

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Videoconference Site Locations

|  |                                       |
|--|---------------------------------------|
| Superior-Greenstone District School Board.... (SGDSB)..... | 12 Hemlo Drive, Marathon, ON          |
| Manitowadge High School..... (MNHS).....                   | 200 Manitou Road W., Manitowadge, ON  |
| Marathon High School..... (MRHS).....                      | 14 Hemlo Drive, Marathon, ON          |
| Lake Superior High School..... (LSHS).....                 | Hudson Drive, Terrace Bay, ON         |
| Nipigon-Red Rock District High School..... (NRRDHS).....   | 20 Frost Street, Red Rock, ON         |
| Geraldton Composite High School..... (GCHS).....           | 500 Second Street West, Geraldton, ON |

## MINUTES

### 2005/2 Regular Board Meeting

6:30 p.m. (Committee of the Whole Board)

7:00 p.m. (Regular Board Meeting)

Monday, January 17, 2005

Convened at: Nipigon-Red Rock District High School Videoconference Room, Red Rock, ON  
With Videoconference Sites at: GCHS / LSHS / MNHS / Board Office

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

PART I  
PART II  
PART III  
PART IV

*Committee of the Whole Board: 6:30 p.m.  
Section (A): In-Camera Session 1 – (closed to public)  
Section (B): In-Committee (open to public): No Reports  
Regular Board Meeting (open to public): 7:02 p.m.*

#### Attendance:

| <b><u>Trustees</u></b>    | <i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i> |    |    |   |   |   |    |    |    |   |   |
|---------------------------|--|----|----|---|---|---|----|----|----|---|---|
|                           | OS   | TC | VC | A | R |   | OS | TC | VC | A | R |
| Aylward Les               | ✓  |    |    |   |   | Mannisto, Mark                            | ✓  |    |    |   |   |
| Bartlett, Bette           | ✓  |    |    |   |   | Notwell, Kathryn                          |    |    | ✓  |   |   |
| Champagne, Guy            |  |    | ✓  |   |   | Sparrow, Julie ( <i>left @ 10:05 pm</i> ) |    |    | ✓  |   |   |
| Keenan, Darlene           |  |    | ✓  |   |   | Turner, Jim                               |    |    | ✓  |   |   |
| David Blanchard @ 6:56 pm |  |    | ✓  |   |   |   |    |    |    |   |   |

| <b><u>Board Administrators</u></b>  | <i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i> |    |    |   |   |  |
|---|--|----|----|---|---|--|
|   | OS   | TC | VC | A | R |  |
| Heather Wilson-Boast: <i>Director of Education</i>                            | ✓  |    |    |   |   |  |
| Bruce Rousseau: <i>Superintendent of Business</i>                             |  | ✓  |    |   |   |  |
| Patti Pella: <i>Superintendent of Education</i>                               |  |    |    | ✓ |   |  |
| John Robart: <i>Assistant to Superintendent of (Education</i>                 |  |    | ✓  |   |   |  |
| Cathy Tsubouchi: <i>Manager of Accounting Services</i>                        |  |    | ✓  |   |   |  |
| Wayne Chiupka: <i>Manager of Plant Services</i>                               | ✓  |    |    |   |   |  |
| Barb Draper: <i>Coordinator of Human Resources Services</i>                   |  | ✓  |    |   |   |  |
| Brad Ross: <i>Coordinator of Systems and Information Technology</i>           |  |    | ✓  |   |   |  |
| Rose-Marie Joannette: <i>Transportation Manager/ Administrative Assistant</i> | ✓  |    |    |   |   |  |

#### **1.0 Roll Call**

Board Chair B. Bartlett conducted roll call at 6:33 p.m. Members present as noted above.

#### **2.0 Disclosure of Interest: re Closed Session**

There were no disclosures of interest regarding the closed session.

**3.0 Committee of the Whole Board** *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board

**31/05**

Moved by: *Trustee M. Mannisto*

Seconded by: *L. Aylward*

✓ **That**, the Superior Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:36 p.m., and that this portion be closed to the public.

