

SUPERIOR-GREENTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greentone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greentone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Regular Board Meeting 2008/05

Committee of Whole Board (Closed In-Camera)
6:30 p.m.

Regular Board Meeting: (Open to Public)
Follows conclusion of In-Camera

MINUTES

Monday, April 21, 2008

Designated Site: Manitouwadge High School, Manitouwadge ON.

Board Chair: Mark Mannisto

Director: Patti Pella

VC Sites at: BRD / GCHS / LSHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board
 PART II: Committee of Whole Board
 PART III: Regular Board Meeting

Section (A): In-Camera – (closed to public) 6:42 p.m.
 Section (B): In-Committee – (open to public): N/A
 Section (C) : – (open to public): TBA

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Notwell, Kathryn	X				
Brown, Cindy			X			Simmons, Tina			X		
Fisher, Cindy			X			Sparrow, Julie <i>(excused at 9:23P)</i>			X		
Hunking, Lenay <i>(Student)</i>			X			Turner, Jim			X		
Keenan, Darlene	X					Whent, Stacey <i>(Student)</i>			X		
Mannisto, Mark	X										

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Patti Pella: Director of Education	X					
Rousseau, Bruce: Superintendent of Business			X			
Kappel, Colleen: Superintendent of Education	X					
Newton, Valerie: Student Success Coordinator	X					
Tsubouchi, Cathy: Manager of Accounting Services			X			
Chiupka, Wayne: Manager of Plant Services/Transportation			X			
Paris, Marc: Coordinator of Maintenance			X			
Draper, Barb: Coordinator of Human Resources Services			X			
Ross, Brad: Coordinator of Systems and Information Technology			X			
Joannette, Rose-Marie: Administrative Assistant / Communications			X			

1.0 Roll Call

The Board Chair Mark Mannisto conducted roll call at 6.41 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

Section (A): In-Camera – (closed to public) 6:42 p.m.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest offered at this time.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board - Closed
104/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee K. Notwell*

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:42 p.m. and that this portion be closed to the public.

Carried

3.2 Rise and Report from Closed Session

105/08

Moved by: *Trustee J. Sparrow*

Seconded by: *Trustee C. Brown*

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:57 p.m. and that this portion be open to the public.

Carried

PART II: *Committee of the Whole Board*

Section (B): In-Committee – (open to public): N/A

4.0 Committee of Whole Board: Section B

No Reports

PART III: *Regular Board Meeting*

Section (C) : – (opens to public): 6:59 p.m.

5.0 Regular Meeting Call to Order

Board Chair M. Mannisto called the regular meeting to order at 6:59 p.m.

6.0 Approval of Committee of the Whole In-Camera (Closed) Report

106/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee C. Brown*

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera (Closed) Report

Carried

7.0 Approval of Committee of the Whole (Open) Report

No reports were forthcoming under Item 4.0.

8.0 Approval of Agenda

107/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee D. Keenan*

✓ ***That***, the agenda for the Superior-Greenstone DSB 2008/04 Regular Board Meeting, March 17, 2008 be accepted and approved as amended to add Item 18.1.3 Board Policy.

Carried

9.0 Disclosures of Interest re: Open Session

There were no disclosures of interest offered at this time.

10.0 Delegation and/or Presentation: Part 1

10.1 K-12 Model School

Trustees consented to having this presentation precede board business scheduled under Item 10.0 as the hour was 7:05 p.m. and presenters attending to address the K-12 model school were on hand for delivery of their report.

Director of Education Patti Pella introduced Ignace School Principal Chantal Moore, who as a teleconference participant provided a comprehensive report regarding the Ignace School, which has been a functioning K-12 model school since its inception.

Ms. Moore's verbal report as a long-time principal of the K-12 school provided a detailed account of the Ignace School experience including the school's enrolment, use of school space, student arrivals and dismissal, example of student interactions, resource sharing, bussing and playground issues for students enrolled from kindergarten to grade 12.

Overall, Ms. Moore advised that the K-12 format has worked out very well with her and her staff experiences being indicative of a positive environment for all students.

Manitouwadge High School Principal Brian Johnson followed Ms. Moore, providing a similarly positive report on the K-12 model school of which he was a staff member in a school located northern Canada.

They concurred that a difficulty each experienced (though infrequent) was the need to send an occasional reminder about maintaining the boundary between the elementary and secondary student spaces. As well, careful scheduling for separate gymnasium time for elementary and secondary was necessary.

Behavioural problems were related as minimal in both experiences; each principal noting that the majority of the time, the older students were mindful of checking their behaviours knowing the younger students looked up to them. Parental involvement seems to be increased in the K-12 model because parents of elementary students tended to interact and attend at the school on their younger children's account wherein the same school their older children were enrolled in high school. There is a definite seamless transition for students entering grade 9 from grade 8, which is much less stressful on the young people.

