

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

Our Mission: "Inspiring our students to succeed and make a difference"  
 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"  
 Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"  
 Our Motto: "Small schools make a difference"

**Videoconference Site Locations**

Superior-Greenstone District School Board (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

**Regular Board Meeting 2016/02****A G E N D A**

Monday, January 18, 2016 – 6:30 p.m.

Designated Site: Marathon Board Office, 12 Hemlo Drive, Marathon, ON

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM. Joannette

PART I: Regular Board Meeting  
 PART II: Committee of the Whole Board

Section (A): : – (open to public): 6:30 p.m.  
 Section (B) In-Camera : – (closed to public) TBA

**1.0 Roll Call**

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Figliomeni, Kim						McIntyre, Margaret					
Fisher, Matthew						McRae, Pauline (Pinky)					
Groulx, Michael						Pelletier, Allison					
MacGregor, Aaron						Sabourin, Stanley					
Mannisto, Mark						Zeleny, Olivia (Student)					

<b><u>Board Administrators</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Morden-Cormier, Nicole: <i>Superintendent of Education</i>					
Eddy, Suzanne: <i>Assistant to the Director</i>					
Williams, Dianne: <i>Manager of Accounting Services</i>					
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					
Paris, Marc: <i>Coordinator of Plant Services</i>					
Vacant: <i>Coordinator of Human Resources Services</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Joannette, Rose-Marie: <i>Administrative Assistant to Director</i>					

**2.0 Trustee Appointment: re Vacancy in the -Ward Red Rock / Dorion**

✓ *That, the Superior-Greenstone DSB appoint Michael Groulx as Trustee for the ward of Red Rock / Dorion / Hurkett, and that his appointment be effective for the period of January 18, 2016 through November 30, 2018.*

2.1 Michael Groulx: Declaration & Oath of Office

**3.0 Regular Meeting Call to Order**

✓ *That, the Superior-Greenstone DSB Regular Board Meeting on Monday, January 18, 2016 be called to order at \_\_\_\_\_ p.m.*

**4.0 Approval of Agenda**

✓ *That, the agenda for the Superior-Greenstone DSB 2016/02 Regular Board Meeting, January 18, 2016 be accepted and approved.*

**5.0 Disclosures of Interest re: Open Session**

**6.0 Minutes: Board Meetings and Board Committee Meetings**

6.1 Board Meetings

✓ *That, the minutes of the following Board meeting be adopted:*

1. Organizational and Regular Board Meeting 2016/01: December 7, 2015 (Attached)

**7.0 Business Arising Out of the Minutes**

7.1 SEAC Appointment: First Nation Trustee

✓ *That, the Superior-Greenstone DSB, in accordance with the Education Act, SEAC, O. Reg. 464/97 appoints Stanley Sabourin to SEAC to represent the interests of Aboriginal students.*

**8.0 Delegations and/or Presentations**

8.1 Excellence in Education: Manitouswadge Public School Meeting the Needs of Students

(Principal: Jody Kuczynski  
with PowerPoint)

8.2 Update: Student Trustee Olivia Zeleny

## **9.0 Reports and Matters for Decision**

- 9.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)
- 9.1.1 Board Audit Committee (M. Mannisto)
  - 9.1.2 Board Policy Review Committee (D. Tamblyn)
  - 9.1.3 Native Education Advisory Committee (D. Tamblyn)
  - 9.1.4 Occupational Health & Safety Committee (W. Chiupka / M. Paris)
  - 9.1.5 Parental Involvement Committee (D. Tamblyn)
  - 9.1.6 Special Education Advisory Committee (K. Figliomeni)

## **10.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: C. Tsubouchi  
Business /Negotiations Chair: Mark Mannisto

- 10.1 Report No. 07  
2015/2016 Internal Review Proposal (Attached – D. Williams)
- ✓ *That, having received Report No. 07: 2015-2016 Internal Review Proposal, the Superior-Greenstone DSB approves the proposal as presented.*
- 10.2 Report No. 08  
Board Estimate Process for 2016-2017 (Attached – C. Tsubouchi)
- ✓ *That, having received Report No. 08: Board Estimate Process for 2016-2017, the Superior-Greenstone DSB accepts the proposal as presented.*

## **11.0 Reports of the Director of Education**

Director of Education: David Tamblyn

- 11.1 Report No. 09  
Director's Monthly Report- January 2016 (Attached – D. Tamblyn)

## **12.0 Reports of the Education Committee**

Superintendent of Education: N. Morden-Cormier  
Suzanne Eddy: Assistant to Director  
Education Chair: Mark Mannisto

- 12.1 Report No. 10  
Early Years Programs and Services Update (Attached –N. Morden-Cormier)

## **13.0 New Business**

Board Chair: P. McRae

- 13.1 Board Chair
- 13.1.1 Information Items
    - a) Correspondence: Waterloo Region DSB: January 6, 2016 (Attached)
    - b) Correspondence: Peel DSB-December 18, 2015 (Attached)
- 13.2 Trustee Associations and Other Boards
- 13.2.1 A. Pelletier: Attendance re OPSBA Director's Meeting, February 19-10/16
- 13.3 Future Board Meeting Agenda Items

## **14.0 Notice of Motion**

**15.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

**16.0 Committee of the Whole Board** (In-Camera Closed)

(Attached)

**16.1 Agenda: Committee of the Whole Board – Closed**

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

**16.2 Rise and Report from Closed Session**

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

**17.0 Report of the Committee of the Whole Closed Section B**

- 17.1** ✓ ***That***, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:
1. Organizational and Regular Board 2016/01: December 7, 2015

**17.2 Other Recommendations from Committee of the Whole Closed Session**  
 (This section may be used as required coming out of closed session)

✓ ***That***, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- (list motions here which may apply)

**18.0 Adjournment**

✓ ***That***, the Superior-Greenstone DSB 2016/02 Regular Board Meeting, Monday, January 18, 2016 adjourn at \_\_\_\_\_, p.m.

