

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Regular Board Meeting 2008/02

Committee of Whole Board (Closed In-Camera)
6:30 p.m.

Regular Board Meeting: (Open to Public)
Follows conclusion of In-Camera

MINUTES

Monday, January 21, 2008

Designated Site: Board Meeting Room, Marathon, ON

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair: Mark Mannisto

Director: Patti Pella

PART I: Committee of Whole Board
 PART II: Committee of Whole Board
 PART III: Regular Board Meeting

Section (A): In-Camera – (closed to public) 6:41 p.m.
 Section (B): In-Committee – (open to public): 6:47 p.m.
 Section (C) : – (open to public): 6:48 p.m.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Notwell, Kathryn	X				
Brown, Cindy	X					Simmons, Tina					X
Fisher, Cindy (@ 7:20P)		X				Sparrow, Julie	X				
Hunking, Lenay (Student)			X			Turner, Jim				X	
Keenan, Darlene		X				Whent, Stacey (Student)			X		
Mannisto, Mark	X					Wirtz, Vanessa (Student)				X	

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Patti Pella: Director of Education	X					
Rousseau, Bruce: Superintendent of Business	X					
Kappel, Colleen: Superintendent of Education	X					
Newton, Valerie: Student Success Coordinator	X					
Tsubouchi, Cathy: Manager of Accounting Services	X					
Chiupka, Wayne: Manager of Plant Services/Transportation	X					
Paris, Marc: Coordinator of Maintenance			X			
Draper, Barb: Coordinator of Human Resources Services	X					
Ross, Brad: Coordinator of Systems and Information Technology (@ 7:15P)	X					
Joannette, Rose-Marie: Administrative Assistant / Communications	X					

1.0 Roll Call

The Board Chair Mark Mannisto conducted roll call at 6.37 p.m. Members were present as noted above.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest at this time.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board - Closed
27/08

Moved by: *Trustee J. Sparrow*

Seconded by: *Trustee D. Keenan*

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:41 p.m. and that this portion be closed to the public.

Carried

3.2 Rise and Report from Closed Session
28/08

Moved by: *Trustee C. Brown*

Seconded by: *Trustee K. Notwell*

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:45 p.m. and that this portion be open to the public.

Carried

4.0 Committee of Whole Board: Section B

4.1 Agenda: Committee of the Whole Board - (Open)
29/08

Moved by: *Trustee J. Sparrow*

Seconded by: *Trustee C. Brown*

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (Open Session) at 6:47 p.m. and that this portion be open to the public.

Carried

There were no reports at this time

4.2 Rise and Report from Open Session
30/08

Moved by: *Trustee K. Notwell*

Seconded by: *Trustee D. Keenan*

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 6:48 p.m.

Carried

5.0 Regular Meeting Call to Order

The Board Chair M. Mannisto called the Regular Board Meeting to order at 6:48 p.m.

6.0 Approval of Committee of the Whole In-Camera (Closed) Report

31/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee D. Keenan

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera (Closed) Report.

Carried

7.0 Approval of Committee of the Whole (Open) Report

32/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole (Open) Report.

Carried

8.0 Approval of Agenda

33/08

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Sparrow

✓ ***That***, the agenda for the Superior-Greenstone DSB 2008/02 Regular Board Meeting, January 21, 2008 be accepted and approved.

Carried

9.0 Disclosures of Interest re: Open Session

There were no disclosures of interest at this time.

10.0 Minutes

10.1 Board Meetings:

10.1.1 2008/01 Organizational & Regular Board – December 3, 2007

34/08

Moved by: Trustee C. Brown

Seconded by: Trustee K. Notwell

✓ ***That***, the minutes from the Organizational & Regular Board Meeting be adopted:

- 2008/01 Regular Board, Monday, December 3, 2007

Carried

10.1.2 Special Board Meeting 01/2008: December 13, 2007

35/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ ***That***, the minutes from the Special Board Meeting be adopted:

- Special Board 01/2008, Thursday, December 13, 2007

Carried

10.2 Statutory Committee Meetings

No meetings to report.

