

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Videoconference Site Locations

Superior-Greenstone District School Board.... (SGDSB).....12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRRDHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

MINUTES

2005/3 Regular Board Meeting

6:30 p.m. (Committee of the Whole Board)

7:00 p.m. (Regular Board Meeting)

Monday, February 21, 2005

Convened at: Lake Superior High School-Library, Terrace Bay, ON
 With Videoconference Sites at: GCHS / MNHS / NRRDHS / Board Office

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

PART I
 PART II
 PART III
 PART IV

*Committee of the Whole Board: 6:40 p.m.
 Section (A): In-Camera Session 1 – (closed to public)
 Section (B): In-Committee (open to public): No Reports
 Regular Board Meeting (open to public): 7:16 p.m.*

Attendance:

<u>Trustees</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les			✓			Keenan, Darlene		✓			
Bartlett, Bette	✓					Mannisto, Mark			✓		
Champagne, Guy	✓					Notwell, Kathryn	✓		✓		
Fisher, Cynthia			✓			Sparrow, Julie (left @ 9:05 pm)			✓		
David Blanchard @ 7:15 pm	✓					Turner, Jim			✓		

<u>Board Administrators</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>					
	OS	TC	VC	A	R	
Heather Wilson-Boast: Director of Education	✓					
Bruce Rousseau: Superintendent of Business	✓					
Dawna Johnson: Acting Superintendent of Education	✓					
John Robart: Assistant to Superintendent of (Education						✓
Cathy Tsubouchi: Manager of Accounting Services		✓				
Wayne Chiupka: Manager of Plant Services			✓			
Barb Draper: Coordinator of Human Resources Services			✓			
Brad Ross: Coordinator of Systems and Information Technology			✓			
Rose-Marie Joanne: Transportation Manager/ Administrative Assistant			✓			

1.0 Roll Call

Board Chair B. Bartlett conducted roll call at 6:35 p.m. Members present as noted above.

2.0 Appointment of First Nation Trustee

Board Chair, B. Bartlett announced that the seat for the First Nation Trustee which to-date had been vacant now had a nominee from the Chiefs of the Robinson and Council of the Pic River First Nation. Cynthia Fisher, Education Counsellor for Pic River First Nation was called to make a declaration for service to the Superior Greenstone DSB.

2.1 Declaration of First Nation Trustee: Cynthia Fisher

Ms. Fisher declared her service to the board and was thereafter extended a welcome by the Board Chair, B. Bartlett. Her term is effective immediately and concludes at the end of the current board term on November 30, 2006.

3.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest regarding the closed session.

PART I: *Committee of the Whole Board Section (A)*

In-Camera Session 1: (Closed to Public): 6:40 p.m.

4.0 Committee of the Whole Board *(In-Camera Closed)*

4.1 Agenda: Committee of the Whole Board

60/05

Moved by: Trustee G. Champagne

Seconded by: K. Notwell

✓ That, the Superior Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:40 p.m., and that this portion be closed to the public.

Carried

4.2 Rise and Report from Closed Session

61/05

Moved by: Trustee L. Aylward

Seconded by: G. Champagne

✓ That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 7:15 p.m., and that this portion is open to the public.

Carried

PART I: *Committee of the Whole Board Section (B)*

(Open to Public): 7:15 p.m.

5.0 See Committee of Whole: Section B

There were no reports for the Committee of the Whole Open Session

PART II: *Regular Board Meeting*

(Open to Public): 7:16 p.m.

6.0 Regular Meeting Call to Order

Board Chair, B. Bartlett called the regular meeting to order at 7:16 p.m.

7.0 Approval of Committee of the Whole In-Camera (Closed) Report

62/05

Moved by: Trustee J. Turner

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB approves the Committee of the Whole (In-Camera) Report.

Carried

8.0 Approval of Committee of the Whole (Open) Report

No reports were submitted for Committee of the Whole, open session.

9.0 Approval of Agenda

63/05

Moved by: Trustee G. Champagne

Seconded by: L. Aylward

✓ **That**, the agenda for the Superior-Greenstone DSB 2005/3 be accepted and approved as amended to add Item 15.3.5 Government Updates.

Carried

10.0 Disclosures of Interest re: Open Session

There were no disclosures of interest regarding the open session.

11.0 Appointment of First Nation Trustee

11.1 Appointment: 1st Trustee for Appointment-C. Fisher

See Item 2.0 above. First Nation Trustees' declaration was conducted immediately following Board Roll Call.