2016 - Board Meetings			
Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.			
Monday, February 22	Monday, May 16	Monday, August 22	Monday, November 21
Monday, March 21	Monday, June 20	Monday, September 26	Monday, December 5 (1:00 p.m.)
Monday, April 18	Monday, July 18	Monday, October 17	

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2016/02**

Committee of the Whole Board: Closed Session.

Monday, January 18, 2016

Designated Site: Marathon Board Room, 12 Hemlo Drive, Marathon, ON

**A G E N D A**

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM Joannette

PART II: Committee of Whole Board – Closed

Section (B): In-Camera TBD.

- 1.0 Disclosure of Interest: re Closed Session (M. Mannisto)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (M. Mannisto)
- 3.0 Update: Negotiations (B. Draper)
- 4.0 In-Camera (closed) Meeting Minutes
  1. Organizational & Regular Board Meeting 2016-01: December 7, 2015 (Attached)

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

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 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"  
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 Geraldton Composite High School ..... (GCHS)..... 500 Second Street West, Geraldton, ON

**Annual Organizational / Regular Board Meeting 2016/01****MINUTES**

Monday, December 7, 2015

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

**Board Chair:** Pinky McRae**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM. Joannette

Part I: 1:00 p.m. - Election of Officers

Section (A)

Part II: 1:15 p.m. – Annual Organizational Appointments (Open to Public)

Section (A)

Part III: 1:30 p.m. - Regular Board Meeting: (Open to Public)

Section (A)

Part IV: 2:48 p.m.. - Committee of Whole Board In-Camera (Closed to Public)

Section (B) In-Camera

**1.0 Roll Call**

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Figliomeni, Kim	X					McRae, Pauline (Pinky)	X				
Fisher, Matthew		X				Pelletier, Allison	X				
MacGregor, Aaron		X				Sabourin, Stanley	X				
Mannisto, Mark	X					Zeleny, Olivia (Student)			X		
McIntyre, Margaret	X					Ward: Red Rock/Dorion (Vacant)					

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: Director of Education	X				
Tsubouchi, Cathy: Superintendent of Business	X				
Morden-Cormier: Nicole: Superintendent of Education	X				
Eddy, Suzanne: Assistant to the Director	X				
Williams, Dianne: Manager of Accounting Services					X
Chiupka, Wayne: Manager of Plant Services/Transportation					X
Paris, Marc: Coordinator of Plant Services		X			
Draper, Barb: Coordinator of Human Resources Services	X				
Lucas, Jay: Coordinator of Information Technology Services	X				
Joannette, Rose-Marie: Administrative Assistant to Director	X				

**Note:** David Tamblyn, Director and Secretary to the Board presided until the position of 2016 Board Chair was confirmed whereupon the Chair assumed the role.

Part I: 1:00 p.m. - Election of 2016 Officers

(Open to Public)

## **2.0 Welcome and Direction for Proceedings**

(D. Tamblyn)

Director David Tamblyn welcomed everyone to the meeting and thanked the Trustees who had attended the Professional Development session over the last 1.5 days.

## **3.0 Naming of Two Scrutineers**

(D. Tamblyn)

Director Tamblyn named three scrutineers to act as such for all occasions that arose through the meeting where balloting took place. The scrutineers named were Cathy Tsubouchi, Suzanne Eddy and Nicole Morden-Cormier.

## **4.0 Election: Board Chair for 2016**

(D. Tamblyn)

Director Tamblyn called for nominations for Chair of the Board. Trustee K. Figliomeni nominated Trustee P. McRae. Thrice called and hearing no further nominations, Pinky McRae was acclaimed as Board Chair.

## **5.0 Chairperson Assumes Office for 2016**

(As Determined)

Board Chair Pinky McRae extended her thanks to the Board for its confidence in her. She also referred to the great team building experience through 2015 and pledged to continue this conduct in 2016. She noted that the Board has continued to have a good relationship with senior administration. In addition she extended thanks to principals, support staff and custodians for all the work that is done daily to ensure the best learning and physical environments exist for SGDSB students.

## **6.0 Election: Board Vice-Chair for 2016**

(Board Chair)

### **6.1 Call for Nominations**

Board Chair P. McRae called for nominations for Vice-Chair. Trustee Margaret McIntyre nominated Trustee Kim Figliomeni. Board Chair Pinky McRae nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, trustees prepared to cast ballots. Prior to this both Trustees Mannisto and Figliomeni gave brief remarks outlining why each accepted the nomination for Vice Chair and what each one's focus for the role would be if were elected. After two ballots, Trustee Kim Figliomeni was elected as Vice Chair of the Board.

## **9.0 Approval of Agenda**

**01/15**

Moved by: Trustee M. Mannisto

Second: Trustee A. Pelletier

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2016/01 be accepted and approved as amended with corrections to:

- Item 10.3 Audit Committee (remove K. Figliomeni), and
- Item 11.4 Occupational Health & Safety (reduce appointments to one only trustee)

Carried

**7.0 Election: Education Committee Chair for 2016****7.1 Call for Nominations**

P. McRae called for nominations for Chair of the Education Committee. Trustee Aaron MacGregor nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, Mark Mannisto was acclaimed as Chair of the Education Committee.

