

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Mission Statement



*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address  
individual students' needs by providing:*

- *a diverse education that prepares for and honours their chosen path for success,*
- *avenues that foster a love of learning, and*
- *the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) .....14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

### Inaugural / Organizational & Regular Board Meeting 2007/01

11:30 a.m. (Inauguration / Elections, In Camera)

12:45 p.m. (Organizational / Regular Board)

## A G E N D A

Monday, December 4, 2006

Designated Site: Marathon Board Meeting Room, 14 Hemlo Drive, Marathon, ON

Videoconference Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joanne

Board Chair: To be Announced

Director: Patti Pella

|   |  |
|---|--|
| PART I: Inauguration of Trustees                    | (open to public) 11:30 a.m.                            |
| PART II: Election of Board Chair & Board Vice Chair | (open to public) 11:35 a.m.                            |
| PART III: Committee of Whole Board                  | Section (A): In-Camera – (closed to public) 11:50 a.m. |
| PART IV: Lunch                                      | 12:00 p.m.   |
| PART V: Organizational Meeting                      | (open to public) 12:45 p.m.                            |
| PART VI: Committee of Whole Board                   | Section (B) - (open to public) TBA                     |
| PART VII: Regular Board Meeting                     | (open to public): 1:00 p.m.                            |

\* All times noted are approximate

**Note:** Patti Pella, Director and Secretary to the Board will preside for meeting until the conclusion of the election or acclamation for the 2006 Board Chair. The Board Chair elected or acclaimed then preside for the remainder of the Board Meeting.

### **1.0 Roll Call**

| <u>Trustees</u> | Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R) |    |    |   |   |                             |    |    |    |   |   |
|-----------------|---|----|----|---|---|-----------------------------|----|----|----|---|---|
|                 | OS  | TC | VC | A | R |                             | OS | TC | VC | A | R |
| Aylward Les     |   |    |    |   |   | Mannisto, Mark              |    |    |    |   |   |
| Bartlett, Bette |   |    |    |   |   | Notwell, Kathryn            |    |    |    |   |   |
| Brown, Cindy    |   |    |    |   |   | Sparrow, Julie              |    |    |    |   |   |
| Fisher, Cindy   |   |    |    |   |   | Turner, Jim                 |    |    |    |   |   |
| Keenan, Darlene |   |    |    |   |   | Asperian, Marissa (Student) |    |    |    |   |   |

| <b><u>Board Administrators</u></b>                                   | Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R) |    |    |   |   |
|--|---|----|----|---|---|
|  | OS  | TC | VC | A | R |
| Patti Pella: <i>Director of Education</i>                            |   |    |    |   |   |
| Bruce Rousseau: <i>Superintendent of Business</i>                    |   |    |    |   |   |
| Colleen Kappel: <i>Superintendent of Education</i>                   |   |    |    |   |   |
| John Robart: <i>Assistant to Superintendent of Education</i>         |   |    |    |   |   |
| Cathy Tsubouchi: <i>Manager of Accounting Services</i>               |   |    |    |   |   |
| Wayne Chiupka: <i>Manager of Plant Services/Transportation</i>       |   |    |    |   |   |
| Barb Draper: <i>Coordinator of Human Resources Services</i>          |   |    |    |   |   |
| Brad Ross: <i>Coordinator of Systems and Information Technology</i>  |   |    |    |   |   |
| Rose-Marie Joannette: <i>Administrative Assistant/Communications</i> |   |    |    |   |   |

PART I: *Inauguration*

(Open Session): 11:30 a.m.

