

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address
individual students' needs by providing:*

- ➔ *a diverse education that prepares for and honours their chosen path for success,*
- ➔ *avenues that foster a love of learning, and*
- ➔ *the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Regular Board Meeting 2005/10

4:30 p.m. (Committee of the Whole Board)

5:00 p.m. (Regular Board Meeting)

A G E N D A

Monday, October 17, 2005

Designated Site: Lake Superior HS Videoconference Room, Terrace Bay, ON
With Videoconference Sites at: GCHS / MNHS / NRHS / Board Office

Note: In conjunction the Board Meeting, a Joint School Council Meeting & School Tours are scheduled. The itinerary is as follows:

- | | | |
|-------------|------------------------------------|------------------------------|
| — 12:00 pm: | Joint School Council Lunch Meeting | @ SCPS |
| — 12:50 pm | School Tour | @ SCPS |
| — 01:25 pm | Depart Schreiber - to Terrace Bay | |
| — 01:40 pm | School Tour | @ TBPS |
| — 02:15 pm | School Tour | @ LSHS |
| — 03:00 pm | | |
| to 4:15 pm | Break & Light Supper | @ Local Restaurant of Choice |
| — 04:30 pm | Brd Mtg In-Camera @ LSHS | |
| — 05:00 pm | Brd Mtg Public Session @ LSHS | |

Board Chair: Bette Bartlett

Director: Terry Ellwood

PART I Committee of Whole Board
PART II Committee of Whole Board
PART III

Section (A): In-Camera – (closed to public) 4:30 p.m.
Section (B): In-Committee – (open to public): TBA
Regular Board Meeting – (open to public): 5:00 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les						Mannisto, Mark					
Bartlett, Bette						Notwell, Kathryn					
Champagne, Guy						Sparrow, Julie					
Fisher, Cindy						Turner, Jim					
Keenan, Darlene						Julian Faust (Student)					
<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
							OS	TC	VC	A	R
Terry Ellwood: Director of Education											
Bruce Rousseau: Superintendent of Business											
John Robart: Assistant to Superintendent of (Education											
Cathy Tsubouchi: Manager of Accounting Services											
Wayne Chiupka: Manager of Plant Services											
Barb Draper: Coordinator of Human Resources Services											
Brad Ross: Coordinator of Systems and Information Technology											
Rose-Marie Joannette: Transportation Manager / Administrative Assistant											

PART II: *Committee of the Whole Board Section (A)*

In-Camera Session 1: (Closed to Public): 4:30 p.m.

2.0 Disclosure of Interest: re Closed Session

No

3.0 Committee of the Whole Board *(In-Camera Closed)*

[\(Elec. Attachment\)](#)

3.1 Agenda: Committee of the Whole Board

✓ ***That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at _____, and that this portion is closed to the public.***

Kathie Guy

Patti return to fold part time 1.5 days weekly til mid January

Also because we worked out with patti we are not spending money for salary for the soe that would have been dJ's salary

Back full time January 9/05

Holly has been resolved with young man in Red Rock

And one residual issue arise out of that some intervention with young man to put issue out at school council and union said it was inappropriate of this young man to raise the issue at school council.. union said resolved and settle, agreed that principal and this teacher will now explain to school council that they will work together to bring the school back

Ready to go to arbitration was schedule involving teacher to go to student house for high needs, we will not schedule the teacher in that way and that should bring a resolution to it

We are still dealing with an ea schedule to do some work with kid in hoje, but trying to find an alternative maybe a worker from com of livng assoicaiothn. So not staff to home

Union has raised the issue of health and safety in the environment of the kids home, Terry feels if they want to find an issue the union will, such as second hand smoke, wiring in appliances. We are better off to put our energy in partnership with a/c.

One outstanding grievance with teacher on LTD., not dealt with for a long period of time, lawyers have advised that cause not put forward for such a long time, the lawyer suggests we drop,

Teacher who resigned in Marathon, no repercussions

3.0

Negotiations update

Bruce synopsis meeting for Nov 2 and 3 and then 15 and 16, shouldn't take a long time as parameters set for effort, they want a percentage of the grid next board meeting hopefully will have a contract for you to ratify.

Guy where are we with the EA's, the issue, re qualified or unqualified. ...we got the unqualified rate in, they start at 5% less on the grid, so we save that money through their career because they are always one step behind.

Addition to the whole agenda property purchased from Beardmore, they have declared St. Theresa Catholic school in Beardmore to be surplus to its needs, disposal is subject to conditions and being offered to us.

Will direct a letter to that board that we are not interested in this

3.2 Rise and Report from Closed Session

✓ *That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at _____, and that this portion is open to the public.*

Guy Jim

PART II: *Committee of the Whole Board Section (B)*

(Open to Public): TBA

4.0 See Committee of Whole: Section B

[\(Elec. Attachment\)](#)

Addition to the open session Retreat

Followup for trustees to put some teeth into the direction we are going

Also have some time and discussion for you to look at specifics, one of the issues is trying to reconcile what we want with the possible

Open discussion

Likely the week of December 15/16 for trustee to come and talk about how to make the best use of our resources this year and next

Location

Red Rock Inn in our school district, also open to other ideas and the timing

Full day together of discussion, two half days, an afternoon, evening, morning.

Preferences? Friday Saturday, ok for Kathy

Julie, can we tie in this with the December meeting, or else book a teleconference for this

Terry also mentioned getting a facilitator for the retreat, Julie no

More money....terry can facilitate the retreat if we wanted,

Terry to explain where this would go, shared with some folks that at first glance the challenges that face the elementary schools in the board can be simplified, and that is how to replicate what has happened at mtps, they have had an injection of 500,000, and board will be surprised well with the numbers to come out

Also think its worthwhile to have a clear picture of the financial picture of the board,

Not just actual budget.

What can we do with reserves, what are our options

Terry had in mind a discussion on how to trigger some movement in the board

Jim....concern of the date, with the weekend before christmas

Mark, no obvious conflicts

Julie no

Jim ok with date, jim wants terry to fully participate and if facilitator frees him up

Darlene no sure with date ...Darlene retreat in general ok.

Terry the issue that Julie raised, might be worth discussing, if we went with a one-day retreat preceeded by the board meeting

Sunday ok with mark and jim and have meeting ...Julie ok with this too

Guy thinks he should facilitate this too.

Julie...no facilitator

Guy no

Jim yes

Mark no

Kathy no

Darlene no

Trustees and sr administration to put a package together to discuss this year and next

4.1 Rise and Report from Open Session

*✓ That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board
Open Session at _____ p.m.*

Mark Jule

5.0 Regular Meeting Call to Order

6.0 Approval of Committee of the Whole In-Camera (Closed) Report

✓ *That*, the Superior-Greenstone DSB approve the
Committee of the Whole In-Camera (Closed) Report

7.0 Approval of Committee of the Whole (Open) Report

✓ *That*, the Superior-Greenstone DSB approve the
Committee of the Whole (Open) Report

8.0 Approval of Agenda

✓ *That*, the agenda for the Superior-Greenstone DSB
2005/10 Regular Board Meeting, October 17, 2005
be accepted and approved.

Julie Kathy

9.0 Disclosures of Interest re: Open Session

No

10.0 Minutes

10.1 Board Meetings:

10.1.1 2005/9 Regular Board – September 19, 2005

[\(Elec. Attachment\)](#)

✓ *That*, the minutes from the following Regular
Board Meeting be and are hereby declared adopted:
• 2005/9 Regular Board, Monday, September 19, 2005

Kathy Guy

10.2 Statutory Committee Meetings

10.2.1 SEAC: Tuesday, October 11, 2005

[\(Elec. Attachment\)](#)

✓ *That*, the notes as recorded from the SEAC Meeting
be acknowledged as received:
• Tuesday, October 11, 2005

Kathy Mark

10.3 Standing Committee Meetings

10.3.1 Board Policy Committee: September 26, 2005

[\(Elec. Attachment\)](#)

✓ *That*, the minutes from the Board Policy Committee
be acknowledged as received:
• Monday, September 26, 2005

Julie Kathy

✓ *That*, the Superior-Greenstone DSB accept the
recommendations as outlined in the Board Policy
Committee Minutes dated, September 26, 2005
And that, agenda items 4.0, 5.0, 7.0, 8.0, 9.0
and 10.0 be forwarded to all stakeholder groups
for comment and feedback

11.0 Business Arising Out of the Minutes

11.1 Board Minutes: September 19, 2005 re Item 12.1 Special Education Plan

Terry trustees aware from the notes that the seac did not have quorum, so could not pass it , so they need to pass it before it goes to the board for us to formally pass it.