10.3 Standing Committee Meetings

10.3.1 Board Policy Review Committee: January 16, 2008

36/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ **That**, the minutes from the Board Policy Committee be acknowledged as received:

- Board Policy Committee - Wednesday, January 16, 2008

Carried

37/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB accept the recommendation as outlined in the Board Policy Committee minutes dated January 16, 2008, and approve as reviewed:

- Policy 535 – Progressive Discipline and School Safety
- Management Guideline – 535 Progressive Discipline and School Safety
- Policy 905 – Pupil Accommodation

for posting to the Board Website, and that the implementation of these policies and management guidelines be dated January 22, 2008, and that said shall supersede any previous policies and procedures of the board.

Carried

11.0 Business Arising Out of the Minutes

11.1 Organizational / Regular Board Meeting 2008/01: December 3, 2007

11.1.1 Item 24.2.1: Trustee D. Keenan: Board Rotation

Due to a commitment to a timed item scheduled to at 7:00 p.m., this item was addressed out of sequence (see Item 12.3 below).

11.1.2 Item 24.2.2: Appointment of Alternate OPSBA Director & Voting Delegate

38/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB appoints Trustee Cindy Brown as Alternate Director and Alternate Voting Delegate to OPSBA, effective for the period of January 21, 2008 to May 21, 2008.

Carried

Trustee Cindy Brown fills the vacancy created when on December 3, 2007 Trustee Darlene Keenan moved into the OPSBA Director position. As the alternate Director and Voting delegate, Trustee Keenan assumed the responsibility from Trustee Mark Mannisto who was elected as Board Chair.

12.0 Delegations and/or Presentations

12.1 2007 Superior-Greenstone DSB Audit Results: Deloitte

Steve Stewart of Deloitte presented highlights from its *Report to the Board of Trustees: Results of the 2007 Audit* as conducted in December 2007. The session was convened via teleconference. It was noted that the audit found no significant weaknesses during the course of the audit. Mr. Stewart thanked management and staff for its cooperation. The review concluded at 7:07 p.m.

39/08

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receive as information the 2007 Superior-Greenstone DSB Audit Report from Deloitte.

Carried

12.2 Organizational / Regular Board Meeting 2008/01: December 3, 2007

Item 24.2.1: Trustee D. Keenan: Board Rotation

Trustee Keenan advised that she wanted to revisit a discussion about the Regular Board Meeting designated sites. The board agreed to defer this discussion to the Trustee Residential.

12.3 Trustee Residential

At the December Organization Meeting, the Trustee Residential date was set for March 28-29, 2008. As this date conflicts with the OPSBA Labour Relations meeting, the Board agreed to tentatively reschedule its meeting to April 4-5, 2008 and confirm this event at the February Board Meeting.

12.2 Excellence in Education: Student Success at Marathon HS

Marathon High School Vice Principal provided an overview of the Marathon HS teachers' team planning strategies for student success for the students identified as being at risk for graduating. Ms. Wiskin reviewed the EQAO results in math and literacy noting that work in areas to improve the applied math scores continues. She reported that in the academic math stream MRHS is above the board average, while in literacy streams student averages are above both the board and the province scores.

In the second part of the presentation, Katherine Inwood provided a slide presentation with narrative on school's Alternative Education Program. Mrs. Inwood reported that of 275 course starts in 2006-2007, there were 181.5 credits granted or a 66% success rate.

40/08

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives as information the Excellence in Education: Student Success at Marathon High School Report.

Carried

12.3 Update: Student Trustees

No report

13.0 Reports of the Director of Education

(Director: Patti Pella)

13.1 Report No. 06: Family Day

41/08

Moved by: Trustee C. Brown

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB receives Report No. 06: Family Day as presented.