At the conclusion of the presentation, Director Patti Pella advised that a community meeting was scheduled in Geraldton on Tuesday, April 22, 2008 at 7:00 p.m. Ignace School Principal, Chantal Moore will attend by teleconference to share her information on the K-12 model she works in and field questions that parents/staff who attend the meeting may wish to ask.

108/08

Moved by: Trustee D. Keenan

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receives as information, the verbal reports from C. Moore, and B. Johnson regarding experiences related to K-12 Model Schools

Carried

11.0 Minutes

11.1 Board Meetings:

11.1.1 2008/04 Regular Board – March 17, 2008

109/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee T. Simmons

✓ **That**, the minutes from the Regular Board Meeting be adopted:

- 2008/04 Regular Board, Monday, March 17, 2008

Carried

11.2 Statutory Committee Meetings
11.2.1 SEAC: February 20, 2008
11/0/08

110/08

Seconded by: Trustee C. Brown

- *SEAC Meeting – Wednesday February 20, 2008*

11.3 Standing Committee Meetings

111/08

Seconded by: Trustee C. Brown

- *BPRC Meeting – Tuesday, March 25, 200*

11.3.2 NEAC: April 7, 2008

112/08

Seconded by: Trustee C. Fisher

- *NEAC Meeting – Monday, April 7, 2008*

12.0 Business Arising Out of the Minutes

13.0 Delegations and/or Presentations (Con't)

Manitouwadge Teacher Gordon Martin provided a report on the Special High Skills Major (SHSM) course he teaches in that school. He provided narrative and anecdotal information as he presented a comprehensive PowerPoint presentation. The focus in the SHSM course is environmental science. The course caters to a group of students for whom experiential education is beneficial for learning. Among other things, wilderness training, first aid, chainsaw safety certification and WHMIS are all taught in this practice-based course.

113/08

Seconded by: Trustee K. Notwell

Carried

Marathon Resident Michael Clancy provided highlights of a written report to the board in regard to the lack of the funding for extra-curricular activities. He noted that when school teams meet with success beyond the Northwestern Ontario Secondary School Athletic Association's championships, schools and students are on their own to finance travel and accommodation for trips to the venues hosting the Ontario Federation of Secondary Athletics Association. He advised that he has lobbied extensively to the Ministry of Education to follow through with funding for these events.

114/08

Seconded by: Trustee J. Sparrow

Carried

14.0 Reports of the Director of Education

(Director: Patti Pella)

14.1 Report No. 24 Red Rock First Nation Request

Patti Pella advised that the Red Rock First Nation presented a proposal to the Board at its regular meeting on March 17, 2008 to address tuition fee arrears. The First Nation indicated that they could pay between \$800,000 and \$900,000 toward the outstanding amount. In return for this payment, they requested the Board write-off the remainder of the outstanding balance. The requested write off would total between \$362,230 and \$462,230. This loss of revenue would severely erode the financial stability of Superior-Greenstone DSB and require the reduction of services to the students of the board.

115/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee T. Simmons

✓ That, the Superior-Greenstone DSB Board receives Report No. 24: Red Rock First Nation Request as presented.

Carried

116/08

Moved by: Trustee K. Notwell

Seconded by: Trustee D. Keenan

✓ That, the Superior-Greenstone DSB Board not accept Red Rock First Nation's request to write off outstanding tuition fees

Carried

14.2 Report No 25: Policy 905 Pupil Accommodation

Patti Pella advised that pupil accommodation review and facility organizational procedures have been developed to provide the framework for school organizational plans, boundary adjustments, to conduct pupil accommodation reviews for schools or groups of schools within the context of fiscal accountability and support for student learning.

Trustees have examined the enrolment, programming, staffing, school operations and maintenance costs as well as school program operating costs and have determined that an Accommodation Review Committee will be established for each of the following areas over three school years.

a) Schreiber/ Terrace Bay: 2008-2009

b) Nipigon/Red Rock: 2009-2010

c) Manitouwadge: 20010-2011

The timelines indicated will be reviewed annually to confirm their validity. If for example, there is an influx of students, the study may be delayed. If the enrolment declines significantly, the board will respond accordingly and adjust the timeline for the establishment of the Area Review Committee.

117/08

Moved by: Trustee D. Keenan

Seconded by: Trustee C. Brown

✓ That, the Superior-Greenstone DSB receives Report No. 25: Pupil Accommodation Plan as presented.

Carried

118/08

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Sparrow

✓ That, the Superior-Greenstone DSB accept the report as the Pupil Accommodation Plan for the Board for the next three years

Carried

119/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee D. Keenan

✓ That, the Superior-Greenstone DSB establish an Area Review Committee for the Schreiber and Terrace Bay area for the 2008-2009 school year.

