

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Our Mission: "Inspiring our students to succeed and make a difference"
Our Vision: "We are leaders in providing quality learning experiences in our small school communities"
Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"
Our Motto: "Small schools make a difference"

Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Special Board Meeting 01-2013

A G E N D A

Monday, May 6, 2013 @ 7:00 p.m.

Designated Site: Nipigon-Red Rock District High School, (Videoconference Room)-Red Rock, ON

Board Chair Designate: Mark Mannisto

Director Designate: Nancy Petrick

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Special Board Meeting

Section (A) : – (open to public): 7:00 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						MacGregor, Aaron (Student)					
Brown, Cindy						Mannisto, Mark					
First Nation (Vacant)						McRae, Pauline (Pinky)					
Fisher, Matthew						Santerre, Angel					
Keenan, Darlene						Simonaitis, Fred					

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (V)				
	OS	TC	VC	A	R
Tamblyn, David: Director of Education					
Petrick, Nancy: Superintendent of Education					
Tsubouchi, Cathy: Superintendent of Business					
Williams, Dianne: Manager of Accounting Services					
Chiupka, Wayne: Manager of Plant Services/Transportation					
Morden-Cormier, Nicole: School Effectiveness Leader					
Willcocks, Barb: Student Success Leader					
Paris, Marc: Coordinator of Maintenance					
Draper, Barb: Coordinator of Human Resources Services					
Ross, Brad: Coordinator of Systems and Information Technology					
Joannette, Rose-Marie: Administrative Assistant / Communications					

PART I: Special Board Meeting

Section (A) - (open to public) 7:00 p.m.

2.0 Special Board Meeting Call to Order

✓ *That, the Superior-Greenstone DSB Special Board Meeting on Monday, May 6, 2013 be called to order at _____ p.m.*

3.0 Approval of Agenda

✓ **That**, the agenda for the Superior-Greenstone DSB 01-2013 Special Board Meeting, Monday, May 6, 2013 be accepted and approved.

4.0 Disclosures of Interest re: Open Session

5.0 Report from the Superintendent of Business

5.1 Special Board Report No. 01
Enrolment Summary for 2012-2013 as of March 31, 2013 (Attached – C. Tsubouchi)

6.0 Report from the Superintendent of Education

6.1 Special Board Report No. 02
Elementary Teaching Staff Proposal for September 2013 (Attached – N. Petrick)
✓ **That**, That, the Superior-Greenstone DSB having received Special Board Report No. 02: Elementary Teaching Staff for September 2013 approves the report as presented.

6.2 Special Board Meeting Report No. 03
2013-2014 Secondary Staffing Proposal (To Forward Under Separate Cover – N. Petrick)

7.0 New Business (P. McRae)

7.1 Board Chair
7.1.2 Face to Face Board Meetings (P. McRae)

8.0 Reports from Director of Education

8.1 Student Trustee Request to Attend OSTA-AGM

✓ **That**, the Superior-Greenstone DSB approve the attendance of Student Trustee Aaron MacGregor at the OSTA-AGM in Toronto on May 24-26, 2013.

9.0 Adjournment

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 01-2013 on Monday, May 6, 2013 adjourn at _____, p.m.

<u>2013 Board Meeting Schedule</u>	
6:30 p.m.: All Meetings Convened at Superior-Greenstone DSB Meeting Room, Marathon, ON	
Tuesday, May 21 (face-to-face)	Monday, September 16
Monday, June 17 (face-to-face)	Monday, October 21
Monday, July 15	Monday, November 18
Monday, August 19	Friday, December 6 *(face-to-face) *applies to 2014 attendance

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Report No: 01
Date: May 6, 2013