12.0 Delegations and/or Presentations

12.1 2005 Audit Plan **Deloitte & Touche**

(Teleconference)
(Elec. Attachment to follow under Separate Cover)

Charles ferguson, senior auditor

Waiting for steve stewart, is calling in from a differenct location

12.2 20-Minute Workout: Diane Maleshewski

(Video Presentation)

As you heard in news last week now mandatory to have 20 minutes of physical acitivgity for our students, oeover and avboe recess and gym calss, , to tell you where we are at in our board, and sneak preview of program run at scpsl,

Probgm at scps is done first thing in the morning, size of schools allows them to do regual open exercise and then they have activity before going back to class

In other classes have used phea of having physical acitivity righ tin the classes, can have 2 10 minutes activity in school or trnasiton into the math

Also using tbdhu and using exercise and disguise program, older students have bought into this, , in thunder bay I atendacitivt on brain challenges, kids sitting around not moving in the chari, need blookd flow to get it flowing

Showed the video, under direction of diane maleshski,

Ir you wan the video after this, it 18.95 can make cheques p[ayable to diane and part of fund rasing

Other kids get up to lead the acitivity,. Good character building activbity. This lends to the family atmosphere

Dave introduced

The auditors peredsented now.

Had a call earlier that the slides that we sent along will not be shown, anybody who wants a hard copy of the thing, cathy will distribute to you

Prupose of taking part is to fulfil our obligation of communication witht e board, coing up on November 7

Trever and steve to go through the report

Read document at your leisure

Highlights from Steve

Page 2, must be aware of what the responsibility of each the group, management group, board and auditors

Management maintaining effective internal control environment

Also need to maintain compliance with the reporting

Gat.....must present in accordance with the generally accepted auditing practices

Board has responsible in financial reporting, audit activity and risk management control

Board must review results of the audit,

Review

Material oversight,

Approve the audit, and maintain effective communication

At end of audit end of November will give you audit report and document to summarize the audit, will get a list of fifteen reportable matters,

Page 4 of handout describes the audit team, Steve Stewart, Trevor Ferguson is senior manager of the job

Bob Jenkins will be the senior

Stephen is the new guy, Bob Stephens, on Monday, Trevor and I get there on Wednesday

Trevor gave brief overview of the audit approach,

Focus on the risk areas

There are two distinct alternative approaches

Control and reliance

The other balance substantiation, will use combination

Plan is to use control reliance for payroll and cycle

And substantiation for revenue accounts

Materiality, see page 6 or report

Last year 600,000 mark is risk

Decides areas of input

Big thing to look at this year is the school generated funds

Doing a few visits at some schools to test out their controls

Four schools, new work

Three other

Employee and future benefit
Capital

Open up to the floor,
Trustees do not have any

Steve took over, majority of you who listen to discussion last year, pretty standard, and what is new this year see page 9 through 11-12. handbook that we audit by has tightening up its requirement in relation to fraud.

To a great extent if a well perpetrated fraud is undertaken an audit may not catch this

What has changed now is our requirement to assess fraud risk factor

Now we must try to identify factors in place that increase the risk of fraud

Questions designed to help us identify possible areas of fraud, this is the new part now.

If we find some, we must design test to pay closer attention to where these are

Board your job is more of an oversight to make sure that management does have control. Steve points out that ultimate responsibility for fraud risk assessment is management role

Deloitte and Touche in past has been comfortable with the role management has been taking in this area

Page 10 look at picture of fraud triangle

Two types of fraud, is traditional, misappropriation of assets, take petty cash or portable assets

Also look at the financial statement fraud, intentional misstatement of your financial statements

Manipulation of the result to get possible changes in stock, in public sector not as much of a problem

We will identify the fraud risk factors

Specific inquiry to make of the board, to find out if the board is aware of actual or suspected fraud that has occurred in the board in the last year.

Bette says no were not aware of anything in last year

Steve at back of handbook bunch of info about current development, there will be provincial consolidation the accounting staff have to now have stub period reporting as of August 31,

Capital assets reporting to go into the ministry, auditors will test small sample of things, but staff has more work

Report into the ministry at end of December, the main statement due in at end of November.

Finished at 5:40. Mark left now too

12.3 Update: Student Trustee

(J. Faust)

Exciting time for kids

Halloween coming up, kids excited, Halloween dances coming up, girls, doing candygram, send a message for a buck and get candy

Busy time for grad
University fair passing through the board, this week

College fair at school early

Gr 12 english and drama going to magnus theatre to see dractur on November 9

Policy that were past to go to stakeholder consultation, noticed reference to field excursion , want to get student representatoin on that committee, can you or your colleague to sit on this committee to sit on this committee,

Contact you through rmj for information

12.4 School Council Chair's Forum
No one here

13.0 Reports of the Director of Education

(T. Ellwood)

13.1 Information: Aiming for the Top Scholarships

(Verbal)

Terry got the pr, has honoured by 13 kids who received this, went through the kids and acknowledge them

Congratulation and certinaly an honour to have so many of our kids awared

Etf aboriginal teacher committee, Melanie chaboyer will be on the committee

Also let trustees know about ben Levin visit, went to st eds and dops and slo bell centre. Great fivist, congrats to john and Nicole, to have school looking its bewst and the school always looks good.

Good chat with staf, student and professional staff at the day care centre and made comments about it at the keynote speech in thunder bya

Directors met with him after noel meeting on fridy, lots of lobbying, to mak e sure he was aware that we have funding from some proposal
Learning to 18 and the secretaritat funeding, to know about it when we are staffing, not in the summer when all things are set

Will bring comments to the ministry

Just other day we got notice that there will be a book allowance to our board, 90 \$ per lement, and 108 for secondary, to get resource materials, not just books, but videos

Will bring over 200,000 to the board that wil help us.

13.2 Strategic Plan: Follow-up
We dealt with this earlier

(Verbal)

14.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Assistant to the Superintendent of Education: J. Robart

14.1 Report No 75

Secondary School Data

([Elec. Attachment – J. Robart](#))

✓ **That**, the Superior-Greenstone DSB receives
Report No. 75: Secondary School Data as presented
for information and discussion purposes.

Guy Julie

He has included 3 of the 9 indicators of success on this report

He outlined what he hasn't included.

Guidance program would be in conflict with our coop program

Interested in the credit that kids get because the more they get then the more chance they will succeed

Grade 7 should be 173 . 19.6 % nad other is 22.5 %

Big thing here is to identify the students in order to increase their knowledge in English and numeracy then
gr 9 wont be as difficult,

Also put together a timetable to make use of the learning strategies course

Academics kids are doing well,

The I and 1-4 and 2-4 level courses are lagging, but we are looking at a small number of kids and if only
looking at a small sample it will influence the data a lot.

Julie...when I look at pass rates in compulsory ,
D is acad
P applied
L or 14 is an essential level program

Locally development or essential level this is for kids going to work right after highschool.

Usually english is the proviso they need to get into college

15.0 Reports of the Business Committee

([Business Chair: J. Turner](#))

Superintendent of Business: B. Rousseau

15.1 Report No. 76 **High School Sports Field Review – October 2005**

([Elec. Attachment – W. Chiupka](#))

✓ **That**, the Superior-Greenstone DSB receives
Report No. 76: High School Sports Field Review
as presented for information.

Guy jim

Shortcoming is complete lack of track for lshs, all the rest have something

Soccer pitch for most except in mnhs which is a few km away

Ball field access is available even if not regular size
No access to discus cage

Some prices shown to bring our properties up to be similarly equipped.

