

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address
individual students' needs by providing:*

- *a diverse education that prepares for and honours their chosen path for success,*
- *avenues that foster a love of learning, and*
- *the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB)12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Regular Board Meeting 2007/02

6:30 p.m. (Committee of Whole Board)

7:00 p.m. (Regular Board Meeting)

MINUTES

Monday, January 22, 2007

Designated Site: Nipigon Red Rock DHS-Red Rock ON

VC Sites at: BRD / GCHS / LSHS / MNHS

Teleconference Moderator: RM. Joannette

Board Chair: Bette Bartlett

Director: Patti Pella

PART I Committee of Whole Board
 PART II Committee of Whole Board
 PART III

Section (A): In-Camera – (closed to public) 6:32 p.m.
 Section (B): In-Committee – (open to public): No Report
 Regular Board Meeting – (open to public): 7:02 p.m.

Attendance

1.0 Roll Call

<u>Trustees</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les	X					Mannisto, Mark	X				
Bartlett, Bette	X					Notwell, Kathryn		X			
Brown, Cindy			X			Sparrow, Julie			X		
Fisher, Cindy			X			Turner, Jim			X		
Keenan, Darlene		X				Marissa Asperjan (Student)					X

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Patti Pella: <i>Director of Education</i>	X					
Bruce Rousseau: <i>Superintendent of Business</i>				X		
Colleen Kappel: <i>Superintendent of Education</i>	X					
John Robart: <i>Assistant to Superintendent of Education</i>			X			
Cathy Tsubouchi: <i>Manager of Accounting Services</i>			X			
Wayne Chiupka: <i>Manager of Plant Services/Transportation</i>			X			
Mark Paris: <i>Coordinator of Maintenance</i>				X		
Barb Draper: <i>Coordinator of Human Resources Services</i>			X			
Brad Ross: <i>Coordinator of Systems and Information Technology</i>				X		
Rose-Marie Joannette: <i>Administrative Assistant / Communications</i>			X			

1.0 Roll Call

Board Chair, B. Bartlett, conducted roll call at 6.31 p.m. Members were present as noted above.

PART II: *Committee of the Whole Board Section (A)*

In-Camera Session 1: (Closed to Public): 6:30 p.m.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest offered.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board

28/07

Moved by: *Trustee L. Aylward*

Seconded by: *J. Turner*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6.32 p.m., and that this portion is closed to the public.

Carried

3.2 Rise and Report from Closed Session

29/07

Moved by: *Trustee L. Aylward*

Seconded by: *J. Turner*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 7:00 p.m., and that this portion is open to the public.

Carried

PART II: *Committee of the Whole Board Section (B)*

(Open to Public): No Report

4.0 See Committee of Whole: Section B

4.1 Rise and Report from Open Session

No Report

5.0 Regular Meeting Call to Order

Board Chair, B. Bartlett called the Regular Meeting to order at 7:02 p.m.

6.0 Approval of Committee of the Whole In-Camera (Closed) Report

30/07

Moved by: Trustee L. Aylward

Seconded by: D. Keenan

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

Carried

7.0 Approval of Committee of the Whole (Open) Report

No Report

8.0 Approval of Agenda

31/07

Moved by: Trustee L. Aylward

Seconded by: D. Keenan

✓ ***That***, the agenda for the Superior-Greenstone DSB 2007/02 Regular Board Meeting, January 22, 2007 be accepted and approved.

Carried

9.0 Disclosures of Interest re: Open Session

There were no disclosures of interest offered regarding the open session.

10.0 Delegations and/or Presentations

To facilitate the 2005-2006 Auditor Report by Deloitte as a timed item scheduled at 7:00 p.m. the Board Agenda was revised to allow this presentation to precede the regular motions to adopt Board Meeting and other meeting minutes.

10.1 2005-2006 Auditor Report: Deloitte

(Timed Item 7:03 p.m.)

Steve Stewart and Trevor Whitney of Deloitte presented highlights from its Report to the Board of Trustees: Results of the 2006 Audit as conducted in early December 2006. The session was convened via teleconference. It was noted that the audit found no significant weaknesses during the course of the audit. The minor items of notes are addressed in the Management Letter currently under review by Board Senior Administration. The review concluded at 7:12 p.m.