12.0 Minutes

12.1 Board Meetings:

12.1.1 2005/2 Regular Board – January 17, 2005

64/05

Moved by: Trustee J. Sparrow

Seconded by: L. Aylward

✓ **That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- 2005/2 Regular Board, January 17, 2005

Carried

12.2 Standing Committees

12.2.1 Board Policy Committee – January 24, 2005

65/05

Moved by: Trustee J. Sparrow

Seconded by: D. Keenan

✓ **That**, the minutes from the Board Policy Committee be acknowledged as received:

- Monday, January 24, 2005

Carried

66/05

Moved by: Trustee M. Mannisto

Seconded by: J. Turner

✓ **That** the Superior-Greenstone DSB accept the recommendations as outlined in the Board Policy Committee minutes dated January 24, 2005, and approve for posting to the Board Website, the following policies as reviewed:

- Policy 210 Student Representative
- Policy 211 Electronic Attendance
- Policy 301 Student Transportation
- Policy 301 Management Guideline/Student Transportation
- Policy 716 Criminal Background Check (Volunteers, Trustees & Others)

And, that the implementation for these policy reviews be dated February 22, 2005 and shall supersede any previous policies and procedures of the Superior-Greenstone DSB.

Carried

Trustee K. Notwell noted that the Student Representative Policy notes the student representative selection take place by June 30th annually. She suggested this be changed to May 31st each year. This facilitates the earlier participation by a new student trustee who could be assisted by the outgoing trustee. Trustees M. Mannisto and J. Turner agreed to this as a friendly amendment. The policy will be posted with the May 31st selection date for the student trustee.

11.2 Standing Committee

11.3.1 Transportation Committee Meeting: February 11-14, 2005

67/05

Moved by: Trustee L. Aylward

Seconded by: K. Notwell

✓ **That**, the minutes from the Transportation Committee be acknowledged as received:

- February 11-14, 2005

Carried

68/05

Moved by: Trustee L. Aylward

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB approve the recommendation as outlined in the Transportation Committee Minutes dated February 11-14, 2005.

Carried

13.0 Business Arising Out of the Minutes

13.1 Board Minutes: January 17, 2005 re: Item 12.3-Board Meeting Schedule

69/05

Moved by: Trustee J. Turner

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives the Revised 2005 Board Meeting Schedule as presented.

Carried

The 2005 Regular Board Meeting schedule includes a rotation throughout the year with two meetings at each of the area high schools where videoconference equipment is housed to facilitate the meeting.

<i>Date</i>	<i>Time</i>	<i>Location</i>		<i>Date</i>	<i>Time</i>	<i>Location</i>
March 21	*6:30 p.m.	GCHS		August 29	*6:30 p.m.	SGDSB Office
April 18	**4:00 p.m.	*** MNHS		September 19	**4:00 p.m.	***GCHS
May 16	**4:00 p.m.	*** SGDSB Office		October 17	**4:00 p.m.	***LSHS
June 20	**4:00 p.m.	*** NRRDHS		November 21	*6:30 p.m.	MNHS
July 18	Time: TBA	Venue: TBA		December 5	*6:30 p.m.	NRRDHS

- * 6:30 p.m. Meetings: 6:30- 7:00 p.m. Committee of Whole, In-Camera (closed to public)
7:00 p.m. Regular Board (open to public)
- ** 4:00 p.m. Meetings: 4:00-4:30 p.m. Trustee Light Dinner
4:30-5:00 p.m. Committee of Whole, In-Camera (closed to public)
5:00 p.m. Regular Board (open to public)
- *** Dates include: School Tour & Joint School Council Meetings with arrangements to be announced with specific needs of each community in mind.

13.2 Board Minutes: January 17, 2005 re Item 17.3-Future Board Agenda Items
70/05

Moved by: Trustee K. Notwell

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB authorize expenses as per board policy for one school council chair or designate to attend the April Conference as appears in the publication, *The School Advocate*.

Carried

Senior administration will notify school council of the professional development opportunity and request expressions of interest from each council. A participant name will be drawn by lot to attend. This member will be asked to share a report with other school councils at a future board meeting where councils are invited to attend by videoconference

14.0 Delegations and/or Presentations

14.1 Presentation: Deloitte & Touche 2004 Financial Audit Results

In December 2004, Deloitte & Touche completed an external audit of the Board Financial Statements for the 2003-2004 fiscal year. The Board is compliant with regulatory requirements. An audit of Marathon High School and George O'Neill Public School was done in conjunction with the audit. Statements were completed in accordance with Public Sector Accounting Board (PSAB) principles.