**8.0 Election: Negotiations / Business Committee Chair for 2016****8.1 Call for Nominations**

P. McRae called for nominations for Chair of the Negotiations / Business Committee. Trustee Kimberley Figliomeni nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, Mark Mannisto was acclaimed as Chair of the Negotiations / Business Committee

Part II: 1:15 p.m. – Annual Organizational Appointments
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(Open to Public)
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**9.0 Procedural Bylaw: Amendment of Appendix B: Election Procedures**

Board Chair P. McRae noted that the amendment to the Board Procedural Bylaw would permit Board members to express their interest to sit on 2016 Board committees rather than to hold nominations and elections for every seat. She indicated that a notice of motion would come forward at a future Board meeting so that a permanent revision could be made to Appendix B.

**02/15**

Moved by: Trustee K. Figliomeni

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB exercise Article XI of the Board Procedural Bylaws:

Amendment of Appendices, so as to suspend the article, "Committee Members: Elections" found in Appendix B, Page 12, in favour of Committee Membership determined by appointment of the Trustee(s) who express an interest in assuming a membership role on a said committee(s).

Carried

**10.0 Appointments: Statutory Committee Members****10.1 Special Education Advisory Committee (SEAC)**

Note: Appointments to SEAC are effective for the Term of the Board.

- |                      |                     |
|----------------------|---------------------|
| 1. Mark Mannisto     | Appointee           |
| 2. Kim Figliomeni    | Appointee           |
| 3. Allison Pelletier | Alternate Appointee |
| 4. Margaret          | Alternate Appointee |

A brief discussion took place in regard to the requirement to have the Board's First Nation Trustee as a sitting member of SEAC. This issue will be investigated for a report back to and/or action by the Board in January.

**10.2 2016 Parental Involvement Committee**

Note: Appointments are in effect until December 2016

- |                      |                     |
|----------------------|---------------------|
| 1. Allison Pelletier | Appointee           |
| 2. Mark Mannisto     | Alternate Appointee |
| 3. Kim Figliomeni    | Alternate Appointee |



10.3 Audit Committee

Note: Appointments to the Audit Committee are effective for the Term of the Board. The following trustees are members for the term ending November 30, 2018

1. Mark Mannisto
2. Aaron MacGregor
3. Margaret McIntyre

10.4 2016 Student Alternative Learning (SAL) Committee

Note: Appointments are in effect until December 2016

1. Matt Fisher                      Appointee
2. Stanley Sabourin      Alternate Appointee
3. Director of Education or a Superintendent of Education
4. At least one person who is not a member or employee of the Board

**11.0 Appointments: Standing Committee**

11.1 2016 Board Discipline Committee

Note: Appointments are in effect until December 2016

1. Kim Figliomeni      Appointee
2. Margaret McIntyre      Appointee
3. Mark Mannisto      Appointee
4. Allison Pelletier      Appointee
5. Stanley Sabourin      Appointee

11.2 Board Policy Review Committee

Note: Appointments to the BPRC Committee are effective for the Term of the Board. The following trustees are members for the term ending November 30, 2018

Trustee S. Sabourin was named the second alternate due to the vacancy created with the resignation of the Red Rock/Dorion Trustee.

1. Aaron MacGregor
2. Allison Pelletier
3. Margaret McIntyre
4. Mark Mannisto
5. Matt Fisher
6. Kim Figliomeni (Alternate)
7. Stanley Sabourin (Alternate)

11.3 2016 Native Education Advisory Committee (NEAC)

Note: Appointments are in effect until December 2016

**03/15**

*Moved by: Trustee M. Mannisto*

*Second: Trustee K. Figliomeni*

**✓ That,** the Superior-Greenstone DSB Chair of NEAC be the Board's First Nation Representative, Stanley Sabourin, and

*That, the Superior-Greenstone DSB appoint the following trustees as NEAC members:*

- 1 Mark Mannisto      Appointee
- 2 Aaron MacGregor      Appointee

Carried

11.4 2016 Occupational Health and Safety Committee

Note: Appointments are in effect until December 2016

Board Chair P. McRae noted that with changes of the Occupational Health and Safety Terms of Reference only one trustee is required to sit on this committee.

1. Mark Mannisto Appointee
2. Matt Fisher Alternate Appointee

11.5 2016 Transportation Committee

Note: Appointments are in effect until December 2016

1. Margaret McIntyre Appointee
2. Kimberley Figliomeni Appointee
3. Allison Pelletier Alternate Appointee

Part III: 1:39 p.m. - Regular Board Meeting:

(Open to Public)

**12.0 Regular Meeting Call to Order**

**04/15**

Moved by: Trustee K. Figliomeni

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB Annual Organizational and Regular Board Meeting 2016/01 on Monday, December 7, 2015 be called to order at 1:39 p.m.

Carried

**13.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time.

**14.0 Minutes: Board Meetings and Board Committee Meetings**

14.1 **05/15**

Moved by: Trustee M. Mannisto

Second: Trustee K. Figliomeni

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2015-11 – November 23, 2015

Carried

**15.0 Business Arising Out of the Minutes**

There was no business arising from the minutes.

**16.0 Delegations and/or Presentations**

16.1 Superior-Greenstone DSB Promotional Video

Director David Tamblyn presented a newly released video promotion of Superior-Greenstone DSB which was produced by the media relations agency, The Sussex Group. The video shown is the longest (7 minutes) of a series of promotions produced about SGDSB. Three minute trailers have been produced and will be rolled out through social media. The long version shown today will be posted to the website. The promotions will serve as recruitment tools for both staff and students. A total of eight videos have been made by Sussex Group.

16.2 Student Trustee Olivia Zeleny

No report.