Carried

3.2 Rise and Report from Closed Session

**32/05**

Moved by: *Trustee L. Aylward*

Seconded by: *J. Turner*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:55 p.m., and that this portion is open to the public.

Carried

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**4.0 See Committee of Whole: Section B**

There were no reports for the Committee of the Whole Open Session

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**5.0 Regular Meeting Call to Order**

Board Chair, B. Bartlett called the regular meeting to order at 7:02 p.m.

**6.0 Approval of Committee of the Whole In-Camera (Closed) Report**

**33/05**

Moved by: *Trustee G. Champagne*

Seconded by: *L. Aylward*

✓ **That**, the Superior-Greenstone DSB approves the Committee of the Whole (In-Camera) Report.

Carried

**7.0 Approval of Committee of the Whole (Open) Report**

No reports were submitted for Committee of the Whole, open session.

**8.0 Approval of Agenda**

**34/05**

Moved by: *Trustee M. Mannisto*

Seconded by: *J. Sparrow*

✓ **That**, the agenda for the Superior-Greenstone DSB Regular Board Meeting # 2/2005 be accepted and approved as amended to add Item 12.6 Presentation by Randi Ray; delete Item 12.3 School Profile and add Item 14.5 Support for Student Learning.

Carried

**9.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest regarding the open session.

**10.0 Minutes**

10.1 Board Meetings:

10.1.1 Organizational & Regular Board – December 3, 2004

**35/05**

Moved by: Trustee M. Mannisto

Seconded by: D. Keenan

✓ **That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 1/2005: December 3, 2004

Carried

10.2 Standing Committee

10.2.1 Transportation Committee Meeting: December 9, 2004

**36/05**

Moved by: Trustee J. Sparrow

Seconded by: L. Aylward

✓ **That**, the minutes from the Transportation Committee be acknowledged as received:

- Thursday, December 9, 2004

Carried

Trustee, noted correction required on the header for these minutes. Date of these minutes should read December 9, 2004 not February 12, 2004. In addition Trustee, M. Mannisto noted as in attendance at this meeting is an error. Rather, the alternate member, L. Aylward attended.

**37/05**

Moved by: Trustee L. Aylward

Seconded by: J. Sparrow

✓ **That**, the Superior-Greenstone DSB approve the recommendations as outlined in the Transportation Committee Minutes dated December 9, 2004.

Carried

**11.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

**12.0 Delegations and/or Presentations**

12.1 Partnership Agreement: Confederation CAAT & Superior-Greenstone DSB

A delegation from Confederation and Neghaneewan College signed off with Superior-Greenstone District School Board, a Partnership Agreement. The focus of the partnership is to build knowledge, skills and attitudes in support of student success with links in education to promote the success of students as they make the transition from high school to post secondary education. Attending from Confederation College were President Patricia Lang, Richard Mannisto, Chair of the Board of Governors, Bill Radford, Dean School of Access and Literacy, Ken Stevens, Manager of Marathon/Geraldton Campus, and Brenda Small, Dean of Neghaneewin College.

12.2 Student Trustee

12.2.1 Report No. 06: Student Cabinet Schedule

**38/05**

Moved by: Trustee J. Turner

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Report No. 06: Student Cabinet Schedule as presented.

Carried

Trustee M. Mannisto suggested that the student representatives with whom David Blanchard is to meet might find it beneficial to attend the Board Meeting as they rotate now among the area high schools. Trustee K. Notwell suggested a noon-hour cabinet schedule be considered, as this would alleviate the need for students to travel to evening meetings.

**39/05**

Moved by: Trustee M. Mannisto

Seconded by: J. Sparrow

✓ **That**, the Superior-Greenstone DSB refers Report No. 06 to the Secondary School Principals for consideration.

Carried

12.3 Board Meeting Rotation

This issue originally on the agenda as Item 13.1 under Reports of the Director was taken out of sequence by Board Chair B. Bartlett to facilitate Item 12.4 Strategic Direction Plan Report, which was scheduled as a timed item at 8:00 p.m. Director H. Wilson-Boast will consolidate a chart with suggestions and forward to all trustees for final input.

12.4 School Profile: Beardmore Public School

Due to poor weather for travel, this report was postponed until February Board Meeting.