14.2 Update: Student Trustee

14.2.1 OPSBA Public Education Symposium

71/05

Moved by: Trustee K. Notwell

Seconded by: G. Champagne

✓ **That**, the Superior-Greenstone DSB receives Student Trustee OPSBA Public Education Symposium as presented for information

Carried

Student Trustee, David Blanchard provided highlights of the sessions he attended at the OPSBA Public Education Symposium.

14.2.2 OSTA Promotion Committee

(Attachment: **L-14**)

72/05

Moved by: Trustee G. Champagne

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Student Trustee OSTA Promotions Committee as presented for information.

Carried

D. Blanchard reported that he has been appointed as an ad hoc member of the Ontario Student Trustee Association Promotions Committee. The main goal of the group is to publicize, promote and sell the association to student trustees and public stakeholders. He requested permission to attend the English Public Board Council Meeting scheduled in April.

73/05

Moved by: Trustee K. Notwell

Seconded by: L. Aylward

✓ **That**, David Blanchard be approved to attend the Ontario Student Trustees' Association-AECO Conference April 1-3, 2005.

Carried

14.2.3 Safe Grad Proposal

74/05

Moved by: Trustee G. Champagne

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Student Trustee Safe Grad Proposal as presented.

Mr. Blanchard provided a report on Safe Graduation. The program, which has been established in another Northwestern Ontario Board, is organized as an all-night. He will report the idea at the next Principal Administrative Council meeting with the intent being to have it considered as a format to apply for graduation preparation for 2005-2006 graduation plans.

75/05

Moved by: Trustee L. Aylward

Seconded by: J. Sparrow

✓ **That**, the Superior-Greenstone DSB allows this proposal to be personally presented by David Blanchard at the following Principals meeting and handed out to High School Parent Councils.

Carried

14.3 School Profile: Marjorie Mills PS

(PowerPoint: VP: J. Hoffman)

Marjorie Mills Vice Principal, Joanne Hoffman presented a PowerPoint presentation highlighting Marjorie Mills Public School life.

15.0 Reports of the Director of Education

(H. Wilson-Boast)

15.1 Report No. 16: Strategic Direction Action Plan

76/05

Moved by: Trustee K. Notwell

Seconded by: G. Champagne

✓ **That**, the Superior-Greenstone DSB receives Report No. 16: Strategic Direction Action Plans as presented for information.

Carried

Action Plan Development Training for senior and school administration is scheduled in Red Rock on March 7-8. Strategic Direction facilitator, Scott Ferguson's session will assist the group to formulate success indicators that provide measurable or observable outcomes for actions employed toward achieving the board's desired goals

15.2 Report No. 17: 2005-2006 Draft #3, 2005-2006 School Year Calendar

77/05

Moved by: Trustee J. Turner

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 17: Draft # 3, 2005-2006 Draft School Year Calendar as presented.

Carried

78/05

Moved by: *Trustee G. Champagne*

Seconded by: *M. Mannisto*

✓ **That**, the Superior-Greenstone DSB accept the Draft # 3, 2005-2006 School Year Calendar as presented and that Administration be directed to forward this draft to the Ministry of Education by March 1, 2005 for its approval.

Carried

The draft school year calendar for 2005-2006 was approved for submission to the Ministry on March 1, 2005. School starts on September 6/05 and end school on June 29/06 for all students. Christmas break is scheduled December 26/05 to January 6/06. The spring break is slated for March 13 through March 17/06.

15.3 Good News Glances

15.3.1 Paul Hogue Appointed to EQAO Assessment Development Committee

Congratulations to Paul Hogue, Acting Vice-Principal at Margaret Twomey PS for his appointment to the EQAO Assessment Development Committee. He will assist in constructing the math assessments to be used in provincial schools.

15.3.2 Holly Stortini Appointed as Provincial Trainer

Congratulation also to Holly Stortini, Acting Vice-Principal at Nipigon-Red Rock DHS who has been selected as a ministry trainer for the Literacy and Numeracy Initiative being undertaken in the province.

15.3.3 MNHS: Passport to Safety, MuchMusic Dance

Manitouwadge HS students have been awarded an all expense paid MuchMusic Dance event for achieving the 99% certification rate for completion of the Passport to Safety Challenge. Of all the high schools in Ontario that entered the challenge Manitouwadge demonstrated the highest participation rate of all. The program promotes awareness and respect for the hazards that exist in industrial workplaces.