**17.0 Reports of the Business / Negotiations Committee***Superintendent of Business: C. Tsubouchi  
(Business /Negotiations Chair: Mark Mannisto)***17.1 Report No. 01: Enrolments as at October 31, 2015**

Superintendent of Business Cathy Tsubouchi noted that overall the elementary enrolments are down 18 FTE students from budget while the secondary panel is down by 5.75 FTE students. She advised that there remain some issues to verify such as e-learning enrolment which may change the numbers.

**18.0 Reports of the Director of Education***Director of Education: David Tamblyn***18.1 Report No. 02: Proposed Board Meeting Schedule for 2016**

Director D. Tamblyn in presenting the proposal made note that all Board system meeting schedules have been booked around Board meetings so that the frequency of meetings ought not to be than one per week. He noted that the designated site for all Board meetings is in Marathon. In both 2014 and 2015 there was a rotation of four school sites designated for meetings, the intent being that these off site meetings would provide a chance for trustees to visit schools and facilitate an opportunity for trustees to engage face-to face for meetings. However, the off-site provision was utilized very sparingly. It is financially more feasible to meet via the Marathon Board Meeting Room. Trustee discussed the merits of both the static and the rotational Board meetings, all parties bringing forward their perspectives, pros and cons before Board Chair P. McRae called the motion below

**06/15***Moved by: Trustee K. Figliomeni**Second: Trustee M. McIntyre*

✓ ***That, the Superior-Greenstone DSB having received Report No. 02 Proposal for 2016 Regular Board Meeting Schedule approves the 2016 Regular Board Meetings as outlined.***

*Carried***18.2 Report No. 03: Legal Representation re Policy 713**

Director Tamblyn advised that this is an annual report provided as per Policy 713 whereby the Board is to be made aware of expenditures for legal issues where counsel is enlisted.

**18.3 Report No 04: Director's Annual Report 2014-2015**

D. Tamblyn advised this report is a requirement of all boards per the Education Act. A copy of this report will be posted to the Board website. It is a consolidation of all the key activities undertaken by the Board through 2014-2015; most importantly it provides information that illustrates how we have strived and made strides toward the SGDSB Strategic Plan and Priorities.

**19.0 Reports of the Education Committee***Superintendent of Education: Nicole Morden-Cormier  
(Education Chair: Mark Mannisto)***19.1 Report No 05: 2015-2016 Board Learning Plan for Student Achievement & Well-Being**

Superintendent of Education Nicole Morden-Cormier provided an overview of this report outlining how the Board Learning Plan for Student Achievement and Well-Being (BLPSA) is a document that reflects the specific learning focus for the district and is a tool used to plan how this learning is going to be monitored. She said the last two years and moving forward, all schools within SGDSB have been working on shifting to "learner centered environments and pedagogy", as we believe that this will improve the "persistence, motivation, engagement and belonging" of learners and thus result in both improved achievement and well-being.

**19.2 Report No 06: Additional Elementary Student Work Study Teacher/Numeracy Facilitator**

N. Morden Cormier provided an overview of her report describing the role of the Student Work Study Teacher (SWST)/Numeracy Facilitator, the funding provisions available for the assignment and the staff currently dedicated to SWST in the system. Facilitators have been assigned to the

Greenstone and Marathon/Terrace Bay regions. An additional SWST/Numeracy Facilitator for the Nipigon-Red Rock region would be dedicated to the support of student achievement in the area of mathematics.

**07/15**

*Moved by: Trustee M. Mannisto*

*Second: Trustee M. McIntyre*

✓ **That** the Superior-Greenstone DSB having received Report No. 06: Additional Elementary Student Work Study Teacher/Numeracy Facilitator approves the addition of 1.0 FTE SWSTS/Numeracy Facilitator teacher for the remainder of the 2015-2016 school year.

Carried

**20.0 New Business**

(Chair: Pinky McRae)

**20.1 Board Chair**

**20.1.1 Correspondence: Greater Essex County DSB**

(Attached)

Board Chair P. McRae read this letter for information. It concerns the expansion of the Aboriginal Curriculum K-12, an issue addressed by this Board to the Minister late last year.

**20.1.2 Correspondence: Ministry of Education re Syrian Refugees**

P. McRae noted she had received a letter outlining the ministry's planned approach to the federal government's intention to process 25,000 Syrian refugee applications.

**20.2 Future Board Meeting Agenda Items**

P. McRae noted the following issues for future Board meeting agenda

- Board Governance Committee
- Notice of Motion re Board Procedural Bylaws: Appendix B

**20.3 Trustee Associations and Other Boards**

**20.3.1 Trustee Appointments for OPSBA Director/Voting Delegate**

P. McRae called for nominations. Trustee Allison Pelletier nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, Mark Mannisto was acclaimed as Director and Voting Delegate to OPSBA

**08/15**

*Moved by: Trustee A. Pelletier Second: Trustee K. Figliomeni*

✓ **That**, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Director to OPSBA effective for the period of December 1, 2015 to November 30, 2016, and

*That*, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Voting Delegate to OPSBA for the period of December 1, 2015 to November 30, 2016.

Carried

**20.3.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate**

P. McRae called for nominations. Trustee Kim Figliomeni nominated Trustee Allison Pelletier. Thrice called and hearing no further nominations, Allison Pelletier was acclaimed as Alternate Director and Alternate Voting Delegate to OPSBA

**09/15**Moved by: *Trustee S. Sabourin* Second: *Trustee M. Mannisto*

✓ **That**, the Superior-Greenstone DSB appoint Trustee Allison Pelletier to serve as its Alternate Director to OPSBA for the period of December 1, 2015 to November 30, 2016, and

That, the Superior-Greenstone DSB appoint Trustee Allison Pelletier to serve as its Alternate Voting Delegate to OPSBA for the period of December 1, 2015 to November 30, 2016.