Jim.....proposed upgrades that are in the five year plan, some proposed this year, are not in the costs id here

Regular five year plan is the routine stuff, to bring the fields up to a standard. This five year plan is just to fix known problem

Jim to do whats here and the five year plan what would the cost be to bring everything in your report to prime condition

At mnhs to make prime condiotns, must strip everything down, 130 to 140,000, no non-existant base, its got bed rock under this, no soil

Gchs is to go after it every year and do something

Mnhs couple years ago received complaints, and now the track is in good condition, sodding this year and more last year

Mrhs went through the same thing, grassed area repaired, need to do more,

Nrhs, track is growing in like crazy, soccer pitch is not bad, a few thousand dollars

Jim rephrase,

Wayne what would your recommendation be to work that is needed everywhere in additoina to what is in the five year plan

Wayne whats really lacking is the four hs pointed out here

Mrhs water, no sprinkler

Lshs has nothing, give them track

Mnhs doesn't have a piece ofgrass on the property, and just decorative

Gchs, they want a discus practice cage, love to throuw another 25 or 30,000 would give us a lot to do

Recommendation from wayne is give those schools something to bring them up to par

Terry, Jim we recognize that this is a report for infor and knew the question would come to prioritizes, and this is one of the issues to put on the meeting in December. What do we look like now and how are we going to budget for it in the next couple years.

Jim will we look at the reserves, terry yes, but we also look at how to free up efficiciency now

Wayne from jim, if you were to do this work next summer, when do you have to start, start quicly, be prepared to go to dtender by Marach

Sharon is under the ijpression that there is going to work on the track this year.I Wayne says that there is some work on the capital relpir plans, drainage problems, we are going after that this year.

If after our meeting in December we come up with a plan we will make a confirmation to principals on what is happening this year and for the next two three years so each school knows what is happening.

16.0 Matters for Decision

Board Chair: B. Bartlett

16.1 Disbursements

16.1.1 Report No. 77 Disbursements-September 2005

[\(Elec. Attachment – C. Tsubouchi\)](#)

✓ ***That***, the Superior-Greenstone DSB receives
Report No. 77: Disbursement-September 2005
as presented for information.

Jim ?Guy

16.2 Report No.: 78 Personnel-September 19, 2005

[\(Elec. Attachment – B. Draper\)](#)

✓ ***That***, the Superior-Greenstone DSB receives
Report No. 78: Personnel dated October 17, 2005
as presented for information.

Kathy Jim

16.3 Report No: 79 Maintenance Coordinator Position

[\(Elec. Attachment – B. Draper\)](#)

Guy Jim

✓ ***That***, the Superior-Greenstone DSB receives
Report No. 79: Maintenance Coordinator Position
as presented.

Barb

Barb read the report

Principals agreed nrhs is good location

Jim had wuestion

Non-union postion

✓ ***That***, the Superior-Greenstone DSB approve the
addition of a 1.0 FTE Maintenance Coordinator.

Jim Guy

17.0 New Business

17.1 Chair Schools look great, good repair,

Custodians and principals and sll involved get pat on the back always lok really good and today excellent

17.2 Correspondence

Deal with letter from sneds, no action required.....how do we disposed, take no action

Taken no action

17.3 Future Board Meeting Agenda Items

Bette, terry

About the adult education, am I correct that principal reviewing in our areas, , we are trying to brainstorm some of the issues that we have in common in the areas

Bette red rock mill has laid off numerous people, wondering if we can speed this up somewhat,do from November board,

18.0 Trustee Associations and Other Boards

18.1 OPSBA

Mark gone how many to nrc

Darlene, Julie, Kathy, bette

Mark and terry

19.0 Observer Comments

(Members of the public limited to 2 minute address)

No observers, gchs no

Nrhs

20.0 Adjournment

✓ *That, the Superior-Greenstone DSB 2005/10*

Regular Board Meeting adjourn at _____, p.m.

Schedule: 2005 Regular Board Meetings (Mondays)

The designated meeting room for Regular Board Meetings is rotated throughout the year to include two meetings at each of the area high schools where videoconference equipment is housed to facilitate the meeting.

<i>Date</i>	<i>Time</i>	<i>Location</i>
November 21	*6:30 p.m.	MNHS
December 5	*6:30 p.m.	NRHS

* 6:30 pm Start: 6:30 - 7:00 pm Committee of Whole, In-Camera (closed to public) / 7:00 pm Regular Board (open to public)

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2005/10

Committee of the Whole Board: 4:30 p.m.

Monday, October 17, 2005

Designated Site: Lake Superior HS Videoconference Room, Terrace Bay, ON
With Videoconference Sites at: GCHS / MNHS / NRHS / Board Office

A G E N D A

Board Chair: Bette Bartlett

Director: T. Ellwood

PART I: *Committee of the Whole Board (In-Camera-Session A)*

(Closed Session): 4:30 p.m.

-
- 1.0 Personnel *(T. Ellwood)*
(Note: Please pose all queries related to Personnel Report No. 78 at this time.)
 - 2.0 Update: Grievances
 - 3.0 Negotiations Update: ETFO Occasional Teachers

PART II: *Committee of the Whole Board (Section B)*

(Open Session): TBA

-
- 1.0 No Reports

SUPERIOR-GREENTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greentone District School Board will address
individual students' needs by providing:*

- ➔ *a diverse education that prepares for and honours their chosen path for success,*
- ➔ *avenues that foster a love of learning, and*
- ➔ *the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greentone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

MINUTES

2005/9 Regular Board Meeting

4:30 p.m. (Committee of the Whole Board)

5:00 p.m. (Regular Board Meeting)

Monday, September 19, 2005

Designated Site: Geraldton Composite HS Videoconference Room, Geraldton, ON

With Videoconference Sites at: LSHS / MNHS / NRHS / Board Office

Board Chair: Bette Bartlett

Director: T. Ellwood

PART I Committee of Whole Board

Section (A): In-Camera – (closed to public) 4:30 p.m.

PART II Committee of Whole Board

Section (B): In-Committee – (open to public): 4:40 p.m.

PART III

Regular Board Meeting – (open to public): 5:02 p.m.

Attendance:

<u>Trustees</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les	X					Mannisto, Mark	X				
Bartlett, Bette	X					Notwell, Kathryn	X				
Champagne, Guy			X			Sparrow, Julie			X		
Fisher, Cindy	X					Turner, Jim	X				
Keenan, Darlene (joined @ 4:41p.m.)		X				Faust Julian, Student Trustee (joined @ 5:15 p.m.)					
<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
							OS	TC	VC	A	R
Terry Ellwood: Director of Education							X				
Bruce Rousseau: Superintendent of Business							X				
John Robart: Assistant to Superintendent of (Education									X		
Cathy Tsubouchi: Manager of Accounting Services									X		
Wayne Chiupka: Manager of Plant Services							X				
Barb Draper: Coordinator of Human Resources Services									X		
Brad Ross: Coordinator of Systems and Information Technology									X		
Rose-Marie Joanne: Transportation Manager/ Administrative Assistant							X				

1.0 Roll Call

Board Chair B. Bartlett conducted roll call at 4:30 p.m. Members present as noted above.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures offered.

PART II: *Committee of the Whole Board Section (A)*

In-Camera Session 1: (Closed to Public): 4:30 p.m.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board

239/05

Moved by: Trustee J. Turner

Seconded by: Trustee L. Aylward

✓ **That**, the Superior Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 4:31 p.m., and that this portion be closed to the public.

Carried

3.2 Rise and Report from Closed Session

240/05

Moved by: Trustee L. Aylward

Seconded by: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 4:40 p.m., and that this portion is open to the public.

Carried

PART II: *Committee of the Whole Board Section (B)*

(Open to Public): 4:40 p.m.

4.0 See Committee of Whole: Section B

There were no reports for the Committee of the Whole Open Session. A short recess was convened until the Regular Board session was called to order at 5:02 p.m.

PART III: *Regular Board Meeting*

(Open to Public): 5:02 p.m.

5.0 Regular Meeting Call to Order

Board Chair, B. Bartlett called the regular meeting to order at 5:02 p.m.

6.0 Approval of Committee of the Whole In-Camera (Closed) Report

241/05

Moved by: Trustee L. Aylward

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report

Carried

7.0 Approval of Committee of the Whole (Open) Report

There were no Committee of the Whole (Open) reports.

8.0 Oath of Office: Student Trustee

This section was rescheduled, see Item 15.0.

9.0 Approval of Agenda

242/05

Moved by: Trustee J. Turner

Seconded by: Trustee K. Notwell

✓ ***That***, the agenda for the Superior-Greystone DSB 2005/9 Regular Board Meeting, September 19, 2005 be accepted and approved.