15.3.4 Family Literacy Days

Many elementary schools around the system have had Family Literacy Day events published in local newspapers. A continued focus on literacy in our system schools is being met with enthusiasm by parents and students alike. Teachers, parents, students and administrators are to be commended for all their excellent efforts toward sustaining the focus on literacy.

15.3.5 Government Updates

The ministry has announced funding for elementary schools (up to \$4,000 per school) for the installation of School Security Device (video surveillance) equipment to monitor public activity in main entranceways. Funding is available to each school upon application and must be endorsed by the school council. Installation is to be completed by September 2005.

The ministry has announced that \$109,000 funding for the Board under a Good Places to Learn Grant. Boards will be asked to revise their building, expansion, repair and replacement plans to incorporate several new program improvements for students

16.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Assistant to the Superintendent of Education: D. Johnson

16.1 Report No. 18: Proposed Balanced Day at Dorion PS

79/05

Moved by: Trustee L. Aylward

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Report No. 18: Proposed Balance Day at Dorion Public School as presented for information.

Carried

Dorion Public School Vice Principal Nicole Morden-Cormier presented a report proposing a pilot project in the school for the creation of a balanced day schedule. The balanced day incorporates three blocks of teaching/learning time with 2 long health breaks. These health breaks would take the place of current lunch hour and recesses. A review of pilot to run in April, May and June will be done for other schools to consider implementation of the program in September 2005.

17.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

17.1 Report No. 19: 2003-2004 Financial Statement & 2003-2004 Compliance Report

80/05

Moved by: Trustee M. Mannisto

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB receives Report No. 19: 2003/2004 Financial Statements and, the 2003-2004 Compliance Report as presented for information

Carried

Cathy Tsubouchi, Manager of Accounting Services reviewed the content of the 2003-2004 Financial Statements. An advertisement will be placed in local papers to advising that public access is available on the board's website.

81/05

Moved by: Trustee J. Turner

Seconded by: G. Champagne

✓ **That**, the Superior-Greenstone DSB accepts the 2003/2004 Financial Statements as presented and make the following transfers **from Reserves**:

Capital (Building) Reserve	\$910,256.47
Pupil Accommodation Reserve	\$170,678.00
Retirements Reserve	\$226,754.00
Professional Development Reserve	\$ 25,955.25
Reserve for Working Funds	\$ 3,826.70

Carried

17.2 Report No. 20: Board Estimate Process 2005-2006

82/05

Moved by: Trustee K. Notwell

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 20: Board Estimate Process 2005-2006 as presented.

Carried

Prior to the beginning of each fiscal year, boards are required to prepare and adopt estimates of its revenues and expenditures for the fiscal year. The Board must ensure that its estimated expenditures do not exceed its estimated revenues. This year's estimates will be developed to meet the expectations outlined in the Board's Strategic Direction. A board Budget Committee meeting to discuss the priorities to be considered in the process of developing the estimates will be convened shortly.

83/05

Moved by: Trustee J. Turner

Seconded by: M. Mannisto

✓ **That**, the estimate development process for the 2005-2006 School Year be accepted as presented and a Budget Committee be convened.

Carried

17.3 Report No. 21: Energy Retrofit

84/05

Moved by: Trustee M. Mannisto

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Report No.: 21: Energy Retrofit as presented for information.

Carried

A one-time Energy Retrofit Allocation Grant of \$96,597 will be used to improve known mechanical system efficiencies demonstrated by historical energy use rates in six schools in our board. Two elementary schools, Manitouwadge and B.A. Parker will have work done. The high schools in Manitouwadge, Marathon, Terrace Bay and Geraldton are also being addressed with all work slated for completion by August 31, 2005.

17.4 Report No. 22: School Facility Survey

85/05

Moved by: Trustee L. Aylward

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 22: School Facility Survey as presented for information.

Carried

Manager of Plant Services, Wayne Chiupka provided an overview of the School Facility Survey that the Ministry of Education conducts each fall by collecting information from Ontario school boards. Principals, school staff, students, and school councils are asked to rate the cleanliness and general condition of the school grounds and building exterior and of various areas within the school, and to rate various factors which influence building comfort and access.

18.0 Matters for Decision

Board Chair: B. Bartlett

18.1 Disbursements

18.1.1 Report No. 23: Disbursements-December 2004 & January 2005

86/05

Moved by: Trustee L. Aylward

Seconded by: G. Champagne

✓ **That**, the Superior-Greenstone DSB receives Report No. 23: Disbursement-December 2004 and January 2005 as presented for information.