Carried**21.0 Notice of Motion****22.0 Observer Comments**

(Members of the public limited to 2-minute address)

Part IV: 2:48 p.m.. - Committee of Whole Board In-Camera

Section B: (Closed to Public)

**23.0 Committee of the Whole Board** (In-Camera Closed)**23.1 Agenda: Committee of the Whole Board - Closed****10/15**Moved by: *Trustee A. Pelletier*Second: *Trustee M. Mannisto*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 2:48 p.m. and that this portion be closed to the public.

Carried**23.2 Rise and Report from Closed Session****11/15**Moved by: *Trustee M. McIntyre*Second: *Trustee K. Figliomeni*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 2:59 p.m. and that this portion be open to the public.

Carried**24.0 Report of the Committee of the Whole Closed Section B****24.1 12/15**Moved by: *Trustee M. Mannisto*Second: *Trustee K. Figliomeni*

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as  
1. Regular Board Meeting 2015-11– November 23, 2015

Carried**25.0 Adjournment****13/15**Moved by: *Trustee A. Pelletier*Second: *Trustee S. Sabourin*

✓ **That**, the Superior-Greenstone DSB 2016/01 Organizational and Regular Board Meeting on Monday, December 7, 2016 adjourn at 2:59 p.m.

Carried

2016 - Board Meetings			
Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.			
Monday, February 22	Monday, May 16	Monday, August 22	Monday, November 21
Monday, March 21	Monday, June 20	Monday, September 26	Monday, December 5 (1:00 p.m.)
Monday, April 18	Monday, July 18	Monday, October 17	

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Annual Organizational / Regular Board Meeting 2016/01**

Committee of the Whole Board: Closed Session.

Monday, December 7, 2015

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

**T O P I C S**

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM. Joannette

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) 2:48 p.m..

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 Update: Negotiations
- 4.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2015-11 – November 23, 2015
- 5.0 Personnel

**Regular Board Meeting 2016-01**

Monday, December 7, 2015

**M I N U T E S**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 07  
**Date:** January 18, 2016

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Dianne Williams, Manager of Accounting Services  
and Cathy Tsubouchi, Superintendent of Business

**SUBJECT:** 2015-2016 Internal Review Proposal

**STRATEGIC  
PRIORITY:** Stewardship of Resources

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**Background**

It is our policy to periodically review various aspects of the Board's operation for improvement and compliance with generally accepted accounting principles, Ministry regulations and Board policies, procedures and guidelines.

We have adopted a process of visiting each elementary school and secondary school once over a 5-year period.

**Proposal**

For this year's annual internal audit, we will visit the following schools:

Elementary Schools: Red Rock PS  
George O'Neill PS

Secondary School: Nipigon-Red Rock HS

In addition to the usual areas of focus: enrolment, inventory, invoice processing and cash handling, we will also focus on school funds. The findings of the review will be presented to the Audit Committee in June.

**Administrative Recommendation**

That having received *Report No. 07: 2015-2016 Internal Review Proposal*, the Superior-Greenstone DSB approves the proposal as presented.

Respectfully submitted,

Dianne Williams  
Manager of Accounting Services

Cathy Tsubouchi  
Superintendent of Business

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Report No:** 08

**Date:** January 18, 2016

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Cathy Tsubouchi, Superintendent of Business

**SUBJECT:** Board Estimate Process for 2016-2017 [\(Click to see Attached Schedule\)](#)

**STRATEGIC  
PRIORITY:** Student Achievement,  
Responsible Stewardship of Resources, and  
Building Relationships

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### **Background**

The Education Act, R.S.O. 1990 outlines the financial reporting requirements assigned to a school board. Every board, prior to the beginning of each fiscal year, shall prepare and adopt estimates of its revenues and expenditures for the fiscal year.

In accordance with s. 231(1) of the Education Act, a board shall not have an in-year deficit that is greater than the lesser of (a) the board's accumulated surplus for the previous fiscal year OR (b) 1% of the board's operating revenue for the fiscal year. If the expected deficit exceeds the calculated amount, as determined above, then approval of the Minister is required.

### **Current Situation**

The Ministry of Education usually releases funding announcements in March. The estimates adopted by the Board are to be submitted to the Ministry of Education no later than June 30, 2016. Failure to meet this deadline may result in the disruption of grant cash flow to the school board.

The Board's Strategic Priorities remain the basis upon which these estimates will be built:

- Student achievement and well being,
- Responsible stewardship of resources, and
- Building relationships.

Input to the budget will be sought from the PIC Committee and Academic Council. In addition to the above, the Special Education Advisory Committee (SEAC) as a statutory committee is mandated to provide input into the budget process and is encouraged to participate in this process.

To meet the Ministry's deadline and prepare the Board's estimates in a timely fashion, the attached Budget Process has been prepared for your information. While every effort will be made to adhere to the attached schedule, they may be situations encountered during budget development that warrant minor adjustments to the timing outlined.

Once the budget has been approved, School Administrators and Department Managers are expected to monitor their budgets by reviewing their monthly reports. In addition, interim reports will be presented to the Board throughout the 2016/17 school year. The schedule of interim reports will be presented to the Board at the August 2016 Board meeting. In addition, the Board will be updated on actual enrolments in November 2016 and April 2017.



Since School Budgets are based on enrolment, school budgets will be adjusted in April 2017 to reflect actual enrolments achieved. School Administrators are expected to withhold spending of 5 - 10 % of their budgets until this adjustment has been made.

**Administrative Recommendation**

That, having received Report No. 08: Board Estimate Process for 2016-2017, the Superior-Greenstone DSB accepts the proposal as presented.

Respectfully submitted,

Cathy Tsubouchi  
Superintendent of Business

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
**Budget Process for 2016-2017**  
**January 18, 2016**

**Mission**

*Inspiring our students to succeed and make a difference.*

**Vision**

*We are leaders in providing quality learning experiences in our small school communities.*

DATE	TASK
December 2015	Preliminary Enrolment Projections submitted to the Ministry.
January 2016	School Administrators begin consultation discussions with school community, including School Councils, regarding school capital and maintenance needs.
January 2016	Superintendents of Education initiate discussions with School Administrators regarding possible school configurations and anticipated pressures.
January 29, 2016	Coordinator of Business Services provides School Administrators with preliminary enrolment projections for review.
February 12, 2016	School Administrators to submit enrolment projections to Coordinator of Business Services.
February 22, 2016	Superintendent of Business provides Managers with draft budget forms.
February/March 2016	Superintendent of Business presents to PIC and seeks input from School Councils. Presentations also made to NEAC and SEAC.
Late February to mid-March 2016	School Administrators submit/meet with Manager of Plant Services to complete Plant Budget forms.
March 31, 2016	Department Budgets submitted by Managers to Superintendent of Business.
March 31, 2016	School Council input due back to Superintendent of Business.
End of March 2016	Ministry of Education release of Grants for Student Needs for the 2016-2017 year.
April 2016	Senior Admin meets to review School Council submissions. Senior Admin also meets to develop list of priorities for consideration through the budget process.
April 11, 2016	Enrolment verified by Superintendent of Business.
April 15, 2016	Superintendent of Business provides School Administrators with School budget forms.
April 18, 2016	Superintendent of Business presents GSN update. Superintendent of Business presents enrolment projection for 2016-17. N. Morden-Cormier, Superintendent of Education presents Elementary Teacher Staffing to Board <b>for discussion</b> .

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
**Budget Process for 2016-2017**  
**January 18, 2016**

**Mission**

*Inspiring our students to succeed and make a difference.*

**Vision**

*We are leaders in providing quality learning experiences in our small school communities.*

DATE	TASK
April 25, 2016	Manager of Plant submits Capital Projects budget to Senior Administration for review.
May 2016	Superintendent of Business makes Special Ed Budget presentation to SEAC.
May 2016 (Special Board meeting)	N. Morden-Cormier, Superintendent of Education presents Elementary Teacher Staffing to Board <b>for approval</b> . S. Eddy, Assistant to the Director presents Secondary Teacher Staffing to Board <b>for discussion</b> .
May 2016	Senior Administration reviews preliminary budget.
May 13, 2016	School Budgets submitted by School Administration to Superintendent of Business.
May 16, 2016 (Board meeting)	S. Eddy, Assistant to the Director presents Secondary Teacher Staffing to Board <b>for approval</b> .
May 30, 2016	Senior Administration reviews system priorities.
June 15, 2016	Non-Teaching staffing levels finalized by Senior Administration. Draft Budget Reviewed by Senior Administration.
June 20, 2016 (Board meeting)	Non-Teaching staffing levels presented. W. Goodman, Special Education Lead presents Educational Assistant Staffing proposal to the Board <b>for approval</b> . Preliminary Budget submitted to Board <b>for discussion</b> .
June 2016 (Special Board meeting)	Final Budget submitted to Board <b>for approval</b> .

## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

*"Inspiring our students to succeed and make a difference"*

**Report No:** 09  
**Date:** January 18, 2016

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** Director's Monthly Report – November 23, 2015

**STRATEGIC**

**PRIORITY:** Student Achievement, Building Relationships, Stewardship of Resources

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**1. Specialist High Skills Major (SHSM) Program Update**

The Specialist High Skills Major program allows students to gain valuable experience in a career field of interest while completing the OSSD requirements. Students gain important knowledge and skills within a sector, complete valuable industry recognized certifications and experience career-related learning environments while preparing for their postsecondary pathway.

In our board, we currently have 3 SHSM programs: Health and Wellness and Manufacturing at Lake Superior High School and Environment at Manitouwadge High School. All 3 programs continue to develop and thrive every year. Last year, we had 26 students in the programs with a footprint of 9% which is comparable to the province's footprint of 11%. This year our programs have grown, with the addition of the Manufacturing SHSM, to include 41 students. In 2014/2015, we graduated 6 students with a red seal on their diploma and this year it is projected that 16 students will graduate with this distinction. This distinction affords our students the competitive edge necessary for success in the work place, in apprenticeships and in postsecondary education.

Along with valuable skills and experiences, these programs are also supported financially by the Ministry and bring significant additional resources to our schools. The amount of funding attached depends on the maturity of the program and the number of students registered. This year our 3 programs will bring an additional \$37,280 to our schools with additional money to support the ICE training and projects.

We are also very excited to share that two other schools have completed applications for next year to develop a new program in their school community. We are hopeful that they will get approval and will find out in the spring. Marathon High School is interested in a Mining SHSM and Geraldton Composite High School has applied for an Environmental SHSM. Both would be very positive for their respective communities.