Carried

10.0 Disclosures of Interest re: Open Session

There were no disclosure of interest offered.

11.0 Minutes

11.1 Board Meetings:

11.1.1 2005/8 Regular Board – August 29, 2005

243/05

Moved by: Trustee L. Aylward

Seconded by: Trustee J. Turner

✓ ***That***, the minutes from the following Regular Board Meeting be and are hereby declared adopted:

- 2005/8 Regular Board, Monday, August 29, 2005.

Carried

11.1.2 2005/3 Special Board – August 31, 2005

244/05

Moved by: Trustee M. Mannisto

Seconded by: Trustee K. Notwell

✓ ***That***, the minutes from the following Special Board Meeting be and are hereby declared adopted:

- 2005/3 Special Board, Wednesday, August 31, 2005

Carried

11.1.3 2005/4 Special Board – September 1, 2005

245/05

Moved by: Trustee L. Aylward

Seconded by: Trustee K. Notwell

✓ ***That***, the minutes from the following Special Board Meeting be and are hereby declared adopted:

- 2005/4 Special Board, Thursday, September 1, 2005

Carried

12.0 Business Arising Out of the Minutes

12.1 Board Minutes: August 29, 2005 re Item 13.2 Special Education Plan

The SEAC meeting in September has been postponed until October, at which time; SEAC will review the recommendation to adopt the 2005-2006 Special Education Plan to facilitate the Board's formal adoption of the plan.

12.2 Board Minutes: August 29, 2005 re Item 13.3 Correspondence re Best Start

The ministry's requirement to have a Best Start Proposal from boards submitted by September 9, 2005 has been rescheduled. Board's are now required to submit later; the ministry suggesting it will collect proposals before the end of the 2005.

13.0 Delegations and/or Presentations

There were no presentations or delegations.

14.0 Reports of the Director of Education

14.1 Dorion Public School: Visit from Deputy Education Minister Ben Levin

Director of Education, Terry Ellwood advised that Mr. Ben Levin would be visiting Dorion Public School on October 14, 2005. He along with Principal John Foulds and Vice-Principal Nicole Morden-Cormier will be on hand to host Mr. Levin's visit.

15.0 Oath of Office: Student Trustee

15.1 Swearing-In: Student Trustee - Julian Faust

Julian Faust of Nipigon Red Rock District High School took his oath of office and was officially welcomed as the Student Trustee to serve constituents for the 2005-2006 school year.

15.2 Update: Student Trustee

Julian Faust reported that to-date he has not been able to consult with his student colleagues on student council, but he intends initiate and maintain contact with all student council via e-mail.

Mr. Faust provided a brief overview of his award winning excursion to the Perimeter Institute International, a two-week long summer school for young physicists. Julian was one of twenty Canadian students chosen to attend. Congratulations were extended to Mr. Faust by Director Terry Ellwood for the prestigious honour that Mr. Faust's high level achievement bestows on the board's reputation

16.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Assistant to the Superintendent of Education: J. Robart

16.1 After School Literacy Program

John Robart provided a verbal report on the After School Literacy Program. Seven of ten elementary schools ran the program in 2004-2005. Various formats adapted to the needs of the particular school population were implemented. Secondary schools focused on preparation for the Grade 10 Ontario Secondary School Literacy Testing.

A benefit analysis will be possible to do once the EQAO results are compiled this year. The programs will continue for 2005-2006.

17.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

17.1 Report No. 68: Full Day Kindergarten Financial Implications 246/05

Moved by: Trustee J. Turner

Seconded by: Trustee K. Notwell

✓ That, *the Superior-Greenstone DSB receives Report No. 68: Full Day Kindergarten Financial Implications as presented for information*

Carried

Bruce Rousseau provided details on the cost implications of the board adopting a full-time kindergarten program. The implications on pedagogy were not addressed as a component of implementation of such a program. He reported that approximately \$40,000 could be saved on transportation costs due to the elimination of noon hour home to school bussing.

A comprehensive report addressing pedagogy will be compiled by administration in advance of JK registrations in the spring. An announcement of the board's intent in this area would be published for parents to consider for enrolment decisions. Information on the board's pilot program in full-time JK will be included in the report released in early spring 2006.

17.2 Report No. 69: Automobile Allowance Rates

247/05

Moved by: Trustee L. Aylward

Seconded by: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 69: Automobile Allowance Rates as presented for information.

Carried

248/05

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB approve an amendment to the Travel Allowance Guideline and that the amended allowance be effective for travel occurring after August 31, 2005 as follows: The Board will reimburse employees for the use of their own vehicle for approved school board business using the following rates:

- 0.45 cents per kilometre for the first 5,000 kilometres in a school year
- 0.39 cents per kilometre for travel in excess of 5,000 kilometres in a school year.

Carried

17.3 Report No. 70: Enrolments: September 6, 2005

249/05

Moved by: Trustee M. Mannisto

Seconded by: Trustee L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 70: Enrolments, September 2005 as presented for information

Carried

Enrolments are in line with projections. At the elementary panel enrolments are down by nine students, while at the secondary panel, an increase of 9.75 FTE students has been experienced.

17.4 Report No. 71: Custodial Work Study

250/05

Moved by: Trustee G. Champagne

Seconded by: Trustee L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 71: Custodial Workload Study – Update Sept 2005 as presented for information.

Carried

Wayne Chiupka reported that the Custodial Workload Study resulted in the both the production of a Custodial Task Manual and a Routine Task List. The consistent use of these will ensure that all schools are maintained to a similar standard and that all schools are be given the same type of custodial treatment.

17.5 Report No. 72: Transportation September 2005 Update

251/05

Moved by: Trustee J. Turner

Seconded by: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 72: Transportation September 2005 Update as presented for information.

Carried

252/05

Moved by: Trustee L. Aylward

Seconded by: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB approve the recommendations as outlined in Report No. 72: Transportation September 2005 Update as presented.

Carried

Rose-Marie Joannette noted that the First Rider Bus Safety Program was well received. Seventy-five students and their parents from both our board and the coterminous boards attended. She extended thanks to all the bus operators for their cooperation in supplying busses and drivers for the event, as well as thanks to the local OPP detachments for the assistance of their community officers.

The report also noted that coterminous board service levels have, at the discretion of its Directors been enhanced as identified hazards such as municipal traffic volumes, railroad crossings and increased bear activities in some centres have been cited. Current equipment capacity is adequate to handle extra student loads from coterminous board school in affected areas and cost sharing is applicable. With increased service levels by coterminous boards, Superior-Greenstone DSB consistent adherence to eligibility criteria outlined in policy has the potential to be perceived as inequitable in comparison. A meeting of the transportation committee will be convened to review the situation.

17.6 2005 Borrowing Bylaw No. 102

253/05

Moved by: Trustee J. Turner

Seconded by: Trustee L. Aylward

✓ **That**, the Superior-Greenstone DSB receives the Bylaw to Borrow Funds No. 102 as per attachment presented.

Carried

254/05

Moved by: Trustee L. Aylward

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 102 being a bylaw to borrow funds as per attachment presented.

Carried

18.0 Matters for Decision

Board Chair: B. Bartlett

18.1 Disbursements

18.1.1 Report No. 73: Disbursements-July & August 2005

255/05

Moved by: Trustee M. Mannisto

Seconded by: Trustee L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 73: Disbursement-July and August 2005 as presented for information.

Carried

18.2 Report No.: 74: Personnel-September 19, 2005

25605

Moved by: Trustee L. Aylward

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB receives Report No. 74: Personnel dated September 19, 2005 as presented for information.

Carried

19.0 New Business

19.1 Chair

B. Bartlett welcomed Terry Ellwood to his first meeting as the new Director of Education. She noted a smooth transition has been made as the former Director, Heather Wilson-Boast is retiring.

19.2 Correspondence

B. Bartlett noted she is in receipt of the OPSBA membership fees notice.

- 19.3 Future Board Meeting Agenda Items
Nil

20.0 Trustee Associations and Other Boards

- 20.1 OPSBA
Trustee Mark Mannisto reminded board that the OPSBA Northern Regional Conference is scheduled in Thunder Bay on October 14-16 and will be at Travelodge Airplane Hotel. He noted the Public Education Symposium is set to run February 4-7, 2006.

