

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Our Mission: "Inspiring our students to succeed and make a difference"
Our Vision: "We are leaders in providing quality learning experiences in our small school communities"
Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"
Our Motto: "Small schools make a difference"

Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB)12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Regular Board Meeting 2013/02

Committee of Whole Board In-Camera
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)
Follows conclusion of In-Camera

MINUTES

Monday, January 21, 2013

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Board Chair: P. McRae

Director: David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Regular Board Meeting

Section (A): – (open to public): 6:58 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 7:08 p.m.

PART III: Regular Board Meeting

Section (B): – (open to public): 7:35 p.m.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				MacGregor, Aaron (Student)			X		
Brown, Cindy		X				Mannisto, Mark	X				
First Nation (Vacant)						McRae, Pauline (Pinky)	X				
Fisher, Matthew		X				Santerre, Angel		X			
Keenan, Darlene		X				Simonaitis, Fred					X

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: Director of Education	X				
Petrick, Nancy: Superintendent of Education			X		
Tsubouchi, Cathy: Superintendent of Business	X				
Williams, Dianne: Manager of Accounting Services	X				
Chiupka, Wayne: Manager of Plant Services/Transportation	X				
Morden-Cormier, Nicole: School Effectiveness Leader		X			
Willcocks, Barb: Student Success Leader			X		
Paris, Marc: Coordinator of Maintenance			X		
Draper, Barb: Coordinator of Human Resources Services	X				
Ross, Brad: Coordinator of Systems and Information Technology	X				
Joannette, Rose-Marie: Administrative Assistant / Communications	X				

1.0 Roll Call

Chairperson P. McRae conducted roll call at 6:58 p.m. Members were present as noted in matrix above.

Roll call was delayed by 28 minutes so that quorum could be met. Given this development, P, McRae advised that Erica Cotton, presenter for Item 10.1, Excellence in Education Item 10.1 would allowed to address the Board immediately since she had another function to attend without further delay. The following minutes reflect the events of this meeting taken out of sequence up to Part II, Committee of the Whole, In Camera . After this, the agenda schedule returned to plan.

PART I: *Regular Board Meeting*

Section (A): – (open to public): 6:58 p.m.

2.0 Regular Meeting Call to Order

20/13

Moved by: Trustee A. Santerre Second: Trustee M. Fisher

✓ That, the Superior-Greenstone DSB Regular Board Meeting on Monday, January 21, 2013 be called to order at 6:58 p.m.

Carried

3.0 Approval of Agenda

21/13

Moved by: Trustee D. Keenan Second: Trustee M. Mannisto

✓ That, the agenda for the Superior-Greenstone DSB 2013/02 Regular Board Meeting, Monday, January 21, 2013 be accepted and approved as amended.

Carried

4.0 Presentation

4.1 Excellence in Education: B.A. Parker PS Inquiries and Grade 7-10 iPad Project

B.A. Parker Public School (BAPS) Vice Principal Erica Cotton provided a brief report on the culture of collaboration achieved through the merging of the elementary school within the Geraldton Composite High School (GCHS) building. As well, she provided information about progress and expectations for an initiative involving Grade 7 to Grade 10 students using iPads technology. She reported that in the dual function building there is a level of cooperation among teachers sharing resources on a regular basis. The environment provides a great opportunity to transition intermediate students into the high school culture. She reported that the proximity of the BAPS with the Geraldton Composite HS is of benefit to a number of special needs and challenging students. These individuals are able to do simple things such as mail runs between the two schools, to gain a sense of the community and culture of the high school environment before they are in high school themselves.

The iPad Project involves the development of a grade 7,8 and 9 locally developed math course. Two teachers from BAPS and one from Nakina PS are as part of a learning community venture showing teachers how to use the internet with the iPad for delivery of lessons. The project provides the opportunity to mesh the math curriculum with technology. This project will afford students in the feeder schools of GCHS to get to know each other even before they enter grade 9 because of the association these students would have during their educational pursuits in the grade 7,8 and 9 math course delivered via the iPad technology.

In addition, links through Twitter accounts for BAPS and GCHS are promoting a following by both students of both school panels. This social media linkage is also provides an opportunity for parents to tap into what is going on in schools as they can follow events through Twitter themselves.

5.0 Committee of the Whole Board (In-Camera Closed)5.1 Agenda: Committee of the Whole Board - Closed
22/13Moved by: *Trustee A. Santerre*Second: *Trustee M. Mannisto*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (Closed Session) at 7:08 p.m. and that this portion be closed to the public.

Carried5.2 Rise and Report from Closed Session
23/13Moved by: *Trustee D. Keenan*Second: *Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Closed Session at 7:35 p.m. and that this portion be open to the public.