Carried

18.2 Report No.: 24: Personnel-February 21, 2005

87/05

Moved by: Trustee K. Notwell

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 24: Personnel dated February 21, 2005 as presented for information.

Carried

19.0 New Business

19.1 Chair

Nil report.

19.2 Correspondence

19.2.1 Community and Social Services

B. Bartlett reported on receipt of correspondence to the Board's letter sent late last fall with regard to the protracted labour dispute at the North of Superior Program Office. COMSOC noted that contract negotiations were a matter between the agency and bargaining unit and comment on their part would be inappropriate

19.2.2 Ontario Premier Office

B. Bartlett reported on receipt of a letter of appreciation from the Premiers Office for the fund raising done by our system schools in support of the Tsunami Relief effort.

19.3 Future Board Meeting Agenda Items

20.0 Notice of Motion

20.1 Section 4.0 Regular Board Meetings, Part 4.4 Meeting Location

That, the Superior-Greenstone DSB revises Board Bylaw 4.0, Part 4.4 to read:

"4.4 Meeting Location

Regular meetings of the Board shall be held at the head office of the Board and alternate designated meeting room location as determined by the Board. In special or emergency circumstances, the Chair, in consultation with the Director, may alter the venue/designated meeting room, provided sufficient notice is provided to the members."

21.0 Trustee Associations and Other Boards

21.1 OPSBA

Trustee D. Keenan reported on three motions to be addressed at upcoming OPSBA Board of Directors Meetings. The board indicated its support for all three motions, i.e., apprenticeship programming, early childhood education and childcare and lastly endorsement for school breakfast and nourishment programs. As well, the board supported D. Keenan's proposal to request an OPSBA survey into the urban versus rural schools use of the healthy snack program in schools.

22.0 Observer Comments

There were no observer comments offered.

23.0 Adjournment

88/05

Moved by: Trustee L. Aylward

Seconded by: M. Mannisto

✓ ***That***, the Superior-Greenstone DSB 2005/3 Regular Board Meeting adjourn at 9:35 p.m.

Carried

2005: Regular Board Meetings (Mondays)

The designated meeting room for Regular Board Meetings is rotated throughout the year to include two meetings at each of the area high schools where videoconference equipment is housed to facilitate the meeting.

<i>Date</i>	<i>Time</i>	<i>Location</i>		<i>Date</i>	<i>Time</i>	<i>Location</i>
March 21	*6:30 p.m.	GCHS		August 29	*6:30 p.m.	SGDSB Office
April 18	**4:00 p.m.	*** MNHS		September 19	**4:00 p.m.	***GCHS
May 16	**4:00 p.m.	*** SGDSB Office		October 17	**4:00 p.m.	***LSHS
June 20	**4:00 p.m.	*** NRRDHS		November 21	*6:30 p.m.	MNHS
July 18	Time: TBA	Venue: TBA		December 5	*6:30 p.m.	NRRDHS

* 6:30 p.m. Meetings: 6:30- 7:00 p.m. Committee of Whole, In-Camera (closed to public)
7:00 p.m. Regular Board (open to public)

** 4:00 p.m. Meetings: 4:00-4:30 p.m. Trustee Light Dinner
4:30-5:00 p.m. Committee of Whole, In-Camera (closed to public)
5:00 p.m. Regular Board (open to public)

*** Dates include: School Tour & Joint School Council Meetings (Arrangements to be announced)

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

2005/3 Regular Board Meeting

Committee of the Whole Board: 6:30 p.m.

Monday, February 21, 2005

Convened at: Lake Superior High School-Library, Terrace Bay, ON
With Videoconference Sites at: GCHS / MNHS / NRRDHS / Board Office

TOPICS

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

PART IV: *Committee of the Whole Board (In-Camera)*

(Closed Session): 6:30 p.m.

1.0 Personnel

(H. Wilson-Boast)

2.0 Update: Negotiations

(B. Rousseau)

2.1 OSSTF

2.2 OSSTF-ESS

2.3 ETFO

3.0 Update: Grievances

PART II: *Committee of the Whole Board*

(Open Session): TBA

1. No Reports

In Committee and Regular Board Meeting 2005/3

Monday, February 21, 2005

MINUTES

APPROVED THIS _____ DAY OF _____, 2005

SECRETARY

CHAIR