- 21.0 Observer Comments**
Nil

22.0 Adjournment **257/05**

Moved by: Trustee J. Turner

Seconded by: Trustee G. Champagne

✓ **That**, the Superior-Greenstone DSB 2005/9 Regular Board Meeting adjourn at 6:35 p.m.

Carried

Schedule: 2005 Regular Board Meetings (Mondays)

The designated meeting room for Regular Board Meetings is rotated throughout the year to include two meetings at each of the area high schools where videoconference equipment is housed to facilitate the meeting.

<i>Date</i>	<i>Time</i>	<i>Location</i>
October 17	**4:00 p.m.	***LSHS
November 21	*6:30 p.m.	MNHS
December 5	*6:30 p.m.	NRHS

* 6:30 pm Start: 6:30 - 7:00 pm Committee of Whole, In-Camera (closed to public) / 7:00 pm Regular Board (open to public)

** 4:00 pm Start: 4:00 - 4:30 pm Trustee Light Dinner / 4:30-5:00 pm Committee of Whole, In-Camera (closed to public)
- 5:00 pm Regular Board (open to public)

*** Date includes Time TBA School Tour & Joint School Council Meetings

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2005/9

Committee of the Whole Board: 4:30 p.m.

Monday, September 19, 2005

Designated Site: Geraldton Composite HS Videoconference Room, Geraldton, ON
With Videoconference Sites at: LSHS / MNHS / NRHS / Board Office

TOPICS

Board Chair: Bette Bartlett

Director: T. Ellwood

PART I: *Committee of the Whole Board (In-Camera-Session A)*

(Closed Session): 4:30 p.m.

1.0 Personnel

(T. Ellwood)

(Note: Please pose all queries related to Personnel Report No. 74 at this time.)

2.0 Update: Grievances

PART II: *Committee of the Whole Board (Section B)*

(Open Session): 4:40 p.m.

1.0 No Reports

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
Special Education Advisory Committee
Minutes

October 11, 2005 ▾ 6:30 p.m.

☐ **Face to Face** ☒ **Electronic**

Lake Superior HS Library (Terrace Bay) Videoconference

A G E N D A

Voting Members		
X Lisette Belair	✓ Lorne Morrow	X Bev Cote
X Kathie Notwell	✓ Darlene Keenan	X Kerri-Lynne Cornish
✓ Nancy Hitzroth	X Mark Mannisto	X Leslie Souckey
✓ Stanley Voogt		

Resource Members		
✓ Terry Ellwood	✓ Heidi Patterson	X John Robart
✓ Joanne Hoffman		

1.0 Call to Order / Introductions

Terry Ellwood, Director of Education
Members introduced themselves to our new Director.

Stanley Voogt, Superior Greenstone Association for Community Living Representative
Mr. Voogt noted that Community Living Skills looks forward to joining the SEAC Committee.

NOTE : Due to lack of a quorum for this meeting, no motions can be passed, therefore they will be deferred to the next meeting.

2.0 Approval of Minutes

Moved By: **Seconded By:**
That the SEAC Minutes May 31/05, be approved as presented.

3.0 Additions to the Agenda

None

4.0 Business Arising from the Minutes

None

5.0 Correspondence

Minister of Citizenship and Immigration – Royal Assent of Bill 118

6.0 New Business

6.1 Code Special Education Project:

A new document has just been released called - *Special Education: The Report of the Expert Panel on Literacy and Numeracy Instruction for Students with Special Education Needs, K-6*

Each SEAC Member was provided with a copy of this document.

The Council of Ontario Directors of Education (CODE) is going to be providing funding for the 2005-2006 school year based on a funding submission from the Board. Each board can apply for up to \$250,000. The funding is to support the learning of all students with special education needs and to meet the goals of the Ontario Government in terms of the Literacy and Numeracy Initiatives. It is important to note that even though the document is K-6, the initiative is for all students K-12.

Project Timelines - This project will occur from November 2005 to June 2006.

Our Board has submitted an application for funds to support the students in our schools. Our proposal was based on a number of initiatives.

- Launch of the Document – In-service for the Administration and SERTS to provide an overview of the project.
- Critical Coaches – These coaches will be working with the teachers in the Board. They will be traveling around to the schools to provide mentorship in terms of the implementation of the contents of the document.
- Job Shadowing - We are also going to give some of our teachers the opportunity to job-shadow Master teachers in the Board in terms of the content of the document.
- DIBEL training - We are going to continue to support the DIBEL training (Dynamic Indicators of Basic Early Literacy Skills) with the training of a Board person to be able to train other staff.
- Assistive Technology - There will be training for staff (EAs and SERTs) in terms of assistive technology. (Kuzweill and Dragon Naturally Speaking).

We will find out our allocation later this month.

The Curriculum Update (www.curriculum-update.info) provides an overview of the document and you also have a copy of the document. This document was distributed to the elementary and secondary panels.

6.2 Approval of the June 2005 Board Plan – Motion

Moved By: Seconded By:

That the SGDSB Special Education Plan – June 2005, be approved as presented.

The board plan is available to all members on the board website – www.sgdsb.on.ca

6.3 SEAC website: www.enoreo.on.ca/seac/files/index.htm

This is a reminder that this website is available for all members to access. The website provides information in the following areas:

Introduction
Historical Overview
Roles and Responsibilities
Role of SEACs
Policies and Legislation
Student-Focused Funding

6.4 Guidelines & Considerations for Notice to Dispense with An Annual IPRC Review:

These guidelines were presented to the SEAC Members to get their feedback. We will be getting additional feed back from Administration and the Special Education Resource Teachers in the Board.

Terry discussed the rationale for the dispensing of IPRC meetings. He indicated that we are trying to move away from the bureaucracy, but also provide opportunity for parents if they want to discuss their child's progress. This will provide opportunities for our specialized staff to provide more classroom support for our students. Lorne did indicate that he was somewhat cautious in terms of losing parental contact with the school. We asked members to have a look at the guidelines and then we will get their feed-back for the next meeting.

- 6.5 SEAC Member Directory – update personal information. We asked members to have a look at the directory and ensure that their personal information is correct. We would also ask that members ensure that they contact Sam Corrigan with regards to their attendance at the SEAC meetings. scorrigan@sgdsb.on.ca

A question was asked with regards to the Directors opinions with regards to Special Education in the Board — Terry indicated that he has been involved 5 years in Special Education in his previous board. He noted that it is important that all students reach their potential and indicated that the SEAC is a huge consultative partner for our Board and we want to encourage our member's participation.

He spoke about the philosophy and how the trends are changing in terms of Special Education and that the ministry is changing how they deliver funding for Special Education Initiatives. The most recent CODE Initiative is based on a submission in which the Board submits a proposal for an exemplary program that they feel would support our students. Currently, Terry is satisfied with what is happening in the Board. He also noted that the validation process no longer takes place and we will have to have a Board initiated validation process in place to ensure that we provide support for all of our Special Needs Students.

We did have a request for more than one member of an organization and we also had discussion with regards to more parent members.

Terry and Heidi will explore the membership of the SEAC Committee.

7.0 Agenda Items: Next Meeting Date/Time/Venue:

The next meeting will be November 29th at 6:30 pm. - Video Conference

Suggested meeting times for the remainder of the year will be:

December 20th

January 31st

February 28th

March 28th

April 25th

May 30th

June 20th

8.0 Motion to Adjourn

Moved By: ***Seconded By:***

That the SEAC Meeting be adjourned

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Policy Committee

Videoconference Meeting

Monday, September 26, 2005 @ 6:30 p.m.

Dial In Number: 1-866-440-4486

Access Code: 1577158

MINUTES

Members: M. Mannisto
K. Notwell
J. Sparrow
B. Bartlett (Ex-officio)

Resource Members: T. Ellwood
C. Tsubouchi
W. Chiupka
D. Johnson
F. Simonaitis

Regrets: L. Aylward
D. Keenan
J. Turner

Regrets: B. Rousseau

1.0 Review and Approval of Minutes

↳ Moved by Bette Bartlett, and seconded by Mark Mannisto that the Minutes of the May 30, 2005 meeting be approved.

2.0 Business Arising from Minutes

↳ There was no new business arising from the minutes.