12.5 Report No. 07 and 07(A): Strategic Direction Plan Summary

(S. Ferguson: 8:10 p.m.)

12.5.1 Progress Consulting 2004 Strategic Planning Report (07-A)

**40/05**

Moved by: Trustee M. Mannisto

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 07: Strategic Direction Steering Committee Summary as presented.

Carried

Director, H. Wilson-Boast introduced Scott Ferguson of Progress Consulting who has facilitated the Board's Strategic Direction Planning over the last five months. S. Ferguson joined the meeting my teleconference link. He reported that on January 11, 2005 the Steering Committee met for the final time to review the information and conclusions from the various components of the project. He highlighted numerous areas of the report the most important aspect of the project is that it represented a consensus, even in light of the very large and varied groups that took part in the exercise. He thanked the Steering Committee for the direction they offered and commended the group for the extensive and successful effort to have the widespread participation at both the community and regional levels. He recommended the Board authorize administration to consolidate an action plan for implementation of the Board Strategic Plan and approve the Board Mission and Vision statements

41/05

Moved by: Trustee M. Mannisto

Seconded by: L. Aylward

✓ **That**, the Board of Trustees of the Superior-Greystone District School Board hereby:

- Approves the Statements of:
  - Our Mission
  - Our Vision of the Student!
  - Our Vision of the School, School Board! (As they appear on the previous pages)
- Acknowledges the challenges and obstacles (as they appear on the previous pages)
- Approves the list of Strategies (as it appears on the previous page), and
- Instruct administration to:
  - Prepare and implement Action Plans for each of the Strategies for Board consideration
  - Once approved, implement the Action Plan
  - Monitor both the implementation of each Action Plan (progress) and their results (impact), and
  - Keep the Board and all major stakeholder groups aware of the progress and results of implementation.

Carried

12.6 Presentation: Randi Ray (Student of NRRDHS)

Board Chair, B. Bartlett read out statement from Randi Ray who had excused herself, as she was feeling unwell. The statement from R. Ray referred to disciplinary measures taken by administration toward both students and a teacher over an incident in that took place during an OFSSAA Girl's Basketball Tournament held in Kenora in November 2004. She request that in the future if similar situation arise, it is not dealt with in the same manner. Trustees advised they would go into an in-camera session to discuss due to privacy of personnel and students.

**13.0 Reports of the Director of Education**

(H. Wilson-Boast)

13.1 MOE Memo: Improving Student Achievement in Literacy & Numeracy

H. Wilson-Boast reported on the ministry's intention to allocate funds based on the input and discussion of strategies identified to achieve improvement in students learning in our board. To access this funding, a report summarizing the status of our implementation plans for literacy and numeracy is required in February.

13.2 Good News Glances

13.2.1 Marathon HS Food Drive

Congratulation was extended to the students of Marathon HS for its donations to the local food bank over the holiday season.

13.2.2 Manitouwadge HS & Terrace Bay PS: Tsunami Relief

Over \$6,000 was raised by these two schools for the Tsunami Relief effort. Manitouwadge HS Vice-Principal, Andy Graham and Terrace PS Teacher Lennie Markwick each shaved their heads to help raise money for the cause.

13.2.3 Marathon HS: Marathon Family Practice Service

An initiative of the Marathon Family Practice is now in service at the Marathon HS. The practice has arranged to have its doctors in the school on a rotating schedule that will facilitate the student access to medical appointments. The service was implemented in the interest of student welfare.

**14.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

*Superintendent of Education: P. Pella*

**14.1 Report No. 08: Impact of Full Day Senior Kindergarten Program**

**42/05**

*Moved by: Trustee G. Champagne*

*Seconded by: K. Notwell*

**✓ That, the Superior-Greenstone DSB receives Report No. 08: Full Day Senior Kindergarten Program as presented for information.**

**Carried**

Information presented in the report was based on surveys of parents and teachers who experienced half and full day SK and was qualitative in nature since there was no baseline data available to formulate a truly statistical report. Overall, the consensus is the program impacts positively on student achievement, readiness, social maturity, and transitions into grade 1, early reading and identification for special education needs.

