

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Organizational & Regular Board Meeting 2008/01

A G E N D A

Monday, December 3, 2007

Designated Site: Nipigon-Red Rock DHS, Red Rock ON

Videoconference Sites at: BRD / GCHS / LSHS / MNHS

Teleconference Moderator: RM. Joannette

Board Chair: To be Determined

Director: Lise Haman

*** All times noted are approximate**

PART I:	Election of Board Chair & Board Vice Chair	(open to public) 2:30 p.m.
PART II:	Committee of Whole Board	In-Camera – (closed to public) 2:35 p.m.
PART III:	Organizational Meeting	(open to public) 2:45 p.m.
PUBLIC RECESS:		3:00 p.m.
PART IV:	Regular Board Meeting	(open to public): 4:00 p.m.

Note: Lise Haman, Director and Secretary to the Board will preside until the conclusion of the election or acclamation for the 2008 Board Chair. The Board Chair then presides for the remainder of the proceedings.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
	OS	TC	VC	A	R		OS	TC	VC	A	R	
Bartlett, Bette						Notwell, Kathryn						
Brown, Cindy						Simmons, Tina						
Fisher, Cindy						Sparrow, Julie						
Hunking, Lenay (<i>Student</i>)						Turner, Jim						
Keenan, Darlene						Whent, Stacey (<i>Student</i>)						
Mannisto, Mark						Wirtz, Vanessa (<i>Student</i>)						

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Haman, Lise: <i>Director of Education</i>					
Rousseau, Bruce: <i>Superintendent of Business</i>					
Kappel, Colleen: <i>Superintendent of Education</i>					
Newton, Valerie: <i>Student Success Coordinator</i>					
Ransom, Kim: <i>School Effectiveness Lead</i>					
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>					
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					
Paris, Marc: <i>Coordinator of Maintenance</i>					
Draper, Barb: <i>Coordinator of Human Resources Services</i>					
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>					
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>					

PART I: Election of Board Chair & Board Vice Chair

(open to public) 2:30 p.m.

2.0 Naming of Two Scrutineers

Note: Scrutineers are appointed to duties for the duration of all components of this meeting (agenda where service applies). For Reference on Procedures for the Inaugural and Annual Organizational Meetings please see Section 3.0 of the Superior-Greenstone DSB Bylaws as attached.

[\(Go to Bylaw\)](#)

3.0 Election: Board Chair for 2008

3.1 Board Chair: Call for Nominations

✓ **That**, ballots from the election of the Board Chair are destroyed.

4.0 Chairperson Assumes Chair for 2008

5.0 Election: Board Vice-Chair for 2008

5.1 Board Vice-Chair: Call for Nominations

✓ **That**, ballots from the election of the Board Vice-Chair are destroyed.

PART II: Committee of Whole Board

In-Camera – (closed to public) 2:35 p.m.

6.0 Disclosure of Interest: re Closed Session

7.0 Committee of the Whole Board (In-Camera Closed)

[\(Elec. Attach.\)](#)

7.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at _____ p.m. and that this portion be closed to the public.

7.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at _____ p.m. and that this portion be open to the public.

PART III: Organizational Meeting

(open to public) 2:45 p.m.

8.0 Approval of Agenda

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2008/01 Monday, December 3, 2007 be accepted and approved.

9.0 Election: Education Committee Chair

9.1 Chair: Education Committee-Call for Nominations

✓ **That**, ballots from the election of the Education Committee Chair are destroyed.

10.0 Election: Negotiation/Business Committee Chair

10.1 Chair: Negotiations / Business Committee-Call for Nominations

✓ **That**, ballots from the election of the Negotiations/Business Committee Chair are destroyed.

11.0 Appointments of Statutory Committees

11.1 2008 Special Education Advisory Committee (SEAC)

1.	_____	Appointee
2.	_____	Appointee
3.	_____	Alternate Appointee
4.	_____	Alternate Appointee

11.2 2008 Occupational Health and Safety Committee

1.	_____	Appointee
2.	_____	Appointee
3.	_____	Alternate Appointee

11.3 Student Alternative learning Experience Program (SALEP) Committee

Note: In accordance with the Education Act, a SALEP Committee is established on an as-needed basis. When required, a SALEP Committee is composed of the following:

- a) Local Trustee;
- b) A Community Representative
- c) The Director of Education or the Superintendent of Education

12.0 Appointments of Standing Committee

12.1 2008 Parental Involvement Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Appointee
4. _____ Alternate Appointee

12.2 2008 Native Education Advisory Committee (NEAC)

✓ ***That***, the Superior-Greenstone DSB appoint the First Nation Trustee Cindy Fisher as a member and Chair of the NEAC, and further appoint the following trustees as NEAC members:

1. _____ Appointee
2. _____ Appointee

12.3 Board Policy Review Committee

Note: During 2007 one of the five trustees appointed to the BPRC in December 2006 resigned. The vacancy created by the former trustee's resignation requires that one appointment be made to bring the BRPC back to its full complement for the term of the current board.