## **2.0 Election Returns**

(Patti Pella-Director)

Aylward, Les: Ward Red Rock, Dorion, Hurkett (Acclaimed)  
 Bartlett, Bette: Ward Nipigon (Acclaimed)  
 Brown, Cindy: Ward Marathon (Acclaimed)  
 Keenan, Darlene: Ward Manitouwadge (Acclaimed)  
 Mannisto, Mark: Ward Greenstone (Acclaimed)  
 Notwell, Kathryn: Ward Terrace Bay/Schreiber (Elected)  
 Sparrow, Julie: Ward Marathon (Acclaimed)  
 Turner, Jim: Ward Greenstone (Acclaimed)

## **3.0 Declaration of First Nation Appointment**

(P. Pella)

Fisher, Cindy: First Nation Trustee  
 (Nominee of Chiefs of Robinson & Council of Pic River First Nation)

## **4.0 Inauguration: Trustee Declaration and Oath of Office**

(P. Pella)

For Reference on Procedures for the Inaugural and Annual Organizational Meetings please see Section 3.0 of the Superior-Greenstone DSB Bylaws as attached. ([Go to Bylaw](#))

### **4.1 Oath / Signatures**

(Handout for Recitation and Signature by each Trustee)

## **5.0 Declaration of Legally Constituted Board**

(P. Pella)

## **6.0 Ministry of Education Trustee Orientation**

### **6.1 Event Reminder: Thunder Bay, December 7, 2006**

PART II: *Election of Board Chair and Board Vice-Chair*

(Open Session): 11:35 a.m.

## **7.0 Naming of Two Scrutineers**

(P. Pella)

**Note:** Scrutineers are appointed to duties for the duration of all components of this meeting agenda where a ballot applies.

**8.0 Election: Board Chair for 2007**

(P. Pella)

**8.1 Board Chair: Call for Nominations**

✓ ***That***, the ballot from the election of the Board Chair is destroyed.

**9.0 Chairperson Assumes Chair for 2007**

**10.0 Election: Board Vice-Chair for 2007**

**10.1 Board Vice-Chair: Call for Nominations**

✓ ***That***, the ballot from the election of the Board Vice-Chair is destroyed.

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PART III: Committee of Whole Board

Section (A): In-Camera – (closed to public) 11:50 a.m.

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**11.0 Disclosure of Interest: re Closed Session**

**12.0 Committee of the Whole Board** (In-Camera Closed)

[\(Go to Committee of Whole Closed\)](#)

**12.1 Agenda: Committee of the Whole Board**

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at \_\_\_\_\_, and that this portion is closed to the public.

**12.2 Rise and Report from Closed Session**

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at \_\_\_\_\_, and that this portion is open to the public.

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PART IV: Lunch Service

12:00 p.m.

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PART V: Organizational Meeting

(open to public) 12:45 p.m.

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**13.0 Approval of Agenda**

✓ ***That***, the agenda for Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2007/01 be accepted and approved.

**14.0 Election: Standing Committee Chairs**

- 14.1 Chair: Education Committee-Call for Nominations  
*✓ That, the ballot from the election of the Education Committee Chair is destroyed.*
- 14.2 Chair: Negotiations / Business Committee-Call for Nominations  
*✓ That, the ballot from the election of the Negotiations/Business Committee Chair is destroyed.*

### **15.0 Appointments of Statutory Committees**

- 15.1 2007 Special Education Advisory Committee (SEAC)  
 1. \_\_\_\_\_ Appointee  
 2. \_\_\_\_\_ Appointee  
 3. \_\_\_\_\_ Alternate Appointee  
 4. \_\_\_\_\_ Alternate Appointee
- 15.2 2007 Occupational Health and Safety Committee  
 1. \_\_\_\_\_ Appointee  
 2. \_\_\_\_\_ Appointee  
 3. \_\_\_\_\_ Alternate Appointee
- 15.3 Student Alternative learning Experience Program (SALEP) Committee  
**Note:** In accordance with the Education Act, a SALEP Committee is established on an as-needed basis. When required, a SALEP Committee is composed of the following:  
 a) Local Trustee;  
 b) A Community Representative  
 c) The Director of Education or the Superintendent of Education