**14.2 Report No. 09: Preliminary Elementary Staffing Proposal**

**43/05**

*Moved by: Trustee M. Mannisto*

*Seconded by: L. Aylward*

**✓ That, the Superior-Greenstone DSB receives Report No. 09: Preliminary Elementary Staffing Proposal as presented for information.**

**Carried**

H. Wilson-Boast provided highlights on the report compiled by Patti Pella, Superintendent of Education. This preliminary report, serves to provide parameters and guidelines for reference for the development of staffing proposals for the 2005-2006 school year.

**14.3 Report No. 10: 2004 Bullying Survey Results**

**44/05**

*Moved by: Trustee M. Mannisto*

*Seconded by: K. Notwell*

**✓ That, the Superior-Greenstone DSB receives Report No. 10: 2004 Bullying Survey Results as presented for information.**

**Carried**

Dawna Johnson, Vice-Principal of Nipigon-Red Rock DHS reported on the results of the Bully Survey administered at both the elementary and secondary panel schools. The information derived from the survey results will be considered in the planning and delivery of professional development for School Administrators and for teachers.

**14.4 Report No. 11: After School Homework Program**

**45/05**

*Moved by: Trustee J. Turner*

*Seconded by: J. Sparrow*

**✓ That, the Superior-Greenstone DSB receives Report No. 11: After School Homework Program as presented.**

**Carried**

After School Homework Clubs will commence in the elementary panel schools as need is determined. The purpose of the clubs is to allow students who wish to do homework with the assistance of an Educational Assistant to do so within the school for a specified period at the end of regular classes.

**46/05**

Moved by: Trustee L. Aylward

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB authorizes administration to implement an After School Homework Club.

Carried

14.5 Support for Student Learning

John Robart, Assistant to the Superintendent of Education reported that the ministry has allocated \$110,000 funding for Support for Student Learning to 18 Years. The funding will facilitate support for enhancing opportunity for first nation students in schools. A proposal to add educational assistants at George O'Neill PS, B.A. Parker, Marjorie Mills, Nipigon-Red Rock DHS and Geraldton Composite HS is being studied.

**15.0 Reports of the Business Committee**

*(Business Chair: J. Turner)*

Superintendent of Business: B. Rousseau

15.1 Tax Interest 2005: Bylaw No. 100

**47/05**

Moved by: Trustee J. Turner

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Tax Interest 2005: Bylaw No. 100 as presented.

Carried

**48/05**

Moved by: Trustee L. Aylward

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 100 being a bylaw for the application of interest on taxes as per the attached.

Carried

15.2 Report No. 12: Internal Audit Proposal

**49/05**

Moved by: Trustee K. Notwell

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB receives Report No. 12: Internal Audit Proposal as presented for information.

Carried

The internal audit proposal includes a visit and review at the Beardmore and Margaret Twomey PS and at Marathon HS. The findings will be presented at the June Board Meeting.

**50/05**

Moved by: Trustee L. Aylward

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB approves Report No.: 12: 2004-2005 Internal Audit Proposal.

Carried

15.3 Update: 2003-2004 Financial Statements

C. Tsubouchi reported that Financial Statements would be presented at the February Board Meetings as the reports are delayed because of computer problems experienced in September 2004

15.4 Report No. 13: Use of Good Schools Open Grant  
**51/05**

Moved by: Trustee M. Mannisto

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 13: Use of Good Schools Open Grant as presented for information.

Carried

Good Use of Schools Initiative Funding in the amount of \$113,449 was directed to the Plant Services Department to commence a work on school lunch preparation areas to ensure all schools are brought up to standards set by the Thunder Bay District Health Unit in order to continue the existing breakfast/lunch programs in schools. This project was approved for \$44,649. The funds will also be used to initiate a Standardized Cleaning Methods study at a cost of \$19,000. Custodial equipment upgrades for \$49,800 was also approved.

**52/05**

Moved by: Trustee M. Mannisto

Seconded by: J. Sparrow

✓ **That**, Plant Services be directed to implement the Good Schools Open Grant Plan as presented in Report No. 13.