TO: Chair and Members of the
 Superior-Greenstone District School Board

FROM: Cathy Tsubouchi

SUBJECT: Enrolment Summary for 2012/2013 as of March 31, 2013

STRATEGIC

PRIORITY: Responsible Stewardship of Resources

Current Situation

ELEMENTARY SCHOOLS	Budget FTE Mar 31/13	Actual FTE Mar 31/13	March Variance	Actual FTE Oct 31/12*	Actual ADE	Budgeted ADE
B.A. Parker PS	143.50	145.00	1.50	154.00	149.50	143.50
Beardmore PS	38.00	33.50	-4.50	32.50	33.00	38.00
Dorion PS	39.00	36.50	-2.50	40.00	38.25	39.00
George O'Neill PS	84.50	82.00	-2.50	85.50	83.75	84.50
Manitouwadge PS	42.50	46.50	4.00	41.50	44.00	42.50
Margaret Twomey PS	210.00	213.50	3.50	211.50	212.50	210.00
Marjorie Mills PS	55.00	64.50	9.50	64.50	64.50	55.00
Nakina PS	25.50	22.00	-3.50	22.50	22.25	25.50
Red Rock PS	27.00	24.50	-2.50	27.00	25.75	27.00
Schreiber PS	36.00	37.50	1.50	35.50	36.50	36.00
Terrace Bay PS	45.00	42.50	-2.50	38.50	40.50	45.00
Total Elementary Enrolment	746.00	748.00	2.00	753.00	750.50	746.00
SECONDARY SCHOOLS	Budget FTE Mar 31/13	Actual FTE Mar 31/13	March Variance	Actual FTE Oct 31/12*	Actual ADE	Budgeted ADE
Geraldton Composite HS	205.25	204.75	-0.50	234.75	219.75	210.13
Lake Superior HS	117.00	109.75	-7.25	116.75	113.25	118.50
Manitouwadge HS	95.25	98.25	3.00	111.50	104.88	92.63
Marathon HS	188.00	184.75	-3.25	199.25	192.00	190.13
Nipigon Red Rock DHS	182.00	177.25	-4.75	194.75	186.00	186.13
Total Secondary Enrolment	787.50	774.75	-12.75	857.00	815.88	797.50
Board Totals	1,533.50	1,522.75	-10.75	1,610.00	1,566.38	1,543.50

*Note: There has been a change in October 31, 2012 enrolment numbers from those reported to the Board last November due to data corrections.

Overall, our enrolment for 2012-2013 is up 22.88 FTE from budget.

Administrative Summary

That, the report entitled, "Enrolment Summary for 2012/2013 as of March 31, 2013" is presented to the Board for information.

Respectfully submitted,

Cathy Tsubouchi
 Superintendent of Business

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Board Report No: 02

Date: May 6, 2013

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nancy Petrick, Superintendent of Education

SUBJECT: Elementary Teaching Staff for September 2013

STRATEGIC PRIORITIES: Student Achievement and Well Being
Responsible Stewardship of Resources

Background

On April 22, 2013, *Report No. 31: Elementary Teaching Staff Proposal for September 2013* ([see attached](#)) was presented as information to provide Trustees time to review before a recommendation would come forward at the May 6, 2013 Special Board Meeting.

Current Situation

Staffing our schools is extremely important to the lives of our students, teachers, administrators and communities. Intervention programs and school organization contributes to the positive learning environments that we celebrate in each of our schools. It is necessary to examine each school in our Board to determine staffing levels that will best meet the needs of our students and at the same time align resources to benefit our students.

Board decisions about school-based staff allocations take into account legislative requirements including the Ministry of Education’s Primary Class Size (PCS), available resources, as well as our guiding principles;

- Low pupil teacher ratio when determining staffing for multi-age classrooms
- Flexibility in responding to the needs of schools experiencing an increase in enrolment in September 2013.

Superior-Greenstone District School Board is committed to the success of every student. Although there are many multiple grade classroom configurations in our elementary schools, this staffing proposal continues to address the cognitive, emotional, physical and academic development of our students.

Table 1 outlines the recommended classroom staffing compared to the 2012/2013 school year and Table 2 outlines the recommended Special Education and French/Primary planning staffing.