11.0 Minutes**11.1 Board Meetings:****11.1.1 2007/01 Inaugural/Organizational Regular Board – December 4, 2006**

32/07

Moved by: Trustee M. Mannisto

Seconded by: L. Aylward

✓ ***That***, the minutes from the Regular Board Meeting be and are hereby declared adopted:

- 2007/01 Inaugural/Organizational /Regular Board, December 4, 2006

Carried

11.1.2 2007/01 Special Board – December 21, 2006

33/07

Moved by: Trustee D. Keenan

Seconded by: K. Notwell

✓ **That**, the minutes from the Special Board Meeting be and are hereby declared adopted:

- 2007/01 Special Board, December 21, 2006

Carried

11.2 Statutory Committee Meetings

11.2.1 SEAC: January 16, 2007

34/07

Moved by: Trustee L. Aylward

Seconded by: C. Brown

✓ **That**, the informational minutes from the SEAC Meeting be acknowledged as received:

- SEAC Meeting – October 24, 2006

Carried

11.3 Standing Committee Meetings

No Report

11.4 Ad Hoc Committee Meetings

11.4.1 Transportation Committee – January 8, 2007

35/07

Moved by: Trustee M. Mannisto

Seconded by: J. Turner

✓ **That**, the minutes from the Transportation Committee Meeting be acknowledged as received:

- Transportation Committee – January 8, 2007

Carried

36/07

Moved by: Trustee L. Aylward

Seconded by: J. Sparrow

✓ **That**, the Superior-Greenstone DSB accept the recommendation of the Committee as outlined in the Transportation Committee Minutes dated January 8, 2007.

Carried

11.0 Business Arising Out of the Minutes

There was no business arising from the minutes

12.0 Delegations and/or Presentations

12.1 2006 Audit Plan: Deloitte

This timed item under Delegations and Presentations was taken out of sequence on the Board Meeting Agenda (see notes at Item 10.0) to facilitate scheduling of item at 7:00 p.m.

12.2 Excellence in Education: RRPS Collaboration for Student Success

Principals Mary Anne Baker and Linda Browning-Morrow of Red Rock PS and Nipigon-Red Rock DHS (respectively) presented verbal reports, each related to excellent outcomes realized on students' behalf as a result of novel and unique collaborative efforts by teachers and education assistants. Neither student was identified however, the severe discipline problems, the withdrawn nature of the students and the distraction caused by each of them was described as were the strategies applied by school staff to try to help the students in their academic and social interaction.

12.3 Student Trustee: Superior-Greenstone DSB

No Report

13.0 Reports of the Director of Education

(Director: P Pella)

13.1 Report No. 05: Administration Staffing Preliminary 2007 37/07

Moved by: Trustee L. Aylward

Seconded by: M. Mannisto

✓ That, the Superior-Greenstone DSB receives Report No. 05: Administration Staffing Preliminary 2007 as presented for information

Carried

Superintendent of Education Colleen Kappel reported that changes to the Grants for Student Need (GSN) in the 06-07 school year resulted in changes in the grant structure. The combination of the changes to the grant and declining enrolment has given rise to an examination by senior administration of the school administration budget to bring this spending into line with grants.

13.2 Report No. 06: Pupil Accommodation Review Guideline 38/07

Moved by: Trustee C. Fisher

Seconded by: K. Notwell

✓ That, the Superior-Greenstone DSB receives Report No. 06: Pupil Accommodation Review Guidelines presented for information

Carried

Patti Pella reported that on October 31, 2006, the Ministry of Education released Pupil Accommodation Review Guidelines which were previously referred to as school closure guidelines. The Pupil Accommodation Review Guidelines are designed to provide direction to school boards regarding public accommodation reviews undertaken to determine the future of a school or a group of schools. The Pupil Accommodation Review focuses on School Valuation and includes a formal process to consider four values when a school is being reviewed. In school reviews for closures, boards are expected to develop a Generic School Valuation Framework that assesses the value to the student; value to the community; value to the school board and value to the local economy. On February 5, 2007 with the assistance of a public committee including parents, educators, board officials and business and municipal leaders the SGDSB School Valuation Framework will be developed and a further review will follow by the Board Policy Review Committee.

13.3 Report No. 07: School Board Expense Guideline 39/07

Moved by: Trustee L. Aylward

Seconded by: C. Brown

✓ That, the Superior-Greenstone DSB receives Report No. 07: School Board Expense Guideline as presented for information.

Carried

Patti Pella reported that the Office of the Auditor General of Ontario released their first value for money (VFM) audit and the report provides recommendations to improve current practices. The Ministry of Education is strongly encouraging boards to examine current practices in light of the recommendations proposed. SGDSB is expected to establish a new policy that is consistent with the guidelines provided by the Ministry. These new policies shall be posted to the board website by March 31, 2007.

13.4 Report No.08: 2005-2006 Director's Annual Report 40/07

Moved by: Trustee D. Keenan

Seconded by: C. Brown

✓ That, the Superior-Greenstone DSB receives Report No. 08: 2005-2006 Director's Annual Report as presented for information.

Carried

The Director's Annual Report will be forwarded to the ministry offices in Toronto and Thunder Bay.

14.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education:

14.1 Report No. 09: Best Start Update **41/07**

Moved by: Trustee M. Mannisto

Seconded by: L. Aylward

✓ That, the Superior-Greenstone DSB receives Report No. 09: Best Start Update as presented for information.

Carried

Colleen Kappel provided highlights from her summary of the Best Start network Steering Committee meeting was held on November 21, 2006

15.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

15.1 Report No.10: January 2007 Update- George O'Neill PS Renovation **42/07**

Moved by: Trustee L. Aylward

Seconded by: D. Keenan

✓ That, the Superior-Greenstone DSB receives Report No. 10: January 2007 Update-George O'Neill PS Renovation as presented for information.

Carried

Wayne Chiupka reported that tender advertisements have been run with a tender close date of Tuesday, February 6, 2007. Final approval, to award the project and proceed with the renovation work, will be requested of the Board once the tender results are in. Based on the timeline outlined by the architect, occupancy of the school is still possible for classes in September 2007.

15.2 Report No.11: 2005-2006 Financial Statements **43/07**

Moved by: Trustee M. Mannisto

Seconded by: L. Aylward

✓ That, the Superior-Greenstone DSB receives Report No. 11: 2005-2006 Financial Statements as presented.

Carried

Cathy Tsubouchi reported that during the week of December 4, 2006 representatives from Deloitte were at the Board Office. As part of their review, the auditors also visited Nipigon-Red Rock District High School and Red Rock Public School to verify enrolments and review school funds. She provided highlights from the Deloitte Management Report including the draft Financial Statements and she reviewed the Trust Fund Statement and the Summary of Capital Asset Activity (April 1 through August 31, 2006).

44/07

Moved by: Trustee M. Mannisto

Seconded by: J. Sparrow

✓ That, the Superior-Greenstone DSB accepts the 2005-2006 Financial Statements as presented and make the following reserve transfers:

From Capital (Building) Reserve	\$1,441,949.00
From Retirements Reserve	\$64,649.00
From Special Ed Access Reserve	\$16,310.64
From Program Improvements Reserve	\$360,000.00
From Pay Equity Reserve	\$959.00
From Reserve for Working Funds	\$165,021.00

Carried

15.3 Report No.12: 2006-2007 Internal Audit Proposal

45/07

Moved by: Trustee L. Aylward

Seconded by: J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives Report No. 12: 2006-2007 Internal Audit Proposal as presented.

Carried

Cathy Tsubouchi advised that this year, an internal audit will be done at Dorion Public School, Manitouwadge Public School and Manitouwadge High School. The usual areas of focus for these audits are enrolment, inventory, invoice processing and cash handling. There will also be a focus on school funds. The findings of the review will be presented to the Board at the June Board Meeting

46/07

Moved by: Trustee C. Brown

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB approves Report No. 12: 2006-2007 Internal Audit Proposal as presented.

Carried

15.4 Tax Interest 2007: Bylaw No. 107

47/07

Moved by: Trustee M. Mannisto

Seconded by: J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives Tax Interest 2007: Bylaw No. 107 as presented.

Carried

48/07

Moved by: Trustee L. Aylward

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 107 being a bylaw for the application of interest on taxes as per the attached.

Carried

16.0 Matters for Decision

Board Chair: B. Bartlett

16.1 Report No. 13: Disbursements-November and December 2006

49/07

Moved by: Trustee C. Fisher

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB receives Report No. 13: Disbursements November and December 2006 as presented for information.

Carried

16.2 Report No.: 14: Personnel-January 22, 2007
50/07

Moved by: Trustee L. Aylward

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives Report No. 14: Personnel dated January 22, 2007 as presented for information.

Carried

17.0 New Business

17.1 Chair

17.1.1 Request to Revise Trustee PD/School Tours from March 2007

Board Chair, Bette Bartlett clarified that only a revised date for the Trustee Professional Development was being sought. School Tours will remain as set in March. Trustee will review their calendars with the intent to confirm, at the next Board Meeting, a new date for the PD Event

17.1.2 Summary: December 14, 2006 Ontario Board Chairs Meeting with Minister

B. Bartlett reported that she attended this meeting where the Minister Kathleen Wynne spoke to Board Chairs on numerous topics including the trend with declining enrolment, the status of Ontario boards demonstrating surplus, balanced or deficit budgets. Student achievement and the Directors' of Education accountability in this area was also a focused discussion. She advised Board members that she addressed the Minister on the subject of challenges faced by small boards in light of declining enrolment and the fact the in northwestern Ontario there is a serious downturn in the forestry sector and non-renewable resource industry such as mining. She said she stressed the need for adult retraining and situation that declining enrolment may contribute to classroom configurations that could see triple and quadruple grades result.

17.2 Correspondence

B. Bartlett advised she is in receipt of a survey released by the Citizen's Panel on Organ Donation which boards have been asked to complete if they are amendable. A copy of the survey will be forwarded by administration to all trustees who wish to complete the document.

17.3 Future Board Meeting Agenda Items

18.0 Trustee Associations and Other Boards

18.1 OPSBA

18.1.1 Reminder: Public Education Symposium (Feb 1-3, 2007)

Trustee M. Mannisto advised that he is submitting the curriculum vitae for Trustee D. Keenan for her bid to run in the election for the Vice President of OPSBA Northern Directors.

19.0 Observer Comments

Members of the public limited to 2 minute address)

20.0 Adjournment

51/07

Moved by: L. Aylward

Seconded by: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB Superior-Greenstone DSB 2007/02 Regular Board Meeting adjourn at 9:01 p.m.

Carried

Schedule: 2007 Regular Board Meetings

2007 Dates	Time	Location		2007 Dates	Time	Location
Mon., Jan. 22	6:30 p.m.	NRHS		Mon., July 16	6:30 p.m.	Marathon Board Room
Mon., Feb. 19	6:30 p.m.	Marathon Board Room		Mon., Aug. 20	6:30 p.m.	LSHS
Mon., Mar. 19	6:30 p.m.	GCHS		Mon., Sept. 17	6:30 p.m.	MNHS
Mon., Apr. 16	6:30 p.m.	LSHS		Mon., Oct. 15	6:30 p.m.	Marathon Board Room
Tues., May 22	6:30 p.m.	MNHS		Mon., Nov. 19	6:30 p.m.	GCHS
Mon., June 18	6:30 p.m.	NRHS		Mon., Dec. 3	11:30 a.m.	NRHS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2007/02

Committee of the Whole Board: 6:30 p.m.

Monday, January 22, 2007

Designated Site: Nipigon Red Rock DHS, Red Rock ON

VC Sites at: BRD / GCHS / LSHS / MNHS

Teleconference Moderator: RM. Joannette

T O P I C S

Designate Board Chair: Bette Bartlett

Director: Patti Pella

PART I: *Committee of the Whole Board (In-Camera-Session A)*

(Closed Session): 6:31 p.m.

1.0 Personnel Report

(B. Draper)

2.0 Personnel: Other

3.0 Grievances

PART II: *Committee of the Whole Board (Section B)*

(Open Session): No Report

1.0 No Reports

Committee of the Whole (In-Camera) & Regular Board Meeting 2007/02

Monday, January 22, 2007

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2007

SECRETARY

CHAIR