✓ ***That***, the Superior-Greenstone DSB appoints Trustee _____ to the Board Policy Review Committee, for the period December 3, 2007 to November 30, 2010.

13.0 Appointments of Ad Hoc Committees

13.1 2008 Transportation Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee

13.2 2008 Board Suspension Appeal Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Appointee
4. _____ Appointee
5. _____ Appointee

13.3 2008 Board Expulsion Hearing Committee

- | | | |
|----|-------|-----------|
| 1. | _____ | Appointee |
| 2. | _____ | Appointee |
| 3. | _____ | Appointee |
| 4. | _____ | Appointee |
| 5. | _____ | Appointee |

PUBLIC RECESS

(Board Health & Safety Training) 3:00 p.m.

14.0 Training Session: (Closed to Public)

- 14.1 Health and Safety Due Diligence (SBCI.: Robin Lavoie)

PART IV: *Regular Board Meeting*

(open to public): 4:00 p.m.

15.0 Regular Meeting Call to Order

16.0 Disclosures of Interest re: Open Session

17.0 Minutes

- 17.1 Board Meetings:
- 17.1.1 2007/11 Regular Board – November 19, 2007 [\(Elec. Attch.\)](#)
- ✓ **That**, the minutes from the Regular Board Meeting be adopted:
- 2007/11 Regular Board, Monday, November 19, 2007
- 17.2 Statutory Committee Meetings
No meetings to report.
- 17.3 Standing Committee Meetings
- 17.3.1 Board Policy Review Committee [\(Elec. Attch.\)](#)
- ✓ **That**, the minutes from the PIC Meeting be acknowledged as received:
- BPRC – Monday, November 26, 2007

18.0 Business Arising Out of the Minutes

19.0 Delegations and/or Presentations

- 19.1 Update from Student Trustees (Verbal)

20.0 Reports of the Director of Education

(Director: Lise Haman)

- 20.1 Report No.: 01
Proposed Board Meetings (2008) [*\(Elec. Attch.\)*](#)
✓ That, the Superior-Greenstone DSB receive as information Report No. 01: Proposed Board Meetings (2008).
- ✓ That, the Superior-Greenstone DSB approve the 2008 Board Meeting Dates and schedule for School Tours and Trustee Professional Development as presented.*
- 20.2 Report No.: 02
Legal Representation [*\(Elec. Attch.\)*](#)
✓ That, the Superior-Greenstone DSB receives as information Report No. 02: Legal Representation as presented.
- 20.3 Parental Involvement Committee Supports *(Verbal)*
- 20.4 Special Board Meeting: December 13, 2007 *(Verbal)*

21.0 Reports of the Education Committee

(Education Chair: TBA)

Superintendent of Education:

- 21.1 Report No.: 03
Special Funding for Native Language and Studies Courses [*\(Elec. Attch. –V. Newton\)*](#)
✓ That, the Superior-Greenstone DSB receives as information Report No. 03: Special Funding for Native Language and Native Studies Courses.
- ✓ That, the Superior-Greenstone DSB, add an additional section to Manitouwadge High School's timetable for the Native Studies course.*

22.0 Reports of the Business Committee

(Business Chair: TBA)

Superintendent of Business: B. Rousseau

- 22.1 No Reports

23.0 Matters for Decision

Board Chair: TBA

- 23.1 Report No.: 04
Personnel – December 3, 2007 [*\(Elec. Attch. – B. Draper\)*](#)
✓ That, the Superior-Greenstone DSB receives as information, Report No. 04: Personnel, dated December 3, 2007 as presented.

24.0 New Business

24.1 Chair

24.2 Correspondence

24.3 Future Board Meeting Agenda Items

24.4 Miscellaneous

25.0 Trustee Associations and Other Boards

25.1 OPSBA

26.0 Observer Comments

(Members of the public limited to 2 minute address)

27.0 Adjournment

✓ *That, the Superior-Greenstone DSB 2008/01
Organizational and Regular Board Meeting,
December 3, 2007 be adjourned at _____, p.m.*

Schedule: 2008 To Be Announced

2008 Dates	Time	Location		2008 Dates	Time	Location
January				July		
February				August		
March				September		
April				October		
May				November		
June				December		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Organizational & Regular Board Meeting 2008/01

Committee of the Whole Board: 2:35 p.m.

