

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

<i>Section</i>	BUSINESS AND TRANSPORTATION	
<i>Policy Name</i>	TRAVEL, MEALS, and HOSPITALITY EXPENDITURES	307
<i>Board Approved</i>	<i>June 25, 2024</i>	<i>Reviewed: June 11, 2024</i>
	<i>January 22, 2019</i>	<i>October 2, 2018</i>
	<i>October 23, 2012</i>	<i>October 2, 2012</i>
	<i>October 18, 2011</i>	<i>September 26, 2011</i>
	<i>October 1, 2008</i>	<i>September 22, 2008</i>
	<i>March 31, 2007</i>	<i>Review By: December 2029</i>

POLICY

It is the policy of Superior-Greenstone District School Board to reimburse trustees, employees and others for costs incurred while on approved Board business.

DEFINITIONS

“others” refers to student trustees, volunteers, appointed non-trustee members of board committees and school council members.

“appointed non-trustee members of board committees” refers to individuals appointed by the Board to the following Superior-Greenstone District School Board Committees: Audit Committee, Indigenous Education Advisory Committee (IEAC), Parent Involvement Committee (PIC), and the Special Education Advisory Committee (SEAC).

RATIONALE:

The Superior-Greenstone District School Board recognizes that trustees, employees and others may incur costs while traveling on Board business.

Trustees, employees and others traveling on board business do so under the expectation that any expenses incurred are associated with the person’s assigned duties, support the board’s overall objectives and maximize the benefits to the organization.

As a designated Broader Public Sector (BPS) organization, the Board will ensure that it complies with specific guidelines or directives designed for the Broader Public Sector.

<u>Cross Reference</u>	<u>Legal/Ministry Reference</u>
<ul style="list-style-type: none">Policy 306 – Corporate Credit Cards	<ul style="list-style-type: none">BPS Accountability Act, 2010BPS Expenses Directive