Table 1: Recommended Classroom Staffing for September 2013

School	2012/2013		September 2013		
	FTE Enrolment (Oct. 31/2012)	Classroom Teachers	FTE Enrolment (Budget)	Classroom Teachers	Change in Teachers
B.A. Parker	154.00	8.00	146.00	8.00	0.00
Beardmore	32.50	3.00	31.50	3.00	0.00
Caramat	0.00	0.00	0.00	0.00	0.00
Dorion	40.00	3.50	41.0	3.00	-0.50
George O’Neill	85.50	6.00	84.00	5.00	-1.00
Manitouwadge	41.50	3.50	41.00	3.00	-0.50
Margaret Twomey	211.50	11.00	205.00	11.00	0.00
Marjorie Mills	64.50	4.50	60.50	4.00	-0.50
Nakina	22.50	3.00	25.50	3.00	0.00
Red Rock	27.00	3.00	17.50	3.00	0.00
Schreiber	35.50	3.00	35.50	3.00	0.00
Terrace Bay	38.50	3.50	37.00	3.50	0.00
Total FTE	753.00	52.00	724.50	49.50	-2.50

Table 2: French, Special Education and Other Program Staffing

School	2012/2013				September 2013				
	SERT/EI	French/ Planning	Other **	Total	SERT/EI	French/ Planning	Other **	Total	Change
BA Parker	*1.50	1.30	0.20	3.00	*1.50	1.88	0.12	3.50	+0.50
Beardmore	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Caramat	0.00	0.00		0.00	0.00	0.00		0.00	0.00
Dorion	0.44	0.56		1.00	0.44	0.56		1.00	0.00
George O'Neill	0.57	0.93		1.50	0.57	0.93		1.50	0.00
Manitouwadge	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Margaret Twomey	1.00	2.00		3.00	1.00	2.00		3.00	0.00
Marjorie Mills	0.26	0.74		1.00	0.86	0.64		1.50	+0.50
Nakina ***	0.13	0.37		0.50	0.13	0.46		0.59	+0.09
Red Rock	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Schreiber	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Terrace Bay	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Total FTE	6.10	8.70	0.20	15.00	6.70	9.27	0.12	16.09	+1.09

2012 – 2013

*SERT includes 0.50 Teacher of the Blind

**Student Success

September 2013

*SERT includes 0.50 Teacher of the Blind

**Student Success

***Increase covered by Administration

Administrative Recommendation

That, the Superior-Greenstone DSB having received *Special Board Report No. 02: Elementary Teaching Staff for September 2013* approves the report as presented.

Respectfully submitted by:

Nancy Petrick
Superintendent of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Report No: 31

Date: April 22, 2013

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nancy Petrick, Superintendent of Education

SUBJECT: Elementary Teaching Staff Proposal for September 2013

STRATEGIC PRIORITIES: Student Achievement and Well Being
Responsible Stewardship of Resources

Current Situation

Staffing our schools is extremely important to the lives of our students, teachers, administrators and communities. Intervention programs and school organization contributes to the positive learning environments that we celebrate in each of our schools. It is necessary to examine each school in our Board to determine staffing levels that will best meet the needs of our students and at the same time align resources to benefit our students. Our commitment to the three core priorities of the Ministry of Education; increased levels of student achievement, reducing the gap in student achievement and increased public confidence continues to be our focus as we move forward in this process.

In consultation with school administrators, the following guiding principles have been used to staff our school in September 2013:

- Low pupil teacher ratio is a major consideration when determining staffing for multi-age classrooms; An attempt to eliminate quadruple grades in the literacy and numeracy blocks and limit the pupil-teacher ratio to 15:1 will be a focus
- Flexibility in responding to the needs of schools experiencing an increase in enrolment in September 2013

Although there are many multiple grade classroom configurations in our elementary schools, this staffing proposal continues to meet the cognitive, emotional and physical needs of our students.

