1328.50, a decrease of 22.0 FTE from budget projections. At the secondary panel, the actual FTE registers as 1377.00, which is 50.75 FTE less than budget projections. The Student Focused Funding Model utilizes enrolment numbers as at October 31 and March 31 each year to generate the board's grant entitlement.

9.2 Report No.: 65-Update: Nipigon-Red Rock DHS Renovations

**272/03**

Moved By: Trustee L. Aylward

Seconded By: Trustee G. Champagne

**4 That**, the Superior-Greenstone DSB receives Report No. 65: Update-Nipigon-Red Rock DHS Renovations as presented.

Carried

Major renovations at the high school have created comfortable and functional teaching spaces, at a cost to-date of \$217,350. Stage 2 renovations for completion this year are budgeted at \$285,000. Roofing, flooring, mechanical and electrical renovations remain to do, as well as the installation of a handicap lift to the cafeteria, locker and gym bleacher replacements.

**273/03**

Moved By: Trustee R. Krystia

Seconded By: Trustee L. Aylward

**4 That**, the Superior-Greenstone DSB approve the use of Reserves in the 2003-2004 Budget Year for renovations at the Nipigon-Red Rock DHS to a maximum of \$285,000.

Carried

9.3 Report No.: 66-2002/2003 Superior-Greenstone DSB - Financial Statements

**274/03**

Moved By: Trustee K. Notwell

Seconded By: Trustee L. Aylward

**4 That**, the Superior-Greenstone DSB receives Report No. 66: 2002/2003 Superior-Greenstone DSB -Financial Statements as presented.

Carried

An external audit of the Board's 2002-2003 Financial Statements was done by Deloitte & Touche in early November in accordance with section 252 of the Education Act. The Board is in compliance with the Ministry's enveloping requirements.

**275/03**

Moved By: Trustee D. Keenan

Seconded By: Trustee L. Aylward

**4 That**, the Superior-Greenstone DSB make the following transfers **from Reserves**:

Capital (Building) Reserve	\$ 94,124.99
MECR/BECD Reserve	\$335,440.95
Reserve for Working Funds	\$ 32,817.00

Carried

**276/03**

Moved By: Trustee G. Champagne

Seconded By: Trustee K. Notwell

**4 That**, the Superior-Greenstone DSB make the following transfer **to Reserves**:

Proceeds of Disposition Reserve	\$335,540.95
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Carried

**277/03**

Moved By: Trustee D. Keenan

Seconded By: Trustee L. Aylward

**4 That**, the Superior-Greenstone DSB accept the 2002/2003 Financial Statements as presented.

Carried

**10.0 Matters for Decision**

*Board Chair: B. Bartlett*

10.1 Disbursements: October 2003

**278/03**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee K. Notwell*

*4 That, the following expenditures for Superior-Greenstone DSB be approved:*

*Disbursements for the month of September 2003 in the total amount of \$ 2,634,634.03.*

*Carried*

10.2 Report No.: 67-Personnel-November 17, 2003

**279/03**

*Moved By: Trustee K. Notwell*

*Seconded By: Trustee D. Keenan*

*4 That, the Superior-Greenstone DSB receive Report No. 67: Personnel-November 17, 2003 as presented.*

*Carried*

**280/03**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee K. Notwell*

*4 That, the Superior-Greenstone DSB approve the recommendations in Report No. 67: Personnel-November 17, 2003 as presented.*

*Carried*

**11.0 Deferred Matters**

There were no deferred matters

**12.0 New Business**

12.1 Chair

Board Chair B. Bartlett extended her thanks to outgoing trustees, Wendy and Randy Krystia and Larry Fraser. She noted that the group's contributions had assisted immensely in the many challenges during the Board's term. She also thanked the Board Administrators for their professional support. She extended an early welcome to incoming trustees:

Jim Turner (Greenstone Area Ward)

Mark Mannisto (Greenstone Area Ward)

Julie Sparrow (Marathon Ward)

The new trustees will join the following incumbents, elected and/or acclaimed in the 2003 Municipal Election:

Les Aylward (Red Rock Area Ward)

Bette Bartlett (Nipigon Ward)

Guy Champagne (Marathon Ward)

Kathy Notwell (Schreiber/Terrace Bay Ward)

Darlene Keenan (Manitouwadge Ward)

12.3 Student Trustee Update

Student Trustee Dean Ray provided a synopsis of sporting events around the secondary school system. He reported that Lake Superior High School has had a food drive in conjunction with Halloween. Both Marathon and Manitouwadge High Schools have started high school newsletters.

- 12.4 Future Board Meeting Agenda Items  
There were no future items noted.
- 12.5 Other

### **13.0 Notices of Motion**

### **14.0 Trustee Associations and Other Boards**

- 14.1 OPSBA  
No report.
- 14.2 Other Boards
- 14.2.1 Correspondence: Durham District School Board  
Action on this matter was deferred until after OPSBA has reviewed and taken a position regarding an amendment to the regulation governing trustee attendance at board meetings.

### **15.0 Information and Miscellaneous**

### **16.0 Observer Comments**

*(Members of the public limited to 2 minute address)*

There were no observer comments.

### **17.0 Adjournment**

**281/03**

Moved By: *Trustee G. Champagne*

Seconded By: *Trustee K. Notwell*

**4 That, the Superior-Greenstone DSB Regular Board Meeting #11/2003 adjourn at 7:50**

**p.m.**

Carried

### **2003: Future Board Meetings**

#### **Inaugural Board Meeting:**

Friday, December 5, 2003

Board Administration Office, 12 Hemlo Drive, Marathon, Ontario

#### **Tentative Agenda**

- 11:00 a.m. Part 1-Organizational: Election of Board Chair & Vice Chair (Public)
- 11:15 a.m. Part 2-Committee of the Whole (Public)
- 11:45 a.m. Lunch Break
- 12:15 p.m. Part 3-Committee of the Whole (Closed to Public)
- 12:45 p.m. Part 4-Regular Board & Board Committee Appointments (Public)

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Committee of the Whole Board # 11/2003**

Monday, November 17, 2003 – 6:30 p.m.

Convened at the Superior-Greenstone DSB Meeting Room, Marathon, Ontario

Videoconference

**TOPICS**

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

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PART I: *Committee of the Whole Board Section (A)*

*In-Camera Session 1: (closed to public): 11:07 a.m.*

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|-----|--|--------------------------|
| 1.0 | <u>Personnel</u>                             | <i>(H. Wilson-Boast)</i> |
| 2.0 | <u>SEIU, Local 268 Ratification</u>          | <i>(B. Draper)</i>       |
| 3.0 | <u>Property: CSD Grand Nord de l'Ontario</u> | <i>(H. Wilson-Boast)</i> |
| 4.0 | <u>Director's Performance Appraisal</u>      | <i>(H. Wilson-Boast)</i> |
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PART I *Committee of the Whole Board Section (B)*

*(Open to public): 11:16 a.m.*

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| 1.0 | <u>2003-2004 Director's Goals and Objectives</u><br>See notes at Part 1, Item 1.1 |
| 2.0 | <u>Trustee Orientation and Training Sessions</u><br>See notes at Part 1, Item 1.2 |

**Committee of the Whole Board / Regular Board Meeting # 11/ 2003**

Monday, November 17, 2003

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR