

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

### Regular Board Meeting 2007/09

Committee of Whole Board (Closed In-Camera)  
6:30 p.m.

Regular Board Meeting: (Open to Public)  
Follows conclusion of In-Camera

### MINUTES

Monday, September 17, 2007

Designated Site: Manitouwadge High School, Manitouwadge, ON

VC Sites at: BRD /GCHS / LSHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair: Bette Bartlett

Director: Lise Haman

PART I: Committee of Whole Board  
 PART II: Committee of Whole Board  
 PART III: Regular Board Meeting

Section (A): In-Camera – (closed to public) 6:30 p.m.  
 Section (B): In-Committee – (open to public): TBA  
 Section (C) : – (open to public): TBA

### Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
<i>Red Rock Ward: Vacant</i>						Mannisto, Mark	X				
Bartlett, Bette	X					Notwell, Kathryn <i>(joined at 6:43P)</i>		X			
Brown, Cindy			X			Sparrow, Julie <i>(excused at 9:14P)</i>			X		
Fisher, Cindy	X					Turner, Jim			X		
Hunking, Lenay <i>(Student)</i>			X			Whent, Stacey <i>(Student)</i>			X		
Keenan, Darlene	X					Wirtz, Vanessa <i>(Student)</i>			X		

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Haman, Lise: Director of Education	X					
Rousseau, Bruce: Superintendent of Business			X			
Kappel, Colleen: Superintendent of Education		X				
Newton, Valerie: Student Success Coordinator	X					
Tsubouchi, Cathy: Manager of Accounting Services			X			
Chiupka, Wayne: Manager of Plant Services/Transportation			X			
Paris, Marc: Coordinator of Maintenance			X			
Draper, Barb: Coordinator of Human Resources Services			X			
Ross, Brad: Coordinator of Systems and Information Technology					X	
Joannette, Rose-Marie: Administrative Assistant / Communications			X			

**1.0 Roll Call**

Board Chair Bette Bartlett conducted roll call at 6.36 p.m. Members were present as noted above.

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PART I: *Committee of the Whole Board*

*Section (A): In-Camera – (closed to public) 6:40 p.m.*

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**2.0 Disclosure of Interest: re Closed Session**

There were no disclosures of interest at this time.

**3.0 Committee of the Whole Board** *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board

**210/07**

Moved by: Trustee M. Mannisto

Seconded by: Trustee C. Fisher

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:40p.m., and that this portion be closed to the public

Carried

3.2 Rise and Report from Closed Session

**211/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Turner

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:45 p.m., and that this portion be open to the public.

Carried

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PART II: *Committee of the Whole Board*

*Section (B): In-Committee – (open to public): 6:46 p.m.*

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**4.0 Committee of Whole Board: Section B**

**212/07**

Moved by: Trustee M. Mannisto

Seconded by: Trustee K. Notwell

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (Open Session) as amended at 6:46 p.m. and that this portion be open to the public

Carried

4.1 Update: Parliamentary Procedures Workshop

Board Chair, Bette Bartlett shared information from the Parliamentary Procedures Workshop that she attended on September 7, 2007.

B. Bartlett advised that, commencing with the current meeting, she would use some of the procedures that Mr. Lochrie suggested. Mr. Lochrie's publication entitled "Meeting Procedures" has been purchased for each trustee and will be distributed at the Trustee Retreat to be held on November 2-3, 2007.

4.2 Rise and Report from Open Session

**213/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Sparrow

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 6:55 p.m.

Carried

**5.0 Regular Meeting Call to Order**

Board Chair Bette Bartlett called the Regular Board Meeting to order at 6:56 p.m.

**6.0 Approval of Committee of the Whole In-Camera (Closed) Report**

**214/07**

Moved by: Trustee C. Brown

Seconded by: J. Turner

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera (closed) Report.