Carried

14.3 Report No 26: 2007-2008 Employee Long Term Recognition

120/08

Moved by: Trustee K. Notwell

Seconded by: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 26: 2007-2008 Employee Long Term Recognition Awards.

Carried

The Employee Long Term Recognition Award Report is produced annually in conjunction with Board Policy 712.

This year's 10-Year Service Milestones will be awarded to:

Employee	School	Employee	School
Sheila Cassie	Marjorie Mills PS	Elizabeth Harvey-Foulds	Nipigon-Red Rock DHS
Michael Lespi	Nipigon Area	Patrick Lalonde	Manitouwadge HS
Karen Annett	Marathon HS	Barbara Maine	Lake Superior HS
Maureen Martin	Manitouwadge HS	Debbie McDougall	Marathon HS
Marlene McParland	Lake Superior HS	Bonnie Roen	Lake Superior HS
Cameron Craig	Marathon HS	Gloria Simonaitis	Geraldton Composite HS
Maria Dicaire	Margaret Twomey PS	Stacey Wallwin	Lake Superior HS
Shawna Grouette	Marathon HS	Linda Penna	Marjorie Mills PS

Celebrations for twenty-five years of service will be held for:

Employee	School	Employee	School
Vivian Martel	Margaret Twomey PS	Garth Hamilton	Marathon HS
Marlene Dunbar	Red Rock PS	Holly Smith	Lake Superior HS
Karen Berg	Marathon HS	Judy Selinger	Geraldton Composite HS

15.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education:

15.1 Report No. 27: Elementary Teaching Staff Proposal 2008-2009

121/08

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB receives Report No. 27: Elementary Teaching Staff Proposal 2008-2009 as presented with amendments.

Carried

Colleen Kappel advised that an update to the attached report was required and advised the Board verbally with regard to these refinements.

Elementary staffing proposed for a projected enrolment of 849 FTE students is 46.5 FTE teachers, while for the Special Education Resource Teachers and Early Intervention Teachers is set at 8.9 FTE.

122/08

Moved by: Trustee D. Keenan

Seconded by: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB approves the 2008-2009 Elementary Teaching Staff Proposal as presented with amendments.

Carried

15.2 Report No. 28: 2008-2009 Secondary Staffing Proposal

123/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB receive Report No 28: 2008-2009 Secondary Staffing Proposal as presented.

Carried

Valerie Newton provided this report advising that secondary staffing is calculated as per Article 14 of the Collective Agreement between the Superior-Greenstone DSB and the Ontario Secondary School Teachers Federation. The staffing is based on the average of the two count dates, October 31 and March 31, of the respective years divided by 16. The secondary teaching staff proposal is set at 91.50 FTE teachers.

124/08

Moved by: Trustee D. Keenan

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB, approves Report No. 28: 2008-2009 Secondary Staffing Proposal as presented.

Carried

15.3 Report No. 29: Student Success Overview

125/08

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 29: Student Success Overview

Carried

Valerie Newton provided a comprehensive PowerPoint presentation regarding the School-based team training, whose focus it is to network and share best practices across the secondary student success teams.

15.4 Report No. 30: French as a Second Language Program Review

126/08

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Report No. 30: French as a Second Language Program Review as presented.

Carried

Colleen Kappel reported on the review of the French as a Second Language program. Guidelines for elementary schools were examined to provide consistency throughout the system, yet respond to individual school and community needs. Surveys were sent to all parents with students in the primary grades and to all administrators. One hundred and fifty-three parent surveys were returned. Indication is that parents do want French instruction in the primary grades.

Daily French language instruction guidelines are set at:

- a) Grades 1 – 3: 20 minutes
- b) Grades 4 – 8: 40 minutes

127/08

Moved by: Trustee K. Notwell

Seconded by: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB approves the French as a Second Language Program Review as presented.

Carried

16.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

16.1 Report No. 31: Enrolment-March 31, 2008

128/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee C. Brown*

✓ **That** the Superior-Greenstone DSB receives as information Report No. 31: Enrolment March 31, 2008.

Carried

Bruce Rousseau reported that as of the March count date, elementary enrolment was down from projection by 7.50 FTE, while at the secondary level; enrolment was down by 19 FTE.

16.2 Report No. 32: Grant for Student Needs 2008-2009

129/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee C. Brown*

✓ **That**, Superior-Greenstone DSB Board receives as information Report No. 32: Grant for Student Needs – 2008-2009.

Carried

Bruce Rousseau provided a comprehensive background on the Ministry of Education's release of 2008-2009 Grants for Student Needs Business Memo 2 that outlined the province's education spending, funding formulas information and explanation the changes afoot. Superior-Greenstone budget estimates are due into the ministry on June 30, 2008.

16.3 Report No. 33: 2007-2008 Transportation Contracts

130/08

Moved by: *Trustee K. Notwell*

Seconded by: *Trustee C. Fisher*

✓ **That**, the Superior-Greenstone DSB receives Report No. 33: 2007-2008 Transportation Contracts as presented.