3.0 Daily Physical Education (Trustee Discussion)

(Resource: T. Ellwood)

↳ The concept of 20-minutes of quality Daily Physical Activity in every elementary school shall be discussed at the September 28th PAC meeting.

4.0 Policy 305 – Internal Audits

(Resource: B. Rousseau & C. Tsubouchi)

Management Guideline 305 – Internal Audits

↳ Moved by Bette Bartlett, and seconded by Kathy Notwell that Policy 305 and its' associated Management Guidelines be forwarded to all stakeholder groups for comment and feedback.

5.0 Policy 410 – Lock and Keying

(Resource: W. Chiupka)

Management Guideline 410 – Lock and Keying

↳ Moved by Bette Bartlett, and seconded by Kathy Notwell that Policy 410 and its' associated Management Guidelines be forwarded to all stakeholder groups for comment and feedback.

6.0 Management Guideline Field Trips & Excursions

(Resource: T. Ellwood)

↳ A board committee will review the existing guidelines and develop a clear system Management Guideline for Field Trips and Excursions. Mark Mannisto will be the trustee on the

committee. Julian Faust will be approached to recommend a student representative from among the five secondary schools.

- 7.0 [Policy 506 – Drug Education](#) (Resource: T. Ellwood)
↳ Moved by Bette Bartlett, and seconded by Kathy Notwell that Policy 506 be forwarded to all stakeholder groups for comment and feedback.
- 8.0 [Policy 706 – Health & Safety](#) (Resource: W. Chiupka)
↳ Moved by Bette Bartlett, and seconded by Kathy Notwell that Policy 706 be forwarded to all stakeholder groups for comment and feedback.
- 9.0 [New Draft Policy – Data Management for Improving Student Achievement](#)
[New Draft Management Guideline for Above - Procedures for the Collection, Storage, Analysis, Interpretation, and Sharing of Data](#) (Resource: D. Johnson)
↳ Moved by Bette Bartlett, and seconded by Kathy Notwell that the new draft policy – Data Management for Improving Student Achievement and its' associated Management Guidelines be forwarded to all stakeholder groups for comment and feedback.
- 10.0 [Proposal to Change Interim Management Guideline 522 – Scholarships and Trust Funds](#) (Resource: F. Simonaitis)
↳ Moved by Bette Bartlett, and seconded by Kathy Notwell the revisions proposed by Fred Simonaitis be made and that Interim Management Guideline 522 be forwarded to all stakeholder groups for comment and feedback.
- 11.0 [Bill 3 – Sabrina's Law – An Act to Protect Anaphylactic Pupils](#) (Resource: T. Ellwood)
↳ The Superior-Greenstone District School Board policy complies with the requirements of Bill 3 – Sabrina's Law.
↳ Schools will be surveyed at the September 28th PAC meeting to ensure that school procedures have been implemented.
- 12.0 [School Security/Safe Schools – Ministry News Releases](#) (Resource: T. Ellwood)
↳ Elementary schools will be surveyed at the September 28th PAC meeting to determine how many schools have been notified that they qualify for funding.
- 13.0 [Future Agenda Items](#)
↳ Chaperone(s) for Student Trustee at conferences (Mark will include on the Northern OPSBA Agenda)
↳ Adult Education / Continuing Education (Terry to investigate partnerships with industry and government)
- 14.0 [Recommendations to the Board](#)
↳ Moved by Bette Bartlett, and seconded by Kathy Notwell that agenda items 4.0, 5.0, 7.0, 8.0, 9.0 and 10.0 be forwarded to all stakeholder groups for comment and feedback.
- 15.0 [Next Meeting Date](#): Monday, October 24, 2005 @ 6:30 p.m. via videoconference



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Board Policy Committee

Internal Audits



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Board Policy Committee

Internal Audits Guideline



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Lock and Keying



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Lock and Keying Guide



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Field Trips Guide



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Drug Education



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Health & Safety



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Data Management for Improving Student Achievement



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Data Management Guide



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Scholarship Guide

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 75
Date: October 17, 2005

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: John Robart, Assistant to the Superintendent of Education

SUBJECT: Secondary School Data

Background

As part of the 2004-2005 Annual Action Plan for Student Success Programs, the Ministry has asked for specific data pertaining to student success rates and credit accumulation in grade 9 and 10 courses, as well as identifying students at risk in English and Mathematics in grade 7 and 8. This information has been compiled by the data secretaries in each school and incorporated into the Board Plan which was submitted on July 29th, 2005.

Proposal

Please find attached three charts with the data that was used to formulate the board report. Additional data will be forthcoming at a later Board meeting to show how our data compares to data collected across the province.

[Go to: Credit Accumulation Data for Grade 9 & 10](#)

[Go to: Grade 7 & 8 Students at Risk](#)

[Go to: Pass Rate in Compulsory Credits \(Grade 9 & 10\)](#)

Administrative Recommendation

That the Superior-Greenstone DSB receives Report No. 75: Secondary School Data as presented for information and discussion purposes.

Respectfully submitted by:

John Robart
Assistant to the
Superintendent of Education

Credit Accumulation Data for Grade 9 and 10

2004-2005

Total Number of Students Grade 9 -290			Total Number of Students Grade 10 - 329		
Accumulating Credits			Accumulating Credits		
Credits	Total Number Of Students	Percentage Of Students	Credits	Total Number Of Students	Percentage Of Students
0 – 0.9			0 – 0.9		
1 – 1.9			1 – 1.9		
2 – 2.9	1	0%	2 – 2.9		
3 – 3.9	22	8%	3 – 3.9	3	1%
4 – 4.9	7	2%	4 – 4.9	4	1%
5 – 5.9	8	3%	5 – 5.9	2	1%
6 – 6.9	24	8%	6 – 6.9	4	1%
7 – 7.9	27	9%	7 – 7.9	5	2%
8+	201	69%	8 – 8.9	6	2%
			9 – 9.9	5	2%
			10 – 10.9	10	3%
			11 – 11.9	8	2%
			12 – 12.9	11	3%
			13 – 13.9	13	4%
			14 – 14.9	23	7%
			15 – 15.9	33	10%
			16+	202	61%
“Grade 9” – for this purpose Grade 9 students in their first year of high school irrespective of credit accumulation			“Grade 10” – for this purpose Grade 10 students in their second year of high school irrespective of credit accumulation		

Grades 7 and 8 Students at Risk

Total # of Students In Grade 7	Total # of Students At Risk in English	Total # of Students At Risk in Math	% of Grade 7 Students At Risk in English	% of Grade 7 Students At Risk in Math
137	34	39	24.8%	28.5%
Total # of Students In Grade 8	Total # of Students At Risk in English	Total # of Students At Risk in Math	% of Grade 8 Students at Risk in English	% of Grade 8 Students at Risk in Math
182	30	30	16.5%	16.5%

Pass Rates in Compulsory Credits (Grade 9 & 10)

Grade 9 Courses				Grade 10 Courses			
Course Code	Total # of students	Total # of Students Earning a Credit	Pass Rate: % of Students Earning a Credit	Course Code	Total # of students	Total # of Students Earning a Credit	Pass Rate: % of Students Earning a Credit
ENG1D	134	127	94.8%	ENG2D	164	158	96.3%
ENG1P	169	154	91.1%	ENG2P	165	132	80.0%
ENG14	40	38	95.0%	ENG2L	12	10	83.3%
MPM1D	130	120	92.3%	MPM2D	143	132	92.3%
MFM1P	177	147	83.1%	MFM2P	178	153	86.0%
MAT14	68	54	79.4%	MAT2L	35	23	65.7%
SNC1D	145	140	96.6%	SNC2D	163	162	99.4%
SNC1P	125	110	88.0%	SNC2P	152	122	80.3%
SNC14	23	17	73.9%	SNC2L	13	11	84.6%
CGC1D	118	113	95.8%	CHC2D	154	148	96.1%
CGC1P	197	157	79.7%	CHC2P	154	125	81.2%
FSF1D	105	100	95.2%	CHC2L	9	6	66.7%
FSF1P	156	149	95.5%	GLC2O	329	287	87.2%
				CHV2O	328	282	86.0%

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 76
Date: October 11, 2005

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Wayne Chiupka, Manager of Plant Services

SUBJECT: High School Sports Field Review October- 2005 [\(Go to Chart\)](#)

Background

Over the years there have been changes to our high school sites resulting in some schools having complete sports fields, while other schools are lacking. An example being Lake Superior High School, where the Schreiber Campus was closed and the remaining high school building in Terrace Bay is now without a running track.