Table 1: Projected Enrolment September 2013

	<i>Number of Bodies</i>						<i>FTE</i>
	<i>JK</i>	<i>SK</i>	<i>Gr. 1-3</i>	<i>Gr. 4-6</i>	<i>Gr. 7-8</i>	<i>TOTAL</i>	
B. A. Parker Public School	18.0	8.0	56.0	42.0	35.0	159.0	146.0
Beardmore Public School	1.0	0.0	11.0	13.0	7.0	32.0	31.5
Caramat Public School	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Dorion Public School	3.0	5.0	12.0	15.0	10.0	45.0	41.0
George O'Neill Public School	6.0	16.0	30.0	23.0	20.0	95.0	84.0
Manitouwadge Public School	3.0	3.0	14.0	5.0	19.0	44.0	41.0
Margaret Twomey Public School	13.0	25.0	74.0	72.0	40.0	224.0	205.0
Marjorie Mills Public School	4.0	3.0	19.0	22.0	16.0	64.0	60.5
Nakina Public School	5.0	4.0	7.0	6.0	8.0	30.0	25.5
Red Rock Public School	4.0	3.0	6.0	2.0	6.0	21.0	17.5
Schreiber Public School	4.0	3.0	9.0	14.0	9.0	39.0	35.5
Terrace Bay Public School	6.0	4.0	11.0	13.0	8.0	42.0	37.0
<i>Total FTE</i>							724.5

Table 2 outlines the recommended classroom staffing compared to the 2012/2013 school year and Table 3 outlines the recommended Special Education and French/Primary planning staffing. Table 4 provides a suggested classroom configuration based on the staffing allocations in this report. This is only a suggestion as schools may decide to configure the classrooms differently.

Table 2: Recommended Classroom Staffing for September 2013

School	2012/2013		September 2013		
	FTE Enrolment (Oct. 31/2012)	Classroom Teachers	FTE Enrolment (Budget)	Classroom Teachers	Change in Teachers
B.A. Parker	154.00	8.00	146.00	8.00	0.00
Beardmore	32.50	3.00	31.50	3.00	0.00
Caramat	0.00	0.00	0.00	0.00	0.00
Dorion	40.00	3.50	41.0	3.00	-0.50
George O'Neill	85.50	6.00	84.00	5.00	-1.00
Manitouwadge	41.50	3.50	41.00	3.00	-0.50
Margaret Twomey	211.50	11.00	205.00	11.00	0.00
Marjorie Mills	64.50	4.50	60.50	4.00	-0.50
Nakina	22.50	3.00	25.50	3.00	0.00
Red Rock	27.00	3.00	17.50	3.00	0.00
Schreiber	35.50	3.00	35.50	3.00	0.00
Terrace Bay	38.50	3.50	37.00	3.50	0.00
Total FTE	753.00	52.00	724.50	49.50	-2.50

Table 3: French, Special Education and Other Program Staffing

School	2012/2013				September 2013				
	SERT/EI	French/Planning	Other**	Total	SERT/EI	French/Planning	Other**	Total	Change
BA Parker	*1.50	1.30	0.20	3.00	*1.50	1.88	0.12	3.50	+0.50
Beardmore	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Caramat	0.00	0.00		0.00	0.00	0.00		0.00	0.00
Dorion	0.44	0.56		1.00	0.44	0.56		1.00	0.00
George O'Neill	0.57	0.93		1.50	0.57	0.93		1.50	0.00
Manitouwadge	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Margaret Twomey	1.00	2.00		3.00	1.00	2.00		3.00	0.00
Marjorie Mills	0.26	0.74		1.00	0.86	0.64		1.50	+0.50
Nakina ***	0.13	0.37		0.50	0.13	0.46		0.59	+0.09
Red Rock	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Schreiber	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Terrace Bay	0.44	0.56		1.00	0.44	0.56		1.00	0.00
Total FTE	6.10	8.70	0.20	15.00	6.70	9.27	0.12	16.09	+1.09