### **16.0 Appointments of Standing Committee**

- 16.1 2007 Parental Involvement Committee  
 1. \_\_\_\_\_ Appointee  
 2. \_\_\_\_\_ Appointee  
 3. \_\_\_\_\_ Appointee  
 4. \_\_\_\_\_ Alternate Appointee
- 16.2 2007 Native Education Advisory Committee (NEAC)  
*✓ That, the Superior-Greenstone DSB appoint the First Nation Trustee Cindy Fisher as a member and Chair of the NEAC, and further appoint the following trustees as NEAC members:*  
 1. \_\_\_\_\_ Appointee  
 2. \_\_\_\_\_ Appointee
- 16.3 Board Policy Review Committee  
*✓ That, the Superior-Greenstone DSB appoints the following trustees to the Board Policy Review Committee, for the period December 4, 2006 to November 30, 2010:*  
 1. \_\_\_\_\_ Appointee  
 2. \_\_\_\_\_ Appointee  
 3. \_\_\_\_\_ Appointee  
 4. \_\_\_\_\_ Appointee  
 5. \_\_\_\_\_ Appointee

## **17.0 Appointments of Ad Hoc Committees**

### **17.1 2007 Transportation Committee**

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Alternate Appointee

### **17.2 2007 Board Suspension Appeal Committee**

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Appointee
4. \_\_\_\_\_ Appointee
5. \_\_\_\_\_ Appointee

### **17.3 2007 Board Expulsion Hearing Committee**

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Appointee
4. \_\_\_\_\_ Appointee
5. \_\_\_\_\_ Appointee

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PART VI: Committee of Whole Board

*Section (B) - (open to public) No Report.*

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## **18.0 Committee of Whole (Open)**

18.1 No Report

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PART VII: Regular Board Meeting

*(open to public) 1:00 p.m.*

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## **19.0 Regular Board Meeting Call to Order**

### **20.0 Approval of Committee of Whole In-Camera Report**

✓ *That, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.*

### **21.0 Approval of Committee of Whole Open Report**

✓ *That, the Superior-Greenstone DSB approve the Committee of the Whole (Open) Reports*

## **22.0 Disclosure of Interest re: Open Session**

## **23.0 Minutes**

### **23.1 Board Meetings:**

23.1.1 2006/11 Regular Board – November 20, 2006

*(Elec. Attch)*

**✓ That**, the minutes from the following Regular Board Meeting be and are hereby declared adopted:

- 2006/11 Regular Board, Monday, November 20, 2006

23.2 Statutory Committee Meetings

23.2.1 SEAC: Tuesday, November 21, 2006

(Elec. Attch)

**✓ That**, the minutes from the SEAC Meeting be acknowledged as received:

- Tuesday, November 21, 2006

23.3 Standing Committees

23.3.1 Board Policy Committee – November 27, 2006

(Elec. Attch)

**✓ That**, the minutes from the Board Policy Committee be acknowledged as received:

- Monday, November 27, 2006

**✓ That** the Superior-Greenstone DSB accept the recommendations as outlined in the Board Policy Committee minutes dated November 27, 2006, and approve as reviewed:

- Policy 707 Employee Code of Conduct
- Emergency Service Workers
- Release of Employee Information

for posting to the Board Website, and that the implementation of these policy reviews and management guidelines be dated December 5, 2006, and that said shall supersede any previous policies and procedures of the board.

**24.0 Business Arising Out of the Minutes**

24.1 Board Minutes: November 20, 2006 re Item 12.2

- Trustee Honoraria Draft II: Letter to Minister of Education

(Elec. Attch)

**25.0 Delegations and/or Presentations**

25.1 Update: Student Trustee

(M. Asperjan-Verbal)

**26.0 Reports of the Director of Education**

(Patti Pella)

26.1 Report No. 01

2007 Proposed Board Meeting Dates

(Elec. Attch)

**✓ That**, the Superior-Greenstone DSB receive Report No. 01: 2007 Proposed Board Meeting Dates as presented.

**✓ That**, the Superior-Greenstone DSB approve the 2007 Board Meeting Dates, and schedule for School Tours and Trustee Professional Development as presented.