At the request of the Board a review was carried out of all high school sites to identify where the greatest need is regarding sports fields and to insure that students of the Board have equal access to outside sports programs.

Current Situation

Each school site was reviewed to see what facilities were available. Specific things were looked for including ball field, soccer pitch, running track, and general grassed areas. Small items such as triple jump pits, shot put pits, and similar, were not counted as they are not a high cost item and can be normally rebuilt or created from available maintenance money. Findings and areas of need are outlined below.

Lake Superior HS does not have a running track available. When the Schreiber Campus was closed and the property sold to the Township of Schreiber, along with it went the one track that both buildings shared. There does exist a soccer field and ball field at Lake Superior HS, both require maintenance work to improve drainage and surface condition. Due to limited available space a running track installation would be a tight fit, but is possible. Upgrades to the soccer field drainage could be carried out at the same time.

Manitouwadge HS has both a track and soccer pitch; however, they are both located next to the old HS site, which is a couple of kilometers away. Maintenance and upkeep of the soccer pitch and track has been a problem in the past, but procedural improvements have been made and the facility is in good shape now. The site does not have a ball field, but there is a town operated complex across the road from the High School.

Geraldton Composite HS has both a track and soccer pitch, which is in reasonably fair condition. Regular maintenance and upkeep will be further improved with the addition of new grounds keeping equipment recently approved in the budget. There has been a request for a discus practice cage that still needs to be addressed. Although there is not a ball field located on the high school grounds, there is a new field available at BA Parker PS immediately next door.

Marathon HS has both a track and soccer pitch which are in fair to good condition except for the soccer goals, which are in the process of being rebuilt to correct some safety issues. Ongoing maintenance continues to be required to control the growth of weeds on the track surface and to keep the grass healthy. A sprinkler system is required due to the sandy soil, which cannot hold moisture. Without this the grass cannot withstand hot weather without browning.

Nipigon Red Rock DHS has both a track and soccer pitch, however more work is needed to bring the facility back to prime condition. Weed intrusion on the track along with uneven spots on the soccer pitch; continue to need attention of the Maintenance staff. A large infusion of money is not needed, but rather an improved annual grounds program is being implemented. Although there is not a ball field located on the HS

grounds, there is a field available at Red Rock PS immediately next door and a town run ball field along the main road entering Red Rock approximately three kilometers away.

Illustration of Results:

School	Track Access		Soccer Pitch Access		Ball Field Access		Discus Cage Access
LSHS	On-site	No Track	On-site	X	On-site	X	No
	Off-site	No Track	Off-site		Off-site		
	No Access	X	No Access		No Access		
	Condition		Condition		Condition		
	Good	X	Good		Good		
	Fair		Fair	X	Fair	X	
	Comments:		Comments		Comments:		
MNHS	On-site		On-site		On-site		No
	Off-site	X	Off-site	X	Off-site	X	
	No Access		No Access		No Access		
	Condition		Condition		Condition		
	Good	X	Good	X	Good		
	Fair		Fair		Fair		
	Comments: Site available at old MNHS (2 kms away)		Comments: Site available at old MNHS (2 kms away)		Comments: Township site available across the road.		
GCHS	On-site	X	On-site	X	On-site		No
	Off-site		Off-site		Off-site	X	
	No Access		No Access		No Access		
	Condition		Condition		Condition		
	Good		Good		Good		
	Fair	X	Fair	X	Fair		
	Comments		Comments		Comments: Site available at BAPS (next door)		
MRHS	On-site	X	On-site	X	On-site		No
	Off-site		Off-site		Off-site	X	
	No Access		No Access		No Access		
	Condition		Condition		Condition		
	Good	X	Good		Good		
	Fair		Fair	X	Fair		
	Comments		Comments: Needs sprinkler system		Comments: Site available at MTPS (3 kms away)		
NRHS	On-site	X	On-site	X	On-site		No
	Off-site		Off-site		Off-site	X	
	No Access		No Access		No Access		
	Condition		Condition		Condition		
	Good		Good		Good		
	Fair	X	Fair	X	Fair		
	Comments		Comments		Comments: Site available at RRPS (next door) & Township ball field (3 kms away)		

Conclusions

Lake Superior HS requires a track to be constructed around the existing field. Cost estimates for the construction of a track are in the range of \$150,000.

Although Manitouwadge HS has access to both a track and soccer pitch, the distance from the high school is a problem. A soccer pitch be built on the actual high school site would allow students access anytime throughout the day. During construction of the school, the cost of a soccer pitch was found to be in the range of \$140,000 - \$150,000. Costs have increased since then, and it is anticipated that it would be closer to \$190,000 today.

Geraldton Composite HS has requested the installation of a discus practice cage. Although a firm estimate has been difficult to acquire due to the specialty nature of the installation, costs are estimated to be in the range of \$15,000.

Marathon HS track and soccer pitch are in reasonably good condition, other than regular maintenance. The installation of a sprinkler system would cost approximately \$18,000.

Nipigon Red Rock DHS track and soccer pitch are in fair condition and other than regular maintenance, do not require any special funding at this time.

Administrative Recommendations

That, the Superior-Greenstone DSB receives Report No. 76: High School Sports Fields Review – October 2005 as presented for information.

Respectfully submitted by:

Wayne Chiupka
Manager of Plant Services

Terry Ellwood
Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 77
Date: October 17, 2005

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Cathy Tsubouchi

SUBJECT: Disbursements Report for September 2005

Background

In August 2005, the Board approved the 2005/2006 Budget of \$37,284,809. Based on the total budget, average spending for each month should be approximately \$3,107,000. A comparison of actual spending to the monthly average highlights the unique spending that has taken place during a given month.

Current Situation

Total disbursements in the form of cheques written and payrolls for the month were \$3,241,213.27 for September 2005. Our spending for the month exceeds the average for the following reasons:

Total Disbursements for the period	\$3,241,213.27
Less unusual items for the month:	
Retroactive pay adjustments included in September payrolls	(153,316.07)
Adjusted Total	\$3,087,897.20

With the removal of unusual items, monthly spending is more in line with the average.

The details of cheques issued during the month have been submitted to Jim Turner, Chair of the Business Committee for review.

Administrative Recommendations

That Superior-Greenstone DSB Board receives Report No. 77: Disbursements - September 2005 as presented for information.

Respectfully submitted,

Cathy Tsubouchi
Manager of Accounting Services

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 78
Date: October 17, 2005

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Barbara Draper, Coordinator of Human Resource Services

SUBJECT: Personnel Report – October 17, 2005

That, the Superior-Greenstone DSB receives Report No. 78 Personnel October 17, 2005 as presented for information.

I ADMINISTRATIVE STAFF

1. SECONDMENTS

RECOMMENDATION

Andy Graham, Vice-Principal at Manitouwadge High School, be released from his position for secondment to N.O.E.L. on a half-time basis, effective October 6, 2005 for the remainder of the 2005-2006 school year.

II TEACHING STAFF

1. APPOINTMENTS

RECOMMENDATION

Patricia Noone be appointed to the secondary panel teaching staff at Geraldton Composite High School effective September 6, 2005.

Diana Goodmurphy be appointed to the elementary panel teaching staff at Margaret Twomey Public School effective October 3, 2005.

Carol Davies, Teacher at Nipigon-Red Rock District High School be appointed to the position of Program Leader – Communications & Art on a temporary basis effective November 1, 2005.

Jim Lickers, Teacher at Geraldton Composite High School be appointed to the position of Program Leader- Canadian and World Studies for the remainder of the three year term commencing September 6, 2005 and terminating on August 31, 2007.

2. RESIGNATIONS

RECOMMENDATION

The resignation due to retirement of **Birdie Rafn**, Teacher at Lake Superior High School, effective February 3, 2006 be accepted with regret.

3. OTHER

Leaves of Absence

Jane Bailey

- B.A. Parker P.S.
- Extended Sick Leave
- Effective September 6, 2005

Colleen Williamson

- B.A. Parker P.S.
- Sick Leave/ Maternity Leave/Parental Leave
- Effective September 26, 2005

Jenni Scott-Marciski

- Nipigon Red Rock DHS
- Maternity Leave/Parental Leave
- Effective October 12, 2005

Josephine Costa

- Lake Superior HS
- Maternity Leave/Parental Leave
- Effective on or about October 15, 2005.