Carried

131/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB approve the 2007-2008 Transportation Contracts as follows (GST extra).

• Ball Bus Service	\$ 571,973
• Beaulieu Bus Lines	\$ 348,325
• Holt Bus Lines	\$ 92,273
• Les Autobus Roy	\$ 67,703
• G.A. Trottier Bus Lines	\$ 713,692

Carried

Wayne Chiupka advised that one contract is yet to be finalized. He expects to have this figure available for the May Board meeting.

17.0 Matters for Decision

Board Chair: M. Mannisto

171 Report No.: 34: Disbursements – February and March 2008

132/08

Moved by: *Trustee K. Notwell*

Seconded by: *Trustee D. Keenan*

✓ **That**, Superior-Greenstone DSB Board receives as information Report No. 34: Disbursements for February and March 2008.

Carried

17.2 Report No.: 35: Personnel – April 21, 2008

133/08

Moved by: Trustee T. Simmons

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives as information, Report No. 35: Personnel, dated April 21, 2008.

Carried

18.0 New Business

18.1 Chair

18.2 Correspondence

An OSTA Conference is being held in late May. Lenay Hunking and Stacey Whent may attend if they so wish, with the board motion carried to approve the potential for travel.

134/08

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB approve the attendance of Lenay Hunking and Stacey Whent at the Ontario Student Trustees' Association Conference May 29-June 1, 2008.

Carried

18.3 Future Board Meeting Agenda Items

Trustee, C. Brown requested discussion on homework in the schools suggesting that if the board does not now have a homework policy it look toward developing a document. A homework policy draft would be reviewed first at the board policy review committee level, prior to being brought forward for board approval.

19.0 Trustee Associations and Other Boards

19.1 OPSBA

19.1.1 Reminder: OPSBA AGM: June 12-15, 2008 at Sheraton by the Falls, Niagara
Trustees who expected to go to this event advised of their intent to attend.

135/08

Moved by: Trustee K. Notwell

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB approve the attendance of Cindy Fisher at the OPSBA Annual General Meeting June 12-15, 2008 at the Sheraton by the Falls, Niagara.

Carried

19.1.2 Trustee Appointments:

OPSBA Director & Voting Delegate /Alternate Director & Voting Delegate

Trustee K. Notwell nominated D. Keenan for appointment as OPSBA Director and Voting Delegate for the June 2008 AGM. With no other nomination put forth, Darlene Keenan was acclaimed

Trustee D. Keenan nominated C. Fisher for appointment as OPSBA Alternate Director and Voting Delegate for the June 2008 AGM. With no other nomination put forth, Cindy Fisher was acclaimed.

19.1.3 OPSBA Elections

Board Chair Mark Mannisto cautioned trustees that if they wished to gain a nomination or for consideration for positions on the OPSBA Board or Regional Organization, forms needed to be filed with OPSBA no later than May 14, 2008. Per OPSBA bylaw passed last year, nominations from the floor are no longer permitted. Nomination forms can be found on the OPSBA website.

20.0 Observer Comments

There were no comments at this time.

21.0 Adjournment

136/08

Moved by: *Trustee D. Keenan*

Seconded by: *Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB 2008/05 Regular Board Meeting, Monday, April 21, 2008 be adjourned at 10:18 p.m.

Carried

Schedule: 2008 Board Meeting

2008 Dates	Time	Location		2008 Dates	Time	Location
January 21	6:30pm	Marathon Board Office		July 21	6:30pm	Marathon Board Office
February 19	6:30pm	Lake Superior HS		August 18	6:30pm	Manitouwadge HS
March 17	6:30pm	Geraldton Composite HS		September 15	6:30pm	Nipigon-Red Rock DHS
April 21	6:30pm	Manitouwadge HS		October 20	6:30pm	Geraldton Composite HS
May 20	6:30pm	Nipigon-Red Rock HS		November 17	6:30pm	Lake Superior HS
June 20	6:30pm	Pic River Elementary School		December 1	2:30pm	Geraldton Composite HS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2008/05

Committee of the Whole Board: 6:30 p.m.

Monday, April 21, 2008

Designated Site: Manitouwadge High School, Manitouwadge ON

TOPICS

Board Chair: Mark Mannisto

Director: Patti Pella

VC Sites at: BRD / GCHS / LSHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A): In-Camera – (closed to public) 6:30 p.m

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 35)

(B. Draper)

2.0 Litigation

(W. Chiupka)

PART II: Committee of Whole Board

Section (B): In-Committee – (open to public): TBA

1.0

In-Committee and Regular Board Meeting 2008/05

No Reports

Monday, April 21, 2008

MINUTES

APPROVED THIS _____ DAY OF _____, 2008

SECRETARY

CHAIR