Carried

Patti Pella reported that the new Family Day statutory holiday is being recognized by all school boards in Ontario. The Ministry of Education has advised that for this school year, a reduction to 193 instructional days from 194 days is permitted. A phone survey of municipalities was done and of those responding, all indicate that Family Day will be honoured. In some cases, collective agreements stipulate the total statutory holidays allowed annually, in which case, a holiday date for example, November 11; Remembrance Day would be moved to February 18 for Family Day.

42/08

Moved by: Trustee C. Brown

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB recognizes the third Monday in February 2008 as Family Day for all employees.

Carried

13.2 Report No. 07: Pupil Accommodation – Board Policy 905

43/08

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives Report No. 07 Pupil Accommodation – Board Policy 905 as presented.

Carried

Patti Pella advised that as Superior-Greenstone DSB student enrolment continues to decline, the surplus spaces increase. Policy 905, Pupil Accommodation outlines the procedures and timelines required to review accommodation. As per Policy 905, the Board must determine a rationale for an accommodation review and do so at its spring residential.

44/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB determines a rationale for a Pupil Accommodation Review at its 2008 Spring Residential.

Carried

13.3 Report No. 08: 2006-2007 Director's Annual Report

45/08

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives Report No. 08: 2006-2007 Director's Annual Report as presented.

Carried

Patti Pella referred to the Director's Annual report as the document which each year pulls together the key achievements of the Board. This year, with Lise Haman serving as the Director of Education, the forward was compiled by her.

46/08

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receives Report No. 08: 2006-2007 Director's Annual Report as presented, and that, Administration be directed to forward this document to the Ministry of Education by January 31, 2008

Carried

14.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education:

14.1 Report No. 09: Action Plan for Improved Student Achievement

47/08

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 09: Action Plan for Improved Student Achievement.

Carried

Colleen Kappel, Superintendent of Education explained that the Literacy and Numeracy Secretariat requires boards to update their Action Plan for Improved Student Achievement on an

annual basis. This plan outlines literacy and numeracy goals and key actions which this year includes work on increase student achievement on EQAO assessments by 5% in all grades and all areas; increase student graduation rates and decrease suspension rates by 5%.

14.2 Report No. 10: E-Learning Pilot Course

48/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ ***That***, the Superior-Greenstone DSB, receive as information, Report No. 10: E-Learning Pilot Course.

Carried

Valerie Newton, Student Success Coordinator reported on the launch of an E-Learning Pilot Course in Semester 2 of this school year. The course, a Grade 12 Math will be available to senior students across the Board in partnership with e-Learning Ontario and Contact North.

14.3 Report No. 11: Pilot with Contact North Centra System

49/08

Moved by: Trustee C. Brown

Seconded by: Trustee C. Fisher

✓ ***That***, Superior-Greenstone DSB Board receives as information Report No. 11: Pilot with Contact North Centra System.

Carried

Brad Ross, Coordinator of Information Technology reported that e-learning pilot course in Senior Math is being done in partnership with Contact North using its Centra System to support delivery during the regular school day. While the board will supply the teacher, computers and classroom; Contact North will provide teacher training, e-learning accounts for teachers and students and class set up on the Board's e-learning server.

15.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

15.1 Report No. 12: George O'Neill Public School Project Update

50/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ ***That***, Superior-Greenstone DSB Board receives as information Report No. 12: George O'Neill Public School Project Update January 2008.

Carried

Wayne Chiupka Manager of Plant Services reported that George O'Neill Public School renovation project tendered in February 2007 reached substantial completion on December 6, 2007. School began in the New Year with the new addition in use. Grand opening celebrations are planned on January 31 at 1:00 p.m.

15.2 Report No. 13: 2007-2008 Internal Audit Proposal

51/08

Moved by: Trustee D. Keenan

Seconded by: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB receives as information Report No. 13: 2007-2008 Internal Audit Proposal.

Carried

52/08

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB approves Report No. 13: 2007-2008 Internal Audit Proposal as presented.

Carried

Cathy Tsubouchi, Manager of Accounting Services advised that this year, the internal audit will take place at the Marjorie Mills and B.A. Parker public schools and the Geraldton Composite High School

15.3 Tax Interest 2008: Bylaw 110

53/08

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives Tax Interest 2008: Bylaw No. 110.