**2. Inclusive, Safe and Welcoming Schools Proposal**

Student Success is excited to share that we were successful with a proposal to access additional funds to build capacity within our secondary schools, in fostering and sustaining safe, inclusive and accepting learning environments for all students. We are partnering with EGALE Canada to offer leadership opportunities for our existing Gay Straight Alliances (GSAs), creating and increasing awareness through school wide presentations, and conducting teacher learning sessions to support curriculum connections and safe classroom environments. The additional \$25,000 will allow presentations and workshops to occur in each high school and additional leadership days with students to support the development of new and existing GSAs. The dates have yet to be determined and a committee has now been formed to grow and sustain this important work. The members include Nicole Richmond, Laura Mason, Rob Stewart, Colleen Chisholm, Heidi Patterson, George Drzenovich and Carole Leroux.

3. **Celebrating our Artistic Legacy**

*"My people will sleep for 100 years, and when they awake, it will be the artists who give them back their spirit." Louis Riel*

Superior-Greenstone District School Board is located within the traditional territory of the Anishnabek (Ojibway). The Woodland Style of Art originates with Norval Morrisseau, an Anishnabe artist from Sand Point First Nation north of Beardmore. The woodland style is characterized by outlines with bright, contrasting colours and focusses on people, animals and their relationship to the land. Often the art tells a story of cultural resilience, and intermingling of the spiritual beings with the natural world. Many students in our schools, and in our partner First Nation schools, are learning this style both in their art classes, by working with local community artists, and also by seeing the style through social media.

SGDSB's Aboriginal Liaison, Nicole Richmond developed the idea of a creating a colouring book after visiting Barb McGill's classroom. Nicole put a call out through social media to community artists who are working in the woodland style to contribute to a colouring book. The story was picked up by the Huffington Post and as a result has generated a lot of interest across the continent. Nicole received a number of submissions including one from Alaska.

It is an important time in Canadian history where we are working towards reconciliation – mutual respect and understanding for all cultures, between First Nation and non-First Nation students. A colouring book is a very simple but impactful step in this process. The mindful and creative process of colouring contributes to an overall feeling of wellbeing for our students. Contributing artists are being asked to provide comment on their submission and how it ties to cultural practices, spiritual beliefs, and relationship to land. This will become a critical tool for our educators to work with all our students towards greater understanding of the process of reconciliation.

4. **Results of the Release of the Promotional Video**

The Sussex Strategy Group has reported that between December 15 and 21 the SGDSB promotional video received 1,898 views. Among these views 1,463 were unique. This means that those 1,463 people may have watched the video 2-3 times each. This works out to approximately 300 views per day since the video was released on the wire and social media. The news release reached 30,562 impressions on Twitter, leading to 48 unique actions (retweets, shares, mentions). The news release reached nearly 3000 impressions on Facebook leading to 50 unique actions (Shares, Likes) and appeared on 186 websites. The video is now posted prominently on the board website and will be instrumental as we launch the JK recruitment campaign. Our objective was to highlight the great work of your students and teachers and encourage new families to consider SGDSB as an option—from the feedback we have received to date I believe this was accomplished.

**Administrative Summary:**

The report entitled, Director's Monthly Report – January 18, 2016 is presented to the board for information.

Respectfully submitted:

David Tamblyn  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

Report No: 10

Date: January 18, 2016

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Nicole Morden Cormier, Superintendent of Education

**SUBJECT:** Increasingly Integrated Early Years Programs and Services: Update

**STRATEGIC  
PRIORITY:** Responsible Stewardship of Resources  
Building Relationships  
Student Achievement and Well-Being

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**Background**

***Ontario Early Years Policy Framework***

*"Ontario's children and families are well supported by a system of responsive, high-quality, accessible, and increasingly integrated early years programs and services that contribute to healthy child development today and a stronger future tomorrow."* (OEYPF, 2013)

The Ontario Ministry of Education supports an integrated early years/child care system in which school board and early years staff work in partnership to provide seamless, high quality programs for children throughout the day. Thus, there is an increased emphasis on the need for school principals, early years supervisors/operators and staff to work together to ensure that shared space is available on an ongoing basis to provide consistent and seamless learning and care environments for children and that relationships within the school adhere to the vision of the *Ontario Early Years Policy Framework*.

School boards, schools and early years organizations are required to work in partnership to establish policies and/or protocols which seek to ensure effective practices regarding the sharing of space and positive relationships in schools. These policies/protocols recognize that educators from both schools and family support/child care programs are responsible for setting up and implementing their respective programs within the context of legislative and local policy requirements. Sharing space effectively requires regular communication and co-operation amongst all partners, in the best interest of children, families and the community.

The goal of our school board is to reach full integration between the school and the early years programs with whom we share space, so that the partners are not seen as separate entities, but as one in a location where children and families can go to access a range of programs and services.

**Current Situation**

Eight of our schools are currently working towards full integration, including;

- Manitouwadge Public School and Manitouwadge Nursery School
- Margaret Twomey Public School and Marathon Children and Family Centre
- Terrace Bay Public School and The Family Place Best Start Satellite
- Schreiber Public School and The Family Place Best Start Satellite
- George O'Neill Public School and The Family Place Best Start and Child Care Centre
- Dorion Public School and Brass Bell Best Start
- Red Rock Public School and The Family Place Best Start Satellite
- Beardmore Public School and Beardmore Best Start

In partnership with personnel from Brass Bell Family Resource Programs, *A Framework for Working Together in Shared Spaces* document was developed during the 2014-2015 school year. This document, used by teams comprised of early years partners and school staff, aims to articulate criteria to support the gradual shift towards full integration of the school and family support program/child care.