- 26.2 Report No. 02  
Legal Representation (Elec. Attch)  
*✓ That, the Superior-Greenstone DSB receives  
Report No.: 02: Legal Representation as presented  
for information.*

**27.0 Reports of the Education Committee** (Education Chair: TBA)  
*Superintendent of Education: P. Pella*

- 27.1 Report No. 03  
School/College Work Initiative (Elec. Attch – C. Kappel)  
*✓ That, the Superior-Greenstone DSB receives  
Report No. 03: School/College Work Initiative  
as presented for information and discussion purposes.*

**28.0 Reports of the Business Committee** (Business Chair: TBA)  
*Superintendent of Business: B. Rousseau*

- 28.1 No Reports

**29.0 Matters for Decision** Board Chair: TBA

- 29.1 Report No.: 04  
Personnel-December 4, 2006 (Elec. Attch – B. Draper)  
*✓ That, the Superior-Greenstone DSB receives  
Report No. 04: Personnel dated December 4, 2006  
as presented for information.*

**30.0 New Business**

- 30.1 Chair

- 30.2 Correspondence

- 30.3 Future Board Meeting Agenda Items

- 30.3.1 Trustee J. Turner: Special Awards for Outstanding Contributions  
*Given that there are numerous individuals who  
contribute in various ways to the overall education  
of students, and*

*Whereas many of these individuals are not  
employees of the Superior-Greenstone DSB, and*

*Whereas there are such individuals within the communities  
that make up the Superior-Greenstone DSB, and*

*Whereas the contributions of these individuals is  
made known to the Board by means of a nomination  
for recognition from within their community,*

*Therefore, be it resolved that the Superior-Greenstone DSB may from time to time make special awards to these individuals recognizing their outstanding contribution towards the education of our students.*

30.4 Miscellaneous

30.4.1 SEAC Appointments

✓ *That, the Superior-Greenstone DSB appoint the following individuals to the Special Education Advisory Committee (SEAC) for the period of December 1, 2006 to November 30, 2010:*

- *Leslie Souckey of Marathon, Ontario  
(Voice of Hearing Impaired Children Representative)*
- *Jessica Audia of Greenstone  
Greenstone Association for Community Living Representative*
- *Jennifer English of Marathon (Parent Member)*
- *Janet Reynolds of Nakina (Parent Member)*
- *Joyce Michalchuk of Marathon (Community Member)*

**31.0 Trustee Associations and Other Boards**

31.1 OPSBA

Reminder: Public Education Symposium: February 1-3, 2006

**32.0 Observer Comments**

*(Members of the public limited to 2 minute address)*

**33.0 Adjournment**

✓ *That, the Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2007/01 adjourn at \_\_\_\_\_, p.m.*

**2007: Future Board Meetings: To Be Announced**



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
**Inaugural / Organizational / Regular Board Meeting 2007/01**

Committee of the Whole Board

Monday, December 4, 2006

Designated Site: Marathon Board Meeting Room, 14 Hemlo Drive, Marathon, ON

Videoconference Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

**A G E N D A**

Board Chair: TBA

Director: Patti Pella

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PART III: *Committee of the Whole Board (In-Camera)*

*(Closed Session): 11:50 a.m.*

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1.0 Personnel (Trustee Queries re Personnel Report No. 04)

*(B. Draper)*

2.0 Litigation

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PART VI: *Committee of the Whole Board*

*(Open Session): TBA.*

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1.0 No Report

**INAUGURAL and ANNUAL ORGANIZATIONAL MEETINGS****3.1 Inaugural Meeting**

The Inaugural Meeting of a newly elected Board shall be held during the first full week of December at the call of the Board Secretary.

This meeting shall be held at the head office of the Board in Marathon, Ontario.