Carried

**7.0 Approval of Committee of the Whole (Open) Report**

**215/07**

Moved by: Trustee M. Mannisto

Seconded by: Trustee D. Keenan

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole (Open) Report

Carried

**8.0 Approval of Agenda**

**216/07**

Moved by: Trustee C. Fisher

Seconded by: Trustee J. Sparrow

✓ ***That***, the agenda for the Superior-Greenstone DSB 2007/09 Regular Board Meeting, September 17, 2007 be accepted and approved

Carried

**9.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest.

**10.0 Minutes**

**10.1 Board Meetings:**

**10.1.1 2007/08 Regular Board – August 20, 2007**

**217/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ ***That***, the minutes from the Regular Board Meeting be adopted:

- 2007/08 Regular Board, Monday, August 20, 2007.

Carried

**10.1.2 2007/04 Special Board – September 5, 2007**

**218/07**

Moved by: Trustee M. Mannisto

Seconded by: Trustee J. Turner

✓ ***That***, the minutes from the Special Board Meeting be adopted:

- 2007/04 Special Board, Wednesday, September 5, 2007

Carried

10.2 Statutory Committee Meetings

There were no reports.

10.3 Standing Committee Meetings

10.3.1 NEAC: June 18, 2007

**219/07**

Moved by: *Trustee C. Fisher*

Seconded by: *Trustee K. Notwell*

✓ **That**, the minutes from the NEAC Meeting be acknowledged as received:

- NEAC Meeting – Monday, June 18, 2007

Carried

**11.0 Business Arising Out of the Minutes**

11.1 Regular Board Meeting: August 20, 2007

Re Item 18.2: Correspondence- Red Rock Action Centre

11.1.1 Report No. 60 Educational Upgrading

**220/07**

Moved by: *Trustee M. Mannisto*

Seconded by: *Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 60:

*Education Upgrading.*

Carried

Student Success Coordinator Valeria Newton noted that the report was a follow up to the previous meeting. The issue is a work in progress and SGDSB is looking at providing assistance in whatever way it can.

Superintendent of Business Bruce Rousseau reported that the funding for adults over 21 is \$2,600.00 as compared to the regular day school student grants which are four times higher. The ministry allocates funding to boards and mandates the focus for spending reside with the day program for regular day school elementary and secondary students.

11.2 Regular Board Meeting: August 20, 2007 – Future Board Agenda Items

Re 18.3: Schools that Qualify as “In Need of Supported Funding”

Trustee Jim Turner requested that this item be deferred for discussion at the Trustee Retreat scheduled in November. There were no objections.

**12.0 Delegations and/or Presentations**

12.1 Excellence in Education: MNPS: Student Achievement

Manitouwadge Principal David Passi provided a comprehensive report on student achievement in the school.

12.2 Student Trustees' Update

12.2.1 Outers Program at GCHS

Student Trustee Lenay Hunking provided a detailed report on the Outers Program that has been underway at Geraldton Composite High School for more than 20 years. She explained the progression of students in the program as they advance through grade 9-12.

12.2.2 Update: Vanessa Wirtz and Stacey Whent

The student trustees advised the board that their group has begun to plan their communication strategy with the five area high school students' councils.

### **13.0 Reports of the Director of Education**

*(Director: Lise Haman)*

#### **13.1 Report No.: 61: Strategic Priorities 2007-08** **221/07**

*Moved by: Trustee M. Mannisto*

*Seconded by: Trustee K. Notwell*

**✓ That, the Superior-Greenstone DSB receives Report No. 61: Strategic Priorities as presented.**

Director Lise Haman provided an overview of the Strategic Priorities for 2007-2008 advising that in consideration of input from stakeholders, the Ministry's mandate and provincial initiatives three strategic priorities have been identified. These are:

- to maximize every student's opportunity to succeed at the highest level
- to increase the level of public confidence in Superior-Greenstone District School Board
- to maximize financial resources to support student achievement

#### **222/07**

*Moved by: Trustee M. Mannisto*

*Seconded by: Trustee K. Notwell*

**✓ That, the Superior-Greenstone DSB endorse the Strategic Priorities 2007-08 as outlined in Report No.61.**

Carried

#### **13.2 Report No. 62: Mentorship for Student Trustees** **223/07**

*Moved by: Trustee J. Sparrow*

*Seconded by: Trustee D. Keenan*

**✓ That, the Superior-Greenstone DSB receives Report No.62: Mentorship for Student Trustees.**

Carried

Lise Haman referred to Student Trustee Policy 210 that states that the Chair of the Board will identify a trustee who is willing to serve as a mentor during the student's term of office.