2012 – 2013

*SERT includes 0.50 Teacher of the Blind

** Student Success

September 2013

*SERT includes 0.50 Teacher of the Blind

** Student Success

*** Increase covered by Administration

Table 4: September 2013 Tentative Classroom Configurations

<i>School</i>	<i>Class</i>		<i>Size</i>
B.A. Parker..... 138.0 (F.T.E)	Grades	JK/SK *	18.0 / 8.0 = 26.0
		1	20..... = 20.0
		2	18..... = 18.0
		3	18..... = 18.0
		4 / 5	12 / 8..... = 20.0
		5 / 6	5 / 13..... = 18.0
		6 / 7	4 / 14..... = 18.0
		8	21..... = 21.0
Beardmore31.5 (F.T.E)	Grades	JK / SK / 1 / 2	1 / 0 / 5 / 1 = 07.0
		3 / 4 / 5	5 / 4 / 6..... = 15.0
		6 / 7 / 8	3 / 5 / 2..... = 10.0
Dorion 41 (F.T.E)	Grades	JK / SK / 1	3 / 5 / 6..... = 14.0
		2 / 3 / 4 / 5	3 / 3 / 6 / 2..... = 14.0
		6 / 7 / 8	7 / 6 / 4..... = 17.0
George O'Neill..... 84(F.T.E.)	Grades	JK / SK	6 / 16..... = 22.0
		1 / 2	12 / 10..... = 22.0
		3 / 4	8 / 9..... = 17.0
		5 / 6	7 / 7..... = 14.0
		7 / 8	8 / 12..... = 20.0
Manitouwadge.....41.0 (F.T.E)	Grades	JK / SK / 1	3 / 3 / 4..... = 10.0
		2 / 3 / 4 / 5	8 / 2 / 2 / 2..... = 14.0
		6 / 7 / 8	1 / 8 / 11..... = 20.0
Margaret Twomey205 (F.T.E)	Grades	JK / SK *	7 / 19..... = 26.0
		JK / SK	6 / 6..... = 12.0
		1	20..... = 20.0
		1 / 2	6 / 14..... = 20.0
		2 / 3	8 / 12..... = 20.0
		3 / 4	14 / 6..... = 20.0
		4 / 5	12 / 8..... = 20.0
		5	25..... = 25.0
		6	21..... = 21.0
		7	21..... = 21.0
	8	19..... = 19.0	
Marjorie Mills.....60.5 (F.T.E.)	Grades	JK / SK / 1	4 / 3 / 6..... = 13.0
		2 / 3	6 / 7..... = 13.0
		4 / 5 / 6	4 / 9 / 9..... = 22.0
		7 / 8	5 / 11..... = 16.0
Nakina.....25.5 (F.T.E.)	Grades	JK / SK / 1	5 / 4 / 1..... = 10.0
		2 / 3 / 4	3 / 3 / 4..... = 10.0
		5 / 6 / 7 / 8	2 / 0 / 4 / 4..... = 10.0
Red Rock Public..... 17.5 (F.T.E.)	Grades	JK / SK / 1	4 / 3 / 2..... = 09.0
		2 / 3 / 4 / 5	3 / 1 / 1 / 0..... = 05.0
		6 / 7 / 8	1 / 3 / 3..... = 07.0
Schreiber.....35.5 (F.T.E)	Grades	JK / SK / 1	4 / 3 / 6..... = 13.0
		2 / 3 / 4 / 5	2 / 1 / 5 / 3..... = 11.0
		6 / 7 / 8	6 / 2 / 7..... = 15.0
Terrace Bay37.0 (F.T.E) **	Grades	JK / SK	6 / 4..... = 10.0
		1 / 2	3 / 6..... = 09.0
		3 / 4 / 5	2 / 3 / 4..... = 09.0
		6 / 7 / 8	6 / 4 / 4..... = 14.0

Note: * Class includes ECE worker

** Refers to morning schedule

As outlined when the 2013/14 Estimate Process was provided at the January Board meeting, we have built in time for trustees to review staffing proposals. Therefore, there is no recommendation in this report. The recommendation will come forward to the Special Board meeting in May.

Administrative Summary

The report entitled, "Elementary Teaching Staff Proposal for September 2013" is presented to the Superior-Greenstone DSB for information.

Respectfully submitted by:

Nancy Petrick
Superintendent of Education