Carried**6.0 Report of the Committee of the Whole Closed Section A**6.1 **24/13**Moved by: *Trustee D. Keenan*Second: *Trustee M. Fisher*

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed)

Reports be adopted including the confidential minutes from the meeting held as

1. Organizational & Regular Board Meeting 2013-01 – December 7, 2012

Carried**25/13**Moved by: *Trustee D. Keenan*Second: *Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB approves the carry-over of 2012 unused vacation days for the following staff member, being Marc Paris, Coordinator of Plant Services.

Carried**7.0 Disclosures of Interest re: Open Session**

There were no disclosures reported at this time.

8.0 Minutes: Board Meetings and Board Committee Meetings**26/13**Moved by: *Trustee D. Keenan*Second: *Trustee M. Mannisto*

✓ **That**, the minutes of the following Board meeting be adopted and/or acknowledge receipt:

1. Organizational & Regular Board Meeting 2013-01 – December 7, 2012 (adopt)
 2. SEAC Meeting – December 10, 2012 (acknowledge)
 3. Parent Involvement Committee – November 14, 2012 (acknowledge)
 4. Board Policy Review Committee - January 15, 2013 (acknowledge), and
- That, the Board accepts the recommendation outlined in the BPRC minutes of January 15, 2013 and approves as reviewed:

- P-303 Purchasing
- P-508 Administration of Medication to Students
- MG-508 Administration of Medication to Students (New)
- P-534 Boil Water Advisory

all of which are to be posted to the Board website with an implementation date January 22, 2013, and all shall supersede any previous policies and management guidelines.

Carried

9.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)

Before hearing reports, Chairperson McRae invited Trustee Bartlett to review the committee lists, as she was not in attendance at December meeting when members' expressions of interest were recorded. Trustee Bartlett can report on this issue in February.

- Board Audit Committee
 - Next meeting is on January 28, 2013 at 7:00 p.m.
- Board Policy Review Committee
 - Next meeting is February 5, 2013 at 7:00 p.m.
- Native Education Advisory Committee
 - A meeting was held January 18, 2013, minutes would be included with the next board agenda. Another meeting is set for February 15, 2013 at 10:00 a.m. at George O'Neill PS
- Occupational Health and Safety Committee
 - Last meeting was December 12, 2012 where new board members welcomed. Discussion was had regarding asbestos certification training and green cleaning projects. Next meeting is set for March 27, 2013
- Parent Involvement Committee
 - There was no quorum for last PIC meeting. It has been rescheduled to February 13, 2013.
- Special Education Advisory Committee
 - Next meeting is set for January 22, 2013.
- Transportation Committee
 - No Report

10.0 Business Arising Out of the Minutes

Nil

11.0 Delegations and/or Presentations

11.1 Aaron MacGregor: Student Trustees' Update

Student Senate has not met of late, so report is limited to Manitouwadge High School activities. The OSSTF sanctions on extra-curricular has caused a suspension of events in this area. However, student council continues to function with support from the school principal.

A. MacGregor reports that the Ontario Student Trustee Association although having taken a neutral stance concerning current sanctions, is deliberating about the creation of a document for students that would function as a guideline to having events without staff participation.

A. MacGregor requested permission to attend the OSTA BCC in Ottawa on Feb 21-24, 2013.

C. Tsubouchi confirmed that there are sufficient funds in budget to cover this event. The budget is set to run from September through August. Updates on Trustee expenditures are due two times per year with the report covering two fiscal accounting years.

The request to attend was supported on the condition that as per Board policy, a chaperone accompanies MacGregor.

12.0 Reports of the Business / Negotiations Committee

(Business /Negotiations Chair: D. Keenan)

Superintendent of Business: C. Tsubouchi

12.1 Report No. 08: 2012-2013 Internal Review Proposal

Manager of Accounting Services Dianne Williams reported that as per Board policy the Internal Review is proposed annually where on a rotational basis selected schools undergo an audit for enrolment, inventory, invoice processing, cash handling and school funds. Audits will be done at Marjorie Mills, B.A. Parker and Nakina Public Schools and the Geraldton Composite High School. The findings of the audit will be presented to the Board Audit Committee in June.

27/13

Moved by: Trustee M. Mannisto

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB approves Report No. 08: 2012-2013 Internal Review Proposal as presented.

Carried

- 12.2 Report No. 09: Interim Report Update as of January 21, 2013
D. Williams advised this report would be available in February.

- 12.3 Report No 10: Revised Estimates 2012-2013
Superintendent of Business Cathy Tsubouchi provided this report. It is presented this year because of the changes that have come about because there are implications as a result of the collective agreements effective in 2013. With these agreements have come changes related to Employee Future Benefits, revised issues around experience for childhood educators, professional development funding rollbacks among other things. She notes that the Revised Estimates continue to be in compliance.