#### **224/07**

*Moved by: Trustee J. Turner*

*Seconded by: Trustee C. Fisher*

**✓ That, the Superior-Greenstone DSB identify Trustee Mentor(s) for the Student Trustees.**

Carried

The student trustee and mentor were assigned as follows:  
Lenay Hunking (GCHS) / Mentor – Trustee Mark Mannisto.  
Stacey Whent (NRHS) / Mentor – Board Chair Bette Bartlett  
Vanessa Wirtz (MRHS) / Mentor – Trustee Julie Sparrow

#### **13.3 Correspondence: OPC Congratulations**

Lise Haman reported that the Ontario Principal Council has forwarded its thanks for the participation of Principal Leslie Ransom and Principal Kim Ransom as counselors with the organization.

### **14.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

Superintendent of Education:

#### **14.1 Report No.: 63: Electronic Devices in School** **235/07**

*Moved by: Trustee J. Sparrow*

*Seconded by: Trustee D. Keenan*

**✓ That, the Superior-Greenstone DSB receives Report No. 63: Electronic Devices in Schools as presented.**

Carried

Colleen Kappel said that in the interest of safe schools and individuals' privacy, it is advisable to have a board policy to govern the use of electronic devices in schools. This equipment with its mobility, ready access and connectivity could compromise test integrity, and violate privacy with videos and pictures of staff and students without the individual's knowledge.

**226/07**

*Moved by: Trustee M. Mannisto*

*Seconded by: Trustee J. Turner*

**✓ That**, the Superior-Greenstone DSB refers the issue of cell phones and other electronic devices to the Board Policy Committee.

Carried

14.2 Report No.: 64: Elementary Staffing Update 2007-2008

**227/07**

*Moved by: Trustee D. Keenan*

*Seconded by: Trustee C. Fisher*

**✓ That**, the Superior-Greenstone DSB receives Report No. 64: Elementary Staffing Update 2007-2008 as presented.

Carried

Colleen Kappel referred to the additional funding allocated to school boards in August. She outlined the criteria to be considered when addressing elementary staffing needs. These include meeting the ministry requirements for primary class sizes and addressing larger multi-grade classes in the system.

**15.0 Reports of the Business Committee**

*(Business Chair: J. Turner)*

*Superintendent of Business: B. Rousseau*

15.1 Report No. 65: Enrolment Summary-September 2007

**228/07**

*Moved by: Trustee M. Mannisto*

*Seconded by: Trustee D. Keenan*

**✓ That**, Superior-Greenstone DSB Board receives as information Report No. 65: Enrolment Summary September 2007.

Carried

Superintendent of Business Bruce Rousseau provided a comprehensive report on the preliminary enrolments. He reported the enrolment summary to September 7, 2007 at the elementary panel is down by 4.0 FTE students as compared to budget projections. At the secondary panel, the enrolment is down by 95.25 FTE students as compared to projections.

15.2 Report No. 66: Enhanced Funding 2007

**229/07**

*Moved by: Trustee M. Mannisto*

*Seconded by: Trustee C. Fisher*

**✓ That**, Superior-Greenstone DSB Board receives as information Report No. 66 Enhanced Funding 2007 as presented.

Carried

Bruce Rousseau explained how the enhanced funding announcement in August of \$368,000 has been allocated. The grants have been analyzed and the actual revenue increase falls well below the original Ministry estimates. The increase is currently estimated at \$197,524 which is \$170,869 less than originally announced. This new estimate assumes enrolment projection as submitted in our 2007-2008 estimates.

15.3 Report No. 67: George O'Neill Public School Accommodation  
**230/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, Superior-Greenstone DSB Board receives as information Report No. 67 George O'Neill Public School Accommodation- September 2007 Update.

Carried

Manager of Plant Services Wayne Chiupka provided a brief report on various aspects of the renovations that continue at George O'Neill PS. Classes are in session in the school on the main floor level and work continues on the lower level. He advised that the Day Care facility housed within the school will be operating by the beginning of October.

15.4 Report No. 68: Internal Audit for 2007  
**231/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 68: Internal Audit for 2007 as presented.