Carried

54/08

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 110 being a bylaw for the application of interest on taxes as per the attached.

Carried

15.4 Bylaw No. 111 - Debenture

55/08

Moved by: Trustee C. Brown

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Bylaw No. 111: Authority for Loan from the Ontario Financing Authority as per attachment presented.

Carried

B. Rousseau advised that this is a financial bylaw to cover the process for ministry funding for the capital projects of district boards. Capital funding of \$1.4 million for work done under the Good Places to Learn Initiative will be acquired through this bylaw to authorize loans from OFA.

56/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB approve Bylaw No. 111; a Bylaw to Authorize a loan from Ontario Financing Authority as per attachment presented.

Carried

16.0 Matters for Decision

Board Chair: M. Mannisto

16.1 Report No. 14: Disbursements – November and December 2007

57/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 14: Disbursements for November and December 2007.

Carried

16.2 Report No.: 15: Personnel – January 21, 2008

58/08

Moved by: Trustee C. Brown

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives as information, Report No. 15: Personnel, dated January 21, 2008.

Carried

17.0 New Business

17.1 Chair

Board Chair Mark Mannisto advised that he was unsure if it was announced this month, but in future he wants an announcement to be made on CFNO-FM Radio regarding the Board Meeting accessibility to the public at all area videoconference sites.

17.2 Correspondence

M. Mannisto reported that he received a letter from the District School Board of Niagara requesting board support for its motion in regard to funding for special education. Discussion on the matter was deferred to February Board Meeting to allow the Director to gather additional information from CODE meetings in Toronto.

17.3 Future Board Meeting Agenda Items

There were no items brought forward at this time.

17.4 Miscellaneous

Trustee C. Brown inquired about the findings regarding the five-period secondary school day that C. Kappel, Superintendent of Education was exploring with District School Board of Niagara. C. Kappel's initial impression from the visit to DSBN is that implementation does help reduce conflicts. However, Niagara has much large secondary enrolment than SGDSB. A large scale change such as a five period day requires buy-in by many stakeholders and it impacts immensely on the culture of a school.

18.0 Trustee Associations and Other Boards

18.1 OPSBA

Trustee D. Keenan reported that the next Director's meeting is schedule at the end of February.

19.0 Observer Comments

20.0 Adjournment

59/08

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ That, the Superior-Greenstone DSB 2008/02 Regular Board Meeting, January 21, 2008 be adjourned at 8:35 p.m.

Carried

Schedule: 2008 Board Meeting

2008 Dates	Time	Location		2008 Dates	Time	Location
January 21	6:30pm	Marathon Board Office		July 21	6:30pm	Marathon Board Office
February 19	6:30pm	Lake Superior HS		August 18	6:30pm	Manitouwadge HS
March 17	6:30pm	Geraldton Composite HS		September 15	6:30pm	Nipigon-Red Rock DHS
April 21	6:30pm	Manitouwadge HS		October 20	6:30pm	Geraldton Composite HS
May 20	6:30pm	Nipigon-Red Rock HS		November 17	6:30pm	Lake Superior HS
June 20	6:30pm	Pic River Elementary School		December 1	2:30pm	Geraldton Composite HS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2008/02

Committee of the Whole Board: 6:30 p.m.

Monday, January 21, 2008

Designated Site: Board Meeting Room, Marathon, ON

T O P I C S

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair: Mark Mannisto

Director: Patti Pella

PART I: Committee of Whole Board

Section (A): In-Camera – (closed to public) 6:41 p.m.

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 15)

(B. Draper)

2.0 Property Matter: GOPS

(P. Pella)

PART II: Committee of Whole Board

Section (B): In-Committee – (open to public): 6:47 p.m.

1.0 No Reports

In-Committee and Regular Board Meeting 2008/02

Monday, January 21, 2008

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2008

SECRETARY

CHAIR