However, notwithstanding the provisions above, on the petition of a majority of the members of the newly elected Board, the Director of Education may provide for calling the Inaugural Meeting of the Board at some other time and date and place.

**3.2 Annual Organizational Meeting**

The Annual Organizational Meeting of the Board for the second and third years of a Board's term of office shall be held in the first full week in each succeeding December at the Board's Head Office, unless the Board otherwise directs.

**3.3 Quorum Needed**

It shall be necessary for the conduct of any business, including elections at the Inaugural and Organizational Meetings, that there be a quorum present being a majority of all the elected members constituting the Board.

Should no quorum be found, then the meeting shall be postponed for a period not exceeding seven (7) days.

**3.4 Native Representative**

As provided under Regulation, the Secretary shall announce, if available, the name of the member appointed by the First Nations within the Board's jurisdiction to represent the interests of Indian pupils attending the Board's schools and that person so named shall be deemed an elected member of the Board once appointed by Board resolution.

**3.5 Procedures**

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows:

**3.5.1 Secretary Assumes Chair**

The Secretary shall assume the Chair until the election of a chair is concluded. If the Secretary is absent, the members present shall designate who shall preside.

**3.5.2 Call to Order**

The Secretary shall:

- call the meeting to order; and,
- in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and,
- declare the Board to be legally constituted when all members present have taken the *declaration* and *oath* and they constitute a majority of all of the members of the Board.

**3.5.3 Ballots**

The Secretary shall have ballots prepared for each office.

3.5.4 Scrutineer

The Secretary shall designate two staff members to act as scrutineer.

3.5.5 Elections

The Secretary shall conduct the election for the Office of *Chair* by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is *not* required.

The following provisions shall apply:

- a) Acclamation
  - If only one person is nominated *or* elects to stand, that member shall be declared elected by acclamation.
- b) Contested
  - Where more than one member stands, a vote shall be taken by ballot and the member receiving the majority of unspoiled ballots cast shall be declared elected.
- c) Addressing the Members
  - Time will be allocated for each candidate for the Office of *Chair* to address the Board in public session.
- d) No Majority on First Ballot
  - If no nominee receives a majority, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a *Chair* has been duly elected.
- e) Tie for Fewest Votes
  - If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be dropped.
- f) Drawing Lots
  - In the event of an equality of votes for the position of *Chair*, a further ballot shall be taken.
  - If upon this last ballot, the equality remains, the nominees shall draw lots to fill the position of *Chair*.

3.6 Procedures for Drawing Lots

Two ballots shall be prepared; one stating the name of the position to be filled and the other blank; the person drawing the ballot stating the name of the position shall be declared the winner.

3.7 Balloting

The Secretary shall announce the results of any ballot but shall *not* declare the count.

3.8 Assuming Chair

Upon election, the newly-elected Chair shall assume the Chair of the meeting.

3.9 Destroying Ballots

As the first order of business on assuming the Chair, the newly-elected Chair shall call for a motion, duly moved and seconded, to destroy the ballots.

3.10 Vice-chair

The Chair shall then conduct the election of the *Vice-Chair* of the Board in the same manner as for the election of the Chair.

3.11 Committee Chair(s)

3.11.1 Elections

The Chair shall then conduct the elections for the Chair of each *Standing Committee* in an order as determined by the Chair and in the same manner as for the election of the Board Chair.

3.11.2 Motion to Destroy Ballots

After each position is filled, if balloting has been involved, then a subsequent motion to destroy the ballots shall be in order.

3.11.3 Option to Secret Ballot

By majority consent, voting for Committee Chair positions may be taken by show of hands rather than secret ballot.

3.12 Business

Any other general business of the Board shall then be conducted.

3.13 Term of Office

The term of office for all elected Board Officers shall be for one (1) year, or the following December, which ever comes first, however, officers shall remain in office until such time as elections for their offices have been held.

There shall be no restrictions as to how many consecutive terms an individual Member shall serve as an officer of the Board.