Carried

**16.0 Matters for Decision**

Board Chair: B. Bartlett

16.1 Disbursements

16.1.1 Report No. 14: Disbursements-November 2004

**53/05**

Moved by: Trustee L. Aylward

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB receives Report No. 14: Disbursement-November 2004 as presented for information.

16.2 Report No.: 15: Personnel-January 17, 2005

**54/05**

Moved by: Trustee M. Mannisto

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Report No. 15: Personnel dated January 17, 2005 as presented for information.

Carried

**17.0 New Business**

17.1 Chair

Numerous letters of concern from parents and students were received by the Chair about the OFSSAA Girl's Basketball Tournament in Kenora. Further discussion on the issue was referred to in-camera session due to privacy of personnel and students.

17.2 Correspondence

Student Trustee D. Blanchard noted receipt of a letter concerning transportation issue. This will be forwarded to RM. Joannette, Transportation Manager.

17.3 Future Board Meeting Agenda Items

Trustee K. Notwell noted that in the publication School Advocate there is an announcement for a conference in April for School Council members. The board budget does not have any allocation dedicated to school council professional development. Director H. Wilson-Boast will investigate other boards' practice regarding PD funding in support of conferences.

**18.0 Trustee Associations and Other Boards**

**18.1 OPSBA**

18.1.1 Public Education Symposium: January 27-29/05

**55/05**

Moved by: Trustee L. Aylward

Seconded by: K. Notwell

✓ **That**, David Blanchard be approved to attend the Ontario Public School Boards' Association Conference in January 2005.

Carried

**19.0 Observer Comments**

*(Members of the public limited to 2 minute address)*

Marathon observer Leslie Phillips noted her favour on learning the Strategic Direction Plan Steering Committee included actions plans in its final summary and the advice that these need to be monitored for progress and impact.

**20.0 Committee of the Whole Board** *(In-Camera Closed)*

20.1 Into Committee of the Whole Board

**56/05**

Moved by: Trustee L. Aylward

Seconded by: J. Sparrow

✓ **That**, the Superior Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 9:28 p.m., and that this portion be closed to the public.

Carried

20.2 Rise and Report from Closed Session

**57/05**

Moved by: Trustee G. Champagne

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 10:52 p.m. and that this portion is open to the public.

Carried

20.3 Resignation of Vice-Principal at Margaret Twomey PS

**58/05**

Moved by: Trustee J. Turner

Seconded by: M. Mannisto

✓ **That**, the Superior Greenstone DSB accepts the resignation of Bruce Cookson as Vice-Principal of Margaret Twomey Public School.

Carried

**21.0 Adjournment**

**59/05**

Moved by: Trustee D. Keenan

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting #2/2005 adjourn at 10:53 p.m.

Carried

2005: Regular Board Meetings: Mondays: Start Time 6:30 p.m.

February 21, 2005

(Designated Board Meeting Room: Lake Superior High School Videoconference Centre, Terrace Bay ON)

March 21

April 18

May 16

June 20

July 18

August 29

September 19

October 17

November 21

December 5

**In Committee and Regular Board Meeting 2005/2**

Monday, January 17, 2005

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**2005/2 Regular Board Meeting**

Committee of the Whole Board: 6:30 p.m.

Monday, January 17, 2005

Convened at: Nipigon-Red Rock District High School Videoconference Room, Red Rock, Ontario  
With Videoconference Sites at: GCHS / LSHS / MNHS / Board Office

**TOPICS**

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

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PART I: *Committee of the Whole Board (In-Camera- Session 1)*

*(Closed Session): 6:36 p.m.*

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- 1.0 Personnel
  - 1.1 Vice-Principal at MTPS
  - 1.2 OCT Statement on Investigation
  
- 2.0 Update: Negotiations
  - 2.1 OSSTF
  - 2.2 ETFO
  
- 3.0 Update: Litigation
  - 3.1 Litigation: File 3330-019
  
- 4.0 Update: Grievances

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*Committee of the Whole Board (In-Camera- Session 2)*

*(Closed Session): 9:28 p.m.*

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- 5.0 OFSSAA: Concerns re Girl's Basketball Tournament

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PART II: *Committee of the Whole Board*

*(Open Session)*

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- 1. No Reports