

# **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

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*Section*                   SCHOOLS AND STUDENTS

*Policy Name*           WORK EDUCATION PROGRAM APPROVAL

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October 24, 2017  
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June 6, 2017  
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## **POLICY**

The Superior-Greenstone District School Board supports equal opportunity school to work programs that help students successfully make the transition to work, training or further education. These programs could include work experience programs, Co-operative Education, OYAP, Trades and Technology days, Ontario Skilled Trades competitions, and job shadowing.

## **PROCEDURES**

### **Ontario Youth Apprenticeship Program**

#### **1.0 Ministry**

The program must be approved by and meet the requirements of the Ministry of Labour, Training, and Skills Development. The program must meet the requirements of the The Ontario Curriculum, Grades 11 and 12: Cooperative Education, 2018 and the requirements of the Ontario College of Trades and Apprenticeship Act, 2009, and the Apprenticeship and Certifications Act.

#### **2.0 Funding**

The Board is eligible to apply for OYAP funding from the Ministry of Labour, Training, and Skills Development (Application and Proposal for Program Funding Renewal for the Ontario Youth Apprenticeship Program) to support OYAP implementation and/or expansion as per yearly OYAP business plan. Subject to annual program allocations and program review, funding may be provided to the Board if they are working with their labour market partners.

#### **3.0 Insurance / Liability / WSIB**

Superior-Greenstone District School Board follows the policy set out by OSBIE regarding Liability, Workplace Safety and Insurance and Student Accident Insurance. When the student is not paid for **their** apprenticeship time, the Board will assume this coverage in accordance with the Work Education Agreement Form. Once the student is being paid for **their** apprenticeship time, the apprenticeship sponsor provides the WSIB coverage to students.

#### **4.0 Establishment of Partnerships / Recruitment of Sponsors**

The program must include partnerships so strategies will be developed to create such partnerships or to enhance existing partnerships within the communities and to recruit interested sponsors.

## **5.0 Promotion of the Program**

Promotion of the program to students, parents, and community members will occur through the media, including social media, print materials and information sessions.

## **6.0 Advisory Committee**

The Board will establish a committee to be composed of volunteer representatives from the various communities.