

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD WELLNET TRAINING 2017/2018

The 2017/2018 WellNet Training bundles are now available for activation. These courses are mandatory and must be completed by the date listed below.

To activate and complete your courses:

- 1. Log in at <a href="http://www.link2elearning.com">http://www.link2elearning.com</a> with your username and password.

  If you have forgotten your username and password, email <a href="mailto:support@link2elearning.com">support@link2elearning.com</a> or <a href="mailto:mdumonski@sgdsb.on.ca">mdumonski@sgdsb.on.ca</a>

  \* Do not create a new account \*
- 2. Go to Courses tab → Activate Your Courses and enter your Link2ID and Password from the list below. \* Link2ID and Password are entered once only to activate courses \*
- 3. Go to Courses tab → Activated Courses and click on a course name to launch it.

If you require further assistance, email <a href="mailto:support@link2elearning.com">support@link2elearning.com</a>

NOTE: A copy of your course certificate must be printed after each course has been completed. If you do not have access to a printer, a screen shot should be taken.

Proof of course completion should be kept on file for future reference if required.

	Link2ID/Password	Completion due
Board Administration Director, Superintendents and Managers	SGDSBBoardAdmin	December 31, 2017
Site Administrators and Leads	SGDSBSiteAdmin	December 31, 2017
Board Office Staff Coordinators, HR, IT, Plant, CUoS, Transportation	SGDSBBoardOfficeStaff	December 31, 2017
IT Technicians	SGDSBITTechnician	December 31, 2017
Maintenance Working Foremen	SGDSBMaintenanceWF	December 31, 2017
Head Custodians	SGDSBHeadCustodians	December 31, 2017
Custodians & Casual Custodians	SGDSBCustodians	December 31, 2017
Tech Program Teachers - GCHS	SGDSBESTAA	October 30, 2017
Tech Program Teachers	SGDSBTechProgram	October 30, 2017
Music Program Teachers	SGDSBESM	October 30, 2017
Education Staff - BAPS & GCHS SGDSBEducationStaffBAPSGCHS October 30, 2017 Teachers, Secretaries, EAs, Librarians, Lunchroom Supervisors Occasional Teachers and Casual Support Staff Note: Course ampleyees who are also on the Contadion list will activate Contadion bundle only.		

Note: Casual employees who are also on the Custodian list will activate Custodian bundle only.

Education Staff SGDSBEducationStaff October 30, 2017

Teachers, Secretaries, EAs, Librarians, Lunchroom Supervisors

Occasional Teachers and Casual Support Staff

Note: Casual employees who are also on the Custodian list will activate Custodian bundle only