28/13

Moved by: Trustee D. Keenan

Second: Trustee A. Santerre

✓ **That**, the Superior-Greenstone DSB adopts Report No. 10 Revised Estimates for the 2012/2013 school year as presented.

Carried

- 12.4 Report No. 11: Board Estimate Process for 2013-2014
C. Tsubouchi reported that the budget process for next year will focus on the board's strategic priorities and input from Parent Involvement Committee, the System Improvement Team, SEAC are among stakeholder groups to be engaged. Timelines set would see the budget submission completed by June 2013.

29/13

Moved by: Trustee D. Keenan

Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB accepts Report No. 11: Board Estimate Process for 2013-2014 as presented.

Carried

13.0 Reports of the Director of Education

Director of Education: David Tamblyn

- 13.1 Report No. 12: Director's Monthly Report-January 2013
Director David Tamblyn provided a brief highlight of his report.

14.0 Reports of the Education Committee

(Education Chair: Angel Santerre)

Superintendent of Education: Nancy Petrick

- 14.1 Report No. 13: Update: Expansion of 2012-13 Dual Credit Program & 2013-14 Application
Student Success Lead Barb Willcocks report on the School College Work Initiatives, often referred to as the Dual Credit Program continues to be a well-used program. It allows allows secondary students to earn both a high school and college credit for the successful completion of one period of study. In 2012-13 dual credit, programming has expanded to all our secondary schools offering a total of 10 Dual Credit courses whereas in 2011-12, nine dual credit courses were offered in four schools only. An application for three additional dual credit requests has been submitted for the 2013-14 school year

- 14.2 SEAC Appointments (N. Petrick)
Superintendent of Education Nancy Petrick reported that as a result of a recent recruitment effort, three new member appointments are coming forward.

30/13

Moved by: *Trustee M. Mannisto*

Second: *Trustee M. Fisher*

✓ **That**, the Superior-Greenstone DSB appoint the following individuals to the Special Education Advisory Committee (SEAC) for the period of January 22, 2013 to November 30, 2014:

- *Ruth Mitchell of Terrace Bay (Member)*
- *Lisa Mackenzie of Marathon (Local Association Member)*
North of Superior Counseling Programs-Infant/Child Development Worker
- *Kim Figliomeni of Terrace Bay (Local Association Member)*
Family Place-Best Start (Brass Bell)

Carried

15.0 Reports from Human Resources

Board Chair: Pinky McRae

- 15.1 Report No. 14: Personnel January 21, 2013
This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section.

16.0 New Business

(P. McRae)

16.1 Board Chair

16.1.1 Trustee Professional Development

P. McRae suggested one of two options for Trustee PD in 2013.

- a) Completion of Good Governance Modules
- b) Review of Board Bylaws.

She noted that some funding is available from OPSBA. Any other suggestions are welcomed to be submitted to her and these can be reviewed at the next board meeting.

D. Tamblyn will forward a list of the Good Governance modules that remain for Trustees to do.

16.1.2 Board Bylaw Committee: Reinstitute

P. McRae advised that this committee should be revitalized given that Board Amalgamation is no longer imminent. This will be revisited in February once Trustees have provided feedback on its priority for 2013 PD activity.

16.2 Trustees' Reports: Constituent Concerns

Nil

16.3 Future Board Meeting Agenda Items

Nil

16.4 Miscellaneous

D. Tamblyn reported that at the last Native Education Advisory Committee meeting he was told that the area First Nation Chief are meeting at month end and expect they would be putting forward a nomination for appointment to fill the First Nation Representative vacancy on this Board.

17.0 Notice of Motion

Nil

18.0 Trustee Associations and Other Boards

18.1 OPSBA

Public Education Symposium is scheduled at next week, while the Board of Directors meet on February 22 & 23rd.

19.0 Observer Comments

(Members of the public limited to 2-minute address)

Nil

20.0 Adjournment

31/13

Moved by: Trustee D. Keenan Second: Trustee A. Santerre

✓ **That**, the Superior-Greenstone DSB 2013/02 Regular Board Meeting, Monday, January 21, 2013 adjourn at 8:30 p.m.

Carried

<u>2013 Board Meeting Schedule</u>		
6:30 p.m.: All Meetings Convened at Superior-Greenstone DSB Meeting Room, Marathon, ON		
Monday, March 25	Monday, July 15	Monday, November 18
Monday, April 22	Monday, August 19	Friday, December 6 (*face-to-face) <i>*applies to 2014 attendance</i>
Tuesday, May 21 (face-to-face)	Monday, September 16	
Monday, June 17 (face-to-face)	Monday, October 21	