Occasional Teaching Assignments

April Robinson

- Marathon H.S
- Replacing Terry Needham
- Effective September 26, 2005

Naomi Kirkbride

- B.A. Parker PS
- Replacing Jane Bailey
- Effective October 7, 2005

Jennifer Helke

- B.A. Parker P.S
- Change to LTO assignment date
- Effective September 26, 2005

Tamara Toupin

- Nipigon-Red Rock DHS
- Change to LTO assignment date
- Effective October 12, 2005

III SUPPORT STAFF

1. APPOINTMENTS

RECOMMENDATION

Sandy Friske be appointed to the position of Secretary (.5 FTE) at Nipigon-Red Rock District High School on a temporary basis effective October 3, 2005.

Suzanne B. Taylor be appointed to the position of Educational Assistant at B.A. Parker Public School effective September 16, 2005.

Tammy Lewandowski be appointed to the position of Educational Assistant (.5 FTE) at Beardmore Public School effective October 17, 2005.

Kirtis Bakalarczyk be appointed to the position of Computer Technician effective October 24, 2005.

Daniel Lam be appointed to the position of Computer Technician – Manitouwadge, effective October 24, 2005.

Alison McLaughlin be appointed to the position of Educational Assistant at Terrace Bay Public School effective October 17, 2005.

Anne Stillmack be appointed to the position of Educational Assistant at Manitouwadge High School effective October 12, 2005.

Manon Lynch be appointed to the position of Educational Assistant at Manitouwadge High School effective October 17, 2005.

2. TRANSFERS, CHANGES IN ASSIGNMENT

Tammy Kadikoff, (0.5 FTE) Secretary at Nipigon-Red Rock District High School be appointed to the position of Secretary (1.0 FTE) at Nipigon-Red Rock District High School on a temporary basis effective October 1, 2005.

3. RESIGNATIONS

RECOMMENDATION

The resignation due to retirement of **Agnes McClendon**, Educational Assistant at Nipigon-Red Rock District High School effective August 31, 2006 be accepted with regret.

4. LEAVES OF ABSENCE

RECOMMENDATION

Shelley Heavens, Educational Assistant at Marathon High School be granted a Leave of Absence without pay effective October 24, 2005 for the remainder of the 2005-2006 school year as outlined in Article 27 of the current OSSTF Educational Support Staff Collective Agreement.

5. OTHER

Intent to Retire

Elva Rush

- Custodian at Marathon HS
- Intent to retire
- Effective October 31, 2006

Leaves of Absence

Tonia Oldford

- 1.0 FTE Secretary at Board Office
- Maternity/Parental Leave
- Effective December 7, 2005

Tracey Piccanen

- 1.0 FTE Educational Assistant at Nipigon-Red Rock DHS
- Maternity/Parental Leave
- Effective November 7, 2005

Temporary Assignments

Jennifer Dunbar

- 1.0 FTE Temporary Custodian at Nipigon-Red Rock DHS
- Replacing S. Maenpaa
- Effective September 16, 2005

Debbie O'Connor

- .63 FTE Temporary Custodian at Dorion PS
- Replacing Y. Cook
- Effective September 16, 2005

Barbara Draper

Coordinator of Human Resource Services

Reference: Regular Board Meeting October 17, 2005

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 79
Date: October 17, 2005

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Barbara Draper

SUBJECT: Maintenance Coordinator Position

Background:

At the September 19, 2005 Board Meeting we were asked to make a verbal report on the addition of a Maintenance Coordinator position in our Board. Funding for this position has been included in the budget estimates which was presented and approved at the August 29, 2005 Board Meeting.

Current Situation

The Maintenance Coordinator position should be advertised as soon as possible with a tentative start date of December 5, 2005. This position will be a supervisory/non-union position and remuneration will be based on the "Coordinator" salary package as outlined in the General Terms and Conditions of Employment – Administration Benefit Package. The starting salary is \$64,047.00. The Maintenance Coordinator will be based at Nipigon-Red Rock District High School in the vacant Board Administrative space. Under the direct supervision of the Manager of Plant Services the Maintenance Coordinator will be responsible for, but not limited to, the following:

- Field Supervision of MWF (current MWF salary \$52,329)
- Overseeing and guiding custodial work
- Staff training
- Capital Project tendering and supervision
- Energy Management
- Enhancement of grounds care
- Building inspections

The goals of objectives for the Maintenance Coordinator is attached for additional information.

[\(Go to Goals & Objectives\)](#)

Administrative Recommendations:

That the Superior-Greenstone DSB receives Report No. 79: Maintenance Coordinator Position as presented.

That the Superior-Greenstone DSB approve the addition of a 1.0 FTE Maintenance Coordinator.

Respectfully submitted by:

Barbara Draper
Coordinator of Human Resource Services

Bruce Rousseau
Superintendent of Education

Goals and Objectives of Maintenance/Custodial Coordinator

Wayne Chiupka, Manager of Plant Services
October 12, 2005

Introduction:

The following list of goals and objectives forms the basic expectations of the new Maintenance/Custodial Coordinator position. The job duties are by no means limited by these goals, and changes may be made as necessary based on the ongoing needs of the Board.

The position has not been created to take over part of the workload that the Manager of Plant Services currently carries, but rather to expand or cause growth in the areas listed below where difficulties or needs have been identified over the past several years.

Ultimately, the position would strive to be self-supporting cost-wise from savings; in energy costs and/or training and inspection services that the Board currently pays for.

Noticeable improvements to the comfort, condition, cleanliness, and safety of our schools would be expected, so that the children of the Board have the best possible learning environment to achieve excellence.

Energy Use and Management:

Review energy bills for all schools looking for discrepancies or errors. Control and expansion of the Delta Energy Management systems to ensure proper operation, comfort levels, and maximum efficiencies are being realized. Oversee the energy use in all board properties looking for efficiencies and savings. The objective will be to reduce energy use and cost throughout the board in a measurable and accountable way so that success can be evaluated. Success will be measurable when future consumption rates are reduced as compared to historic data from past years.

Custodial Supervision:

Working in conjunction with the onsite supervision of the Principals, the Coordinator will provide onsite support and training for all custodial staff. This may include after hours and site visits. Success in this area will be visible when the schools are noticeably cleaner and well kept. Staff will receive training in procedures and processes that are consistent to board-wide methods. Success in this area will be visible when all staff are well versed in standard board procedures.

Maintenance Supervision:

Acting as a frontline supervisor for the maintenance staff, the Coordinator will provide more regular onsite supervision, prioritization, and work assignment guidance. Preventative maintenance programs will be expanded and followed up for completion. Success will be measurable by seeing an up to date and accurate work order system, implementation of the School Dude Maintenance Management package, and properly functioning/verified back up systems. As well, maintenance worker down time will be reduced. Success will be measurable by Principals feeling relieved from the current difficulties of overseeing maintenance work in their schools, and work being completed in a more timely fashion based on priority.

Staff Training:

The Coordinator will become qualified as necessary so that the majority of training requirements can be handled in-house. This will include the various mandated training such as WHMIS, working at heights, genie lift, scaffold, confined spaces, use of ladders, playground inspections, as well as custodial training for new equipment and procedures. Success in this area will be measurable by the creation and the upkeep of a staff-training database, and achievement of trainer classification in the various fields.

Playground Inspections:

The Coordinator will become qualified to carry out CSA playground inspections so that this service will be carried out in house. Success will be measured by the Coordinator receiving the necessary qualifications along with the saving of the approximate \$6500 in annual inspection fees that the board currently pays.

Project Management:

Working in conjunction with the maintenance working foreman, principals, and the Manager of Plant Services, the Coordinator will ensure that renewal projects are carried out as required. This will include acquisition of quotes and tenders and project supervision. Involvement in the Ministry of Education RECAPP initiative projects will be required as well. Success in this area will be measurable by a high level of completion of budgeted projects, improved quality of project results, and accurate needs assessments for future projects.

Other Duties:

Flexibility will be required to deal with emergency and non-predictable needs. Success will be measurable in this area based on positive response and resolution of these extra demands.