Monday, December 3, 2007

Designated Site: Nipigon-Red Rock DHS, Red Rock ON

VC Sites at: BRD / GCHS / LSHS / MNHS

Teleconference Moderator: RM. Joannette

A G E N D A

Board Chair: To be determined

Director: Lise Haman

PART I: Committee of Whole Board

In-Camera – (closed to public) 2:35 p.m.

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 04)

(B. Draper)

2.0 Property Matter

(L. Haman)

INAUGURAL and ANNUAL ORGANIZATIONAL MEETINGS**3.1 Inaugural Meeting**

The Inaugural Meeting of a newly elected Board shall be held during the first full week of December at the call of the Board Secretary.

This meeting shall be held at the head office of the Board in Marathon, Ontario.

However, notwithstanding the provisions above, on the petition of a majority of the members of the newly elected Board, the Director of Education may provide for calling the Inaugural Meeting of the Board at some other time and date and place.

3.2 Annual Organizational Meeting

The Annual Organizational Meeting of the Board for the second and third years of a Board's term of office shall be held in the first full week in each succeeding December at the Board's Head Office, unless the Board otherwise directs.

3.3 Quorum Needed

It shall be necessary for the conduct of any business, including elections at the Inaugural and Organizational Meetings, that there be a quorum present being a majority of all the elected members constituting the Board.

Should no quorum be found, then the meeting shall be postponed for a period not exceeding seven (7) days.

3.4 Native Representative

As provided under Regulation, the Secretary shall announce, if available, the name of the member appointed by the First Nations within the Board's jurisdiction to represent the interests of Indian pupils attending the Board's schools and that person so named shall be deemed an elected member of the Board once appointed by Board resolution.

3.5 Procedures

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows:

3.5.1 Secretary Assumes Chair

The Secretary shall assume the Chair until the election of a chair is concluded. If the Secretary is absent, the members present shall designate who shall preside.

3.5.2 Call to Order

The Secretary shall:

- call the meeting to order; and,
- in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and,
- declare the Board to be legally constituted when all members present have taken the *declaration* and *oath* and they constitute a majority of all of the members of the Board.

3.5.3 Ballots

The Secretary shall have ballots prepared for each office.

3.5.4 Scrutineer

The Secretary shall designate two staff members to act as scrutineer.

3.5.5 Elections

The Secretary shall conduct the election for the Office of *Chair* by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is *not* required.

The following provisions shall apply:

- a) Acclamation
 - If only one person is nominated or elects to stand, that member shall be declared elected by acclamation.
- b) Contested
 - Where more than one member stands, a vote shall be taken by ballot and the member receiving the majority of unspoiled ballots cast shall be declared elected.
- c) Addressing the Members
 - Time will be allocated for each candidate for the Office of *Chair* to address the Board in public session.
- d) No Majority on First Ballot
 - If no nominee receives a majority, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a *Chair* has been duly elected.
- e) Tie for Fewest Votes
 - If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be dropped.
- f) Drawing Lots
 - In the event of an equality of votes for the position of *Chair*, a further ballot shall be taken.
 - If upon this last ballot, the equality remains, the nominees shall draw lots to fill the position of *Chair*.

3.6 Procedures for Drawing Lots

Two ballots shall be prepared; one stating the name of the position to be filled and the other blank; the person drawing the ballot stating the name of the position shall be declared the winner.

3.7 Balloting

The Secretary shall announce the results of any ballot but shall *not* declare the count.

3.8 Assuming Chair

Upon election, the newly-elected Chair shall assume the Chair of the meeting.

3.9 Destroying Ballots

As the first order of business on assuming the Chair, the newly-elected Chair shall call for a motion, duly moved and seconded, to destroy the ballots.

3.10 Vice-chair

The Chair shall then conduct the election of the *Vice-Chair* of the Board in the same manner as for the election of the Chair.

3.11 Committee Chair(s)

3.11.1 Elections

The Chair shall then conduct the elections for the Chair of each *Standing Committee* in an order as determined by the Chair and in the same manner as for the election of the Board Chair.

3.11.2 Motion to Destroy Ballots

After each position is filled, if balloting has been involved, then a subsequent motion to destroy the ballots shall be in order.

3.11.3 Option to Secret Ballot

By majority consent, voting for Committee Chair positions may be taken by show of hands rather than secret ballot.

3.12 Business

Any other general business of the Board shall then be conducted.

3.13 Term of Office

The term of office for all elected Board Officers shall be for one (1) year, or the following December, which ever comes first, however, officers shall remain in office until such time as elections for their offices have been held.

There shall be no restrictions as to how many consecutive terms an individual Member shall serve as an officer of the Board.