Working together, the leaders of both organizations have engaged in a self-assessment of the degree of integration that they currently exhibit, considering areas such as Equipment, Materials and Storage, Pedagogy and Learning Together, Seamlessness, Communication, Administration, and Health, Safety and Security. For each area, teams have reviewed the criteria, determined the level of integration (co-existence, coordination and collaboration, integration), and set goals for the school year. Some examples of goals include:

- Ensuring that all staff are familiar with the *Framework for Working Together in Shared Spaces* and are working to bring the criteria to life.
- Engaging in professional learning jointly
- Engaging in projects jointly (e.g. outdoor classroom).
- Consultation in order to increasingly meet the needs of children and families
- Continue to enhance the Transition to Kindergarten Season to ensure that children and families feel a strong sense of belonging when they enter school.
- Working to align Emergency Procedures.

Teams are asked to meet formally in September, January and June to evaluate their impact and growth, and to set new goals.

### **Next Steps**

Re-culturing is a lengthy process, thus we recognize that full integration will take time to achieve. This is an important goal however, as the resulting impact on children and families is a strong sense of familiarity, support and ultimately, belonging. In addition to ensuring that integration increasingly occurs within the buildings that currently have early years programs, we continue to advocate for the movement of programs into schools that do not have them. Currently, we are working with our partners to achieve this in two (Nakina Public School and BA Parker Public School) of our elementary schools.

### **Administrative Summary**

That the report entitled: *Increasingly Integrated Early Years Programs and Services: Update*, and dated January 18, 2016 is presented to the board for information.

Respectfully submitted by:

Nicole Morden Cormier  
Superintendent of Education

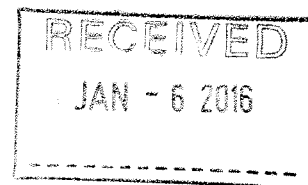


**Waterloo Region  
District School Board**

51 Ardelt Avenue Kitchener ON N2C 2R5

(o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

December 4, 2015



Honourable Liz Sandals  
Minister of Education  
Ministry of Education  
Mowat Block, 22<sup>nd</sup> Floor  
900 Bay Street  
Toronto ON M7A 1L2

Dear Minister Sandals:

On behalf of the Trustees of the Waterloo Region District School Board, I am sending this letter to bring the following motion, approved at the Board Meeting of November 30, 2015, to your attention:

***That the Waterloo Region District School Board Chairperson send a letter of support on behalf of trustees, to the Minister of Education requesting that the Ministry expand the curriculum to include resources on Aboriginal peoples.***

While we recognize that efforts have been made by the Ministry of Education to expand Ontario's curriculum to include Native Studies courses, we are urging you, in consultation with First Nations, to work towards cultivating an increased awareness among our youth that involves all facets of Aboriginal Canadian History.

To this end, we would encourage the Ministry to expand the current Kindergarten to Grade 12 curriculum and learning resources to include the history and current realities of Aboriginal peoples of Canada, including the history and legacy of residential schools, as per Calls to Action 62 i) and 63 i) of the Truth and Reconciliation Report.

Sincerely,

A handwritten signature in cursive script that reads 'Kathleen Woodcock'.

Kathleen Woodcock  
Chairperson of the Board

cc: MPP Catherine Fife, MPP Michael Harris, MPP Kathryn McGarry, MPP Daiene Vernile  
School Board Chairs in Ontario  
WRDSB Trustees

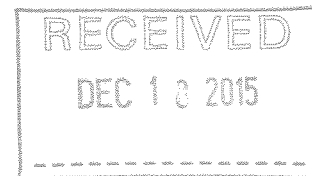




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December 8, 2015

The Honourable Liz Sandals  
Minister of Education  
Mowat Block  
900 Bay Street  
Toronto, ON M7A 1L2



Dear Minister Sandals:

I am writing to express the Peel District School Board's support for the development of curriculum and learning resources on Aboriginal peoples in Canada for students in kindergarten to grade 12, as suggested in the *Calls to Action* from the findings of the *Truth and Reconciliation Commission* brought forward by Mr. Justice Murray Sinclair on June 2, 2015.

The board recognizes that encouraging, inclusive and respectful environments help students achieve to the best of their ability. As part of this work, we continue to look for ways to improve the capacity of the board to respond to the learning and cultural needs of First Nation, Métis, and Inuit students. In September 2013, we launched *Policy #81 Voluntary, Confidential Self-Identification Policy for First Nation, Métis and Inuit Students* to help support improvement planning and accountability, inform policy and funding decisions, and ensure measurement and reporting. This was a significant step toward ensuring that First Nation, Métis and Inuit students receive the highest possible quality of education, and that all Ontario students benefit from an appreciation of the richness of First Nation, Métis and Inuit cultures and the important contributions of First Nation, Métis and Inuit communities to Peel's, Ontario's and Canada's cultural, economic and social future.

We appreciate the work of the Ministry's Aboriginal Education Strategy, which includes initiatives that support learning and achievement for Aboriginal students and helps raise awareness about First Nation, Métis and Inuit cultures, histories and perspectives in all Ontario classrooms.

Your consideration of this matter is appreciated. We look forward to working together to help ensure our First Nations, Métis and Inuit students feel completely included and welcomed in our schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Janet McDougald", written over a horizontal line.

Janet McDougald  
Chair

- c: Paul Officer, Co-Chair, First Nation, Métis and Inuit Education Advisory Circle  
Joy Uniac, Co-Chair, First Nation, Métis and Inuit Education Advisory Circle  
Peel MPP's  
Michael Barrett, President, OPSBA  
Ontario School Board Chairs

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Harkirat Singh  
Rick Williams

Director of Education and Secretary  
Tony Pontes

Associate Director,  
Instructional Support Services  
Scott Moreash

Associate Director,  
Operational Support Services  
Jaspal Gill