Carried

Manager of Accounting Services Cathy Tsubouchi reviewed the report. She extended her thanks to the Dorion Public School, Manitouwadge Public School and Manitouwadge High School for their cooperation during the audit

**232/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB accept the Internal Audit Report No. 68 recommendations as presented

Carried

15.5 2007 Borrowing Bylaw No. 109  
**233/07**

Moved by: Trustee M. Mannisto

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives the Bylaw No. 109 as per attachment presented.

Carried

**234/07**

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 109 being a bylaw to borrow funds as per attachment presented

Carried

**16.0 Matters for Decision**

Board Chair: B. Bartlett

16.1 Report No. 69: Disbursements – August 2007  
**235/07**

Moved by: Trustee M. Mannisto

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 69: Disbursements for August 2007.

Carried

16.2 Report No.: 70: Personnel – September 17, 2007  
**236/07**

Moved by: Trustee D. Keenan

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receives as information, Report No. 70: Personnel, dated September 17, 2007 as amended to correct the effective date for the temporary assignment of the Computer Technician (Nipigon) to conclude on June 30, 2008.

Carried

**17.0 New Business**

17.1 Chair

Board Chair Bette Bartlett reminded Trustee about the Professional Development and Retreat scheduled on November 2-3, 2007 at George O'Neill PS.

17.2 Correspondence

Bette Bartlett advised that several trustees are organizing a new Trustee Network and are inviting participation from other Boards. The first meeting is being held at the Halton District School Board in Burlington on September 22, 2007.

The majority of Trustees agreed it was important to have representation at this inaugural meeting. Trustee Cindy Fisher will attend the session and provide a report to Trustee Mark Mannisto who is attending the OPSBA Director's Meeting scheduled later in the month. Details of the Burlington meeting and the OPSBA Director's Meeting will be shared with the Board in October.

17.3 Future Board Meeting Agenda Items

Trustee Jim Turner requested a report on the scholarship process within the board.

17.4 Miscellaneous

**18.0 Trustee Associations and Other Boards**

18.1 OPSBA

18.1.1 Northern Regional Conference: Sault Ste. Marie (Oct 19-21/07)

**19.0 Observer Comments**

No comments were offered.

**20.0 Adjournment**

**237/07**

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB 2007/09 Regular Board Meeting, September 17, 2007 be adjourned at 9:30 p.m.

Carried

Schedule: 2007 Regular Board Meetings

2007 Dates	Time	Location	2007 Dates	Time	Location
Mon., Jan. 22	6:30 p.m.	NRHS	Mon., July 16	6:30 p.m.	Marathon Board Room
Mon., Feb. 19	6:30 p.m.	Marathon Board Room	Mon., Aug. 20	6:30 p.m.	LSHS
Mon., Mar. 19	6:30 p.m.	GCHS	Mon., Sept. 17	6:30 p.m.	MNHS
Mon., Apr. 16	6:30 p.m.	LSHS	Mon., Oct. 15	6:30 p.m.	Marathon Board Room
Tues., May 22	6:30 p.m.	MNHS	Mon., Nov. 19	6:30 p.m.	GCHS
Mon., June 18	6:30 p.m.	NRHS	Mon., Dec. 3	11:30 a.m.	NRHS



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2007/09**

Committee of the Whole Board: 6:30 p.m.

Monday, September 17, 2007

Designated Site: Manitouwadge High School, Manitouwadge, ON

VC Sites at: BRD / GCHS / LSHS / NRHS

Teleconference Moderator: RM. Joannette

**T O P I C S**

Board Chair: Bette Bartlett

Director: Lise Haman

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PART I: Committee of Whole Board

*Section (A): In-Camera – (closed to public) 6:40 p.m.*

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1.0 Personnel Report: (Trustee Queries re Personnel Report No. 70

*(B. Draper)*

2.0 Litigation

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PART II: Committee of Whole Board

*Section (B): In-Committee – (open to public): 6:46 p.m.*

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1.0 See Notes under Item 4.1: Update-Parliamentary Procedures Workshop

**Committee of the Whole (In-Camera) & Regular Board Meeting 2007/09**

Monday, September 17, 2007

